

**Lanhydrock Parish Council: Minutes of Meeting held virtually at 19:30
on Monday 29th March 2021**

(This meeting was held virtually, using video conferencing software at the following web address:

<https://us04web.zoom.us/j/4308567359?pwd=VkpDTzcweVViblk1K2gwb1NCUjhiZz09>

1) NOTIFICATION THAT MEETINGS MAY BE ELECTONICALLY RECORDED

2) TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES:

- a) In attendance: Cllr. J. Coad (chairman), Cllr. M. Coad, Cllr. P Miller, Cllr. A. Coad, S. Knight (clerk), Cllr. C. Batters (C.C.), Jennifer Cruse (Conservative candidate), Steve Kirkpatrick (National Trust) and two members of the public
- b) Apologies: Cllr. Hill

3) TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS:

None received.

4) PUBLIC FORUM:

- a) Jennifer Cruse introduced herself to the parish council as the Conservative candidate for the area in the upcoming election. She stated her opposition to the Halgavor Moor development and stressed her focus on environmental issues. She also answered questions from the public and the parish council regarding her priorities.
- b) Steve Kirkpatrick informed attendees that an electric fence is to be installed down the main drive at Lanhydrock House after Easter weekend, to keep grazing cattle separated from the public. The chairman thanked Steve for the update.

5) TO RESOLVE THAT THE MINUTES OF THE PREVIOUS MEETING ARE AN ACCURATE RECORD:

- a) It was resolved that the Minutes of the virtual Parish Council meeting held on 25.01.2021 were an accurate record.

6) TO RECEIVE ORAL OR WRITTEN REPORTS AND AUTHORISE ANY ACTION:

- a) **Cornwall Council:** Cllr. Batters reported that Cornwall Council were assembling works packages for ditching and ploughing works in Respryn and he agreed to chase up Cornwall Council regarding the unfinished jetting outside Lanhydrock House's main gate, aborted on the previous attempt when the jetter got stuck.

- b) Bodmin Community Network (BCN) Meeting held 17.03.2021:** Cllr. J Coad reported on the recent BCN meeting, stating that Cllr. Geoff Brown (C.C.) had informed attendees that there had been significant recent investment in buses to encourage the use of public transport. Inspector Regie Butler-Card had reported that a new custody centre was planned for Cornwall which, it was hoped, would ensure Bodmin is not left unpoliced whilst people are transported to the current custody centres in Newquay, Camborne or Plymouth. Sarah Sims, Community Link Officer, also confirmed that the Tour of Britain cycle race, delayed from 2020, would now go ahead in September, finishing at Bodmin & Wenford Railway, and that a Park and Ride service may be put in place for the event. Following Cllr. Coad's report, Steve Kirkpatrick stated that the National Trust would be open to being linked into any Park and Ride scheme that may be set up.

7) PLANNING MATTERS:

- a)** No planning applications received.

8) PARISH MATTERS

- a) Parking at Respryn:** Cllr. J. Coad reported that letters on behalf of the parish council had been sent to Rebecca Brookes-Sullivan and the National Trust Head Office, requesting a review of the current parking charges. Rebecca Brookes Sullivan had replied to state that this was not something she had control over at property level, whilst the Head Office had yet to respond. Cllr. Batters (C.C.) and Cllr. Brown (C.C.) had also been contacted and had offered their support. Cllr. Batters (C.C.) suggested a clearway could be considered from Double Lodges to Respryn bridge and the members of public in attendance stated their support for this measure, as long as it included Dreason Lane to ensure traffic wasn't simply displaced there. Cllr. Batters stated that Cornwall Council was unlikely to agree to this due to cost.

ACTION: None

- b) Culvert at Respryn:** Cllr. Batters (CC.) reported that a scheme was being designed by Cornwall Council to repair the collapsed culvert.
- c) Parish Social Media Presence:** Cllr. A. Coad presented a test Parish Council Facebook page he'd created to members. The parish council thanked Cllr. Coad and agreed that this would be a useful method of publicizing any noteworthy issues to parishioners in future.
- d) Community Emergency Plan:** It was agreed that a Community Emergency Plan wasn't necessary as current local measures were deemed sufficient.

9) TO NOTE CORRESPONDENCE RECEIVED AND AUTHORISE ANY ACTION:

Date	Sender	Regarding	Action
26.02.2021	Cornwall Council	Climate Emergency DPD Consultation	Clerk to publicise on website and Cllr. Coad to publish on Facebook page to encourage a parish response
02.03.2021	Cornwall Council	St Austell China Clay Restoration & Tipping Supplementary Planning Document	None

10) TO NOTE CORRESPONDENCE DISPATCHED AND AUTHORISE ANY ACTION

Date	Addressee	Regarding
19.02.2021	Rebecca Brookes-Sullivan	Parking at Respryn
19.02.2021	Cllr. Batters	Parking at Respryn
23.03.2021	National Trust Head Office CC. Cllr. Geoff Brown, Cllr. Chris Batters	Parking at Respryn

11) FINANCE

- a) **Clerk to provide a report to date:** The clerk provided the latest bank reconciliation, which showed no outstanding deposits or payments and a total balance of £4377.84

- b) **Update on addition of Cllr. Hill as new signatory and online user of parish bank account:** Cllr. Hill was not in attendance to update the parish council on this matter.

ACTION: Cllr. Hill to get personal ID documents approved in branch of Barclays.

- c) The following payment was authorized:

Invoice	Payee	Regarding	Value
2021-428	Cornwall ALC Ltd	Year End Accounts & Audit	£36.00

12) GOVERNANCE

- a) **To appoint an internal auditor:** The clerk reported that she had emailed Mandy Eaves to enquire if she would be willing to carry out the parish council's internal audit again and she had agreed. The parish council were happy that she should therefore be appointed.

ACTION: Clerk to contact Mandy Eaves to book internal audit.

13) To discuss carrying out a review of internal controls in advance of

May meeting: The clerk reported that her recent CALC audit training suggested best practice would be to review the internal controls after the internal audit had been concluded so that any points raised could be addressed.

ACTION: Clerk to set up meeting of Finance and Governance Committee after conclusion of internal audit and to circulate Financial Regulations

14) TO NOTE ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA:

- a) Parking at Respryn inc. clearway
- b) Facebook page
- c) Police report from Chairman

15) AOB: None

16) DATE OF NEXT MEETING: Monday 17th May 2021

17) PUBLIC AND PRESS EXCLUDED

18) CLERK PAYMENT:

- a) The following payments were authorized,

Recipient	Payment Ref.	Reason for payment	Amount
S Knight	Clerk Salary	Clerk Salary + Expenses	<input type="text"/>
HMRC	120PA00289343	PAYE tax on Clerk Salary	<input type="text"/>

Meeting Closed at: 21:35

Signed and Accepted as a correct record

Chairman

James D. Boael

Date: 17/5/21