

Newbold Pacey & Ashorne Parish Council
Minutes of meeting held on
Wednesday 6th July 2023 in Ashorne Village Hall

Meeting commenced 20:01 hrs

1. Record of Members Present

Cllrs Struthers, Darnell, Parry and Mrs J Chapman (Clerk)

2. Apologies for Absence

None

3. Acceptance of Apologies

n/a

4. Declaration of Interest

Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.

5. Dispensations

None

6. Co-option to vacant Councillor position

It was proposed by Cllr Darnell, seconded by Cllr Parry and
RESOLVED Dale Robinson be co-opted as a Parish Councillor

6.1 Acceptance of office for co-opted Cllr and Declaration of Interests Form

Acceptance of office form completed and signed by the Clerk.
Declaration of Interest Form to be completed by next meeting.

7. Open Forum (15 mins)

No public in attendance.

WCC / SDC Representatives Reports

Warwick County Cllr O'Donnell was asked about road safety issues on the road from Harwoods House to the crossroads with the Moreton Morrell road (C167) in particular the bend at the bottom of Bromson Hill when travelling towards Ashorne and the crossroads with the Moreton Morrell road (C45). Cllr O'Donnell will ask Locality Officer to undertake a site visit and to check the drains on the road.

Stratford District Cllr Parry advised there is funding available for the CIL Fund, the deadline is 14th July 2023. There is also the UK Share Prosperity Fund for capital projects.

SDC is due to hold its first full Council meeting on 13th July 2023. There are three recommendations for consideration. 1) Bodies outside of SDC to be represented by having their minutes on the SDC website. 2) To adopt and support an Armed Forces Covenant in relation to recruitment. 3) Protecting local pubs in the community. Pubs to market themselves for sale first prior to asking for a change of use to become a residential property.

CAB have moved into SDC offices.

SDC will be trialling Concessionary Parking Permits for older people within Stratford.

8. Minutes

- 8.1 The minutes of the Parish Council meeting held on 15th March 2023 were agreed as being a true and complete record.

Clerk to write a letter of thanks to Steve Bolton

9.0 Planning

- 9.1 The following planning applications have been received since the last meeting held on 15th March 2023.

Planning No.	Address	Proposal	Comments due by
23/00683/FUL	Avondale, Ashorne, Warwick CV35 9DU	Demolition of existing detached dwelling and outbuildings and erection of replacement self-build dwelling with adjoined double garage and associated landscaping.	No representation was submitted on 9 th May 2023 by the Clerk

- 9.2 The following planning decisions has been received since the last meeting held on 15th March 2023.

Planning No.	Address	Decision
23/00452/FUL	Gardeners Cottage Ashorne Road Ashorne Warwickshire CV35 9DR	Permission with conditions
23/00120/FUL	Demolition of existing dwelling and erection of 1no. new dwelling.	Application Withdrawn 04.05.23
23/00777/TREE	Elms Farmhouse Moreton Road Newbold Pacey Warwickshire CV35 9DP	Tree works approved

9.3 Appeals

None

9.4 Correspondence re Pincroft

The Parish Council is aware there has been communication between the applicant and the nearby residents however, upon the advice of the Clerk, the Parish Council will not make any comment until a planning application is received.

10. Financial Reports

10.1 Financial Report for the period 01.04.22 – 31.03.2023

It was proposed by Cllr Darnell, seconded by Cllr Parry and **RESOLVED** the financial report is correct.

10.2 Financial Report for the period 01.04.23 – 30.06.23

It was proposed by Cllr Darnell, seconded by Cllr Parry and **RESOLVED** the financial report is correct.

10.3. Bank Statement and bank reconciliation up to 31st March 2023

Agreed

10.4 Bank Statement and bank reconciliation for the period 01.04.23 – 30.06.23

Agreed

10.5 Payments made since the last meeting held on 15th March 2023

Name	£
Zurich Municipal Insurance Policy 01.06.23 – 31.05.24	264.00
Clerk salary Mar 2023	
Clerk Salary April 2023	
Clerk Salary May 2023	
DM Payroll Services LTD 2023 – 24	120.00
WALC Membership 2023 – 2024	136.00
Npower telephone box electric supply	241.55
Open Spaces membership	45.00
Salvo Design and Print – Village Hut News 162 January 2023	56.24
Salvo Design and Print – Village Hut News 163	28.75
Mrs J Chapman TSO Host payment Domain renewal npapc.co.uk	9.54

It was proposed by Cllr Struthers, seconded by Cllr Parry and **RESOLVED** the payments be noted.

10.6 To authorise the following payments

Name	£
Clerk Mrs J Chapman salary June 2023	
HMRC 01.04.23 – 30.06.23	161.40
Reimbursement Paul Darnell Join the Parish Council leaflets	25.00

It was proposed by Cllr Darnell, seconded by Cllr Parry and **RESOLVED** the payments be made.

10.7 Annual Governance and Accountability Return 2022/2023 Part 2 – Certificate of exemption authorisation.

It was proposed by Cllr Darnell, seconded by Cllr Parry and **RESOLVED** the Certificate of exemption be authorised by the Chairman and the Responsible Financial Officer.

10.8 Annual Governance and Accountability Return 2022/2023 Section 1 – Annual Governance Statement 2022/2023

It was proposed by Cllr Darnell, seconded by Cllr Parry and **RESOLVED** the Annual Governance Statement to be approved

10.9 Annual Governance and Accountability Return 2022/2023 Section 2 – Accounting Statements 2022/2023 Enclosure G

It was proposed by Cllr Darnell, seconded by Cllr Parry and **RESOLVED** the Accounting Statements for 2022 – 2023 be approved.

10.10 Clerk request to pay salary and any other expenses via a monthly standing order.

It was proposed by Cllr Parry, seconded by Cllr Struthers and **RESOLVED** the Clerk be paid by Standing Order.

11. Allotments

Clerk to send a copy of the tenancy agreement for the allotments to all Cllrs.
Clerk to formulate a list of tenants and payments
Cllr Darnell will put an advert for the allotments in the Village Hut News

12. Upper Lighthorne Healthcare Provision

Cllr Struthers advised in January Jeremy Wright M.P. met with the Integrated Care Board. The Integrated Care Board will provide a health care facility at Lighthorne/Lighthorne Heath and Gaydon.

Cllr Coles, Cllr Rock and Jeremy Wright M.P. have met with the Integrated Care Board and Expressions of Interest are being sought.

SDC have appointed a Project Officer for the Community Hub at Gaydon/Lighthorne Heath.

13. Solar Farm – Community Benefit

Novus have contacted the Clerk and have provided a draft contract for the Community Benefit payments. Cllrs Darnell and Struthers will look at the contract and give feedback.

14. Section 137 Grant Application

It was proposed by Cllr Parry, seconded by Cllr Struthers and
RESOLVED in principle the Village Hall be granted £400 towards the cost of solar panels

15. Defibrillator Battery

The Parish Council has no problem in obtaining a replacement battery for the village defibrillator. The Parish Council would like to understand the following before determining when to make the purchase.

- Is the battery currently being charged
- Does it show if it is being charged
- If the Parish Council buys a battery now, will it lose any charge before it is used.

Clerk to contact the British Heart Foundation to establish what they recommend re batteries.

16. Motion to move into Confidential Session

"At the conclusion of this part of the Agenda, the Chairman will move the following resolution: That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.
" Then list the items for the closed session.

It was proposed by Cllr Struthers, seconded by Cllr Darnell and
RESOLVED to move into Confidential Session.

17. Clerks Contract

It was proposed by Cllr Struthers, seconded by Cllr Darnell and
RESOLVED to use the NALC Model Contract.

16. Items for next Agenda

Allotments, Defibrillator, Standing Orders, Solar Farm

17. Date of Next Meeting 6th September 2023

Meeting closed 22:18 hrs

Signed

Date

DRAFT