

Great Milton Parish Council

Parish Clerk: Mr T Darch

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Minutes of the Meeting of Great Milton Parish Council held on Monday 19th March 2018 at 7.30pm in the Pavilion.

Present: Cllrs. S Harrod (Chairman), B Fox, P Allen, P Fewell and C Deacon.

In Attendance: Tim Darch (Clerk), no members of the public.

29/18 Apologies for Absence

Apologies were received from Cllrs G Bennet and G Harris.

30/18 Variation of order of business

Business was conducted as per the agenda.

31/18 Declarations of Members' Interest (if any)

No declarations of interest were made in matters on the Agenda.

32/18 Matters to Report

Oxfordshire County Council's monthly report was received by the meeting.

33/18 Minutes of the previous meeting

The minutes of the Parish Council meeting held on Monday 19th February were approved and signed as an accurate record.

34/18 Correspondence and Public Discussion

No public correspondence was received nor public discussion undertaken.

35/18 Planning Applications

A To give consideration to the following planning applications received from SODC:

No planning applications received.

B To review the following planning decisions received and any outstanding planning matters:
P18/S0194/HH (Rear single storey extension. Rylands Lower End Great Milton OX44 7NL).
Planning permission has been granted for this application.

P17/S3337/FUL and P17/S3338/LB (dining room extension together with provision of external staircase to first floor flat and all associated works. The Bull, The Green, Great Milton OX44 7NS). Planning permission has been granted for this application.

P18/S0169/FUL and P18/S0170/LB (Provision of new open fire, fire hood, chimney lining system and rebuilt stack; installation of kitchen extractor system. The Bull, The Green, Great Milton OX44 7NS). Planning permission has been granted for these applications.

P18/S0047/FUL (Change of use of redundant community room to a one-bed affordable older persons bungalow. Community Room Fullers Field Great Milton OX44 7PJ). Planning permission has been granted for these applications.

36/18 Financial Resolutions

A To authorise cheques for payment:

Timothy Darch. Salary, Tax and Expenses. £432.27

Jonathan Dudley. Bulletin production, March: No invoice received in time for meeting.

OALC membership renewal: £144.31

Castle Water (allotments): £14.95

Oxford Green Belt Network: £15

- B To receive a full bank reconciliation and sign the latest bank statement.
The bank reconciliation and latest bank statement were received and signed. The reconciled bank balance as at 6 March 2018 was £20,025.86.
- C To review and subsequently approve the Council's Fixed Asset Register.
Revisions made by the Clerk to the Fixed Asset Register were considered and approved.
- D To review and subsequently approve the Council's Risk Management Document.
Revisions made by the Clerk to the Council's Risk Management Document were considered and approved.

37/18 Requests for funding

Requests for unspecified donations from Oxfordshire South and Vale Citizens Advice and Sue Ryder Nettlebed Hospice were considered. It was RESOLVED to make no contribution to Oxfordshire South and Vale Citizens Advice and Sue Ryder Nettlebed Hospice given funding pressures and there being no tangible link to Great Milton.

38/18 Parish Clerk and Councillors' update of matters in hand

- Proposed fencing at Milton Common (opposite SVS). OCC Highways has been prompted to consider this issue once again.
- The pothole/collapsed drainage pipe outside 6 Priory Bank has been revisited by OCC and now shows as 'fixed' on Fix My Street'.
- Several very well-established trees on Sworford Lane have been felled, though not on common land so not a Parish Council responsibility. It is not clear why the trees have been felled.

39/18 General Data Protection Regulations

The Clerk reported that the process of moving towards compliance with GDPR (which replaces the Data Protection Act from May 2018) is ongoing. A data audit will be conducted: privacy notices will be issued as appropriate, while any historical personal data held will be deleted. The Clerk will sign the Parish Council up with the Information Commissioner's Office (ICO).

40/18 Pitts Green: responsibility for surrounding road

It is understood that a resident of the Pitts Green area is in discussions with a local contractor to facilitate the necessary repairs.

41/18 Great Milton Bulletin: potential changes to format

It was RESOLVED to continue with paper-based distribution as now for at least another month while an assessment is made of the volume of opt-in requests received.

42/18 Village litter pick

Following its cancellation on Saturday 3 March the litter pick has been rescheduled to Saturday 24 March starting at 1200 (previously 1000) at the Old Garage.

43/18 Telephone box: potential adoption

It was RESOLVED to adopt the telephone box for £1 and to consider options for its use (e.g defibrillator) and local maintenance opportunities.

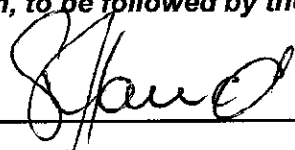
44/18 Great Milton School: land for new modular classroom

Councillor Fox reported that the Heads of Terms for the lease of land for a new modular classroom at the school have reached draft stage. The Parish Council is broadly happy with the agreement as drafted, and dialogue is ongoing with Oxfordshire County's Estates Surveyor and the County Solicitor to finalise the documentation.

The meeting concluded at 8.15pm.

The next meeting of Great Milton Parish Council will be held on Monday 16th April 2018 starting at 7.30pm in The Pavilion, to be followed by the Annual Parish Meeting.

SIGNED

 16/4/2018