

BISHOPSTOKE PARISH COUNCIL

Minutes of the Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 23 February 2016 in the Parish Office, Riverside, Bishopstoke

Present: Councillor A Winstanley
Councillor G Harris
Councillor P Brown (para 21.2 to end)
Councillor C McKeone
Councillor T Mignot
Councillor V Parkinson-MacLachlan
Councillor A Roling
Councillor S Toher
Councillor A Cossey

In Attendance: Mr D Hillier-Wheel (Clerk to Bishopstoke Parish Council)

Public Session No members of the public were present.

18. Apologies for absence

18.1 Cllrs Snook, Lyon, Harper and Thornton.

18.2 Not present: Cllr Thomas

19. Councillors' Questions and Announcements

19.1 Cllr Parkinson-MacLachlan asked whether it is possible to produce figures for public attendance at Parish Council meetings. It was thought this usually happens for the annual assembly. The Clerk was asked to begin to collate the necessary figures.

Action: Clerk

19.2 Cllr McKeone requested any newsletter items to be sent for her attention for what will now be known as the "Spring Newsletter". Cllr Toher advised that Gillian Towler of First Wessex had already sent a similar request to her network.

19.3 Cllr Toher queried the accuracy of the Parish Office opening hours. The Clerk advised that the hours displayed on the door and website are when the office is usually open, but that often meetings or training meant that this was not achievable. Further options to make this clearer are being explored and suggestions would be welcomed.

Action: Clerk

20. Adoption of the Minutes of the Parish Council Meeting held on 26 January 2016

20.1 Proposed Cllr Mignot, Seconded Cllr Winstanley, **RESOLVED** with Cllr Toher abstaining (absent) that the minutes of the meeting held on 26 January 2016 be accepted as a true record.

21. Matters Arising

21.1 Para 2.1 in the minutes – Cllr Harris reported that although his statement at the time of the last meeting was thought to be accurate at the time, it has since been discovered that Hampshire County Council does not in fact own all the land that was being offered. As such, the decision made by the Community Association has been revoked, and a new meeting is being held to discuss the way forward.

Cllr Brown arrived at this point

21.2 Para 12.2 Cllr Toher reported that the Neighbourhood Plan meeting on the 11th March will now take place at the Community Centre, as the Memorial Hall is not available.

21.3 Para 14.3 Cllr Winstanley reported that all 5 remaining permanent residents have now been found suitable accommodation in the Eastleigh area.

21.4 Para 14.4 Cllr Mignot requested that the matter of the Old Anchor Surgery be placed on the agenda for the next Finance and General Purposes.

Action: Clerk

22. Declarations of Interest and Requests for Dispensation

22.1 Cllr Toher declared an interest regarding the grant for the Memorial Hall

23. Correspondence

23.1 The Parish Council has received an invitation to book places on a Basic Tree Survey and Inspection course on Friday 15th April at a cost of £155 + VAT per candidate. Anyone interested should contact the Clerk

23.2 The HALC annual conference takes place on 9th March this year. This year is “Planning For Tomorrow!” Both Chair and Clerk will be attending.

23.3 The Chair has been invited to represent the Parish Council at the County Service to Celebrate Her Majesty The Queen’s 90th Birthday on Sunday 24th April but is unable to attend. In the absence of any other interest the Clerk will attend in the Chair’s place.

24. Report on Planning Committee Meetings of 26 January and 9 February – to note Resolutions and to determine Recommendations

24.1 Minutes of the Planning Committee meetings held on 26 January and 9 February had been circulated with the agenda papers.

24.2 Proposed Cllr McKeone, Seconded Cllr Parkinson-MacLachlan, **RESOLVED** unanimously that the minutes of the meetings held on 26 January and 9 February be received and accepted.

25. Report on Finance and General Purposes Committee Meeting of 9 February – to note Resolutions and to determine Recommendations

25.1 Minutes of the F&GP Committee meeting held on 9 February had been circulated with the agenda papers.

25.2 Proposed Cllr Cossey, Seconded Cllr Parkinson-MacLachlan, **RESOLVED** unanimously that the resolutions of the meetings held on 9 February be received and accepted.

25.3 Proposed Cllr Mignot, Seconded Cllr Winstanley, **RESOLVED** unanimously that the annual financial systems risk assessment be adopted.

25.4 Proposed Cllr Mignot, Seconded Cllr Winstanley, **RESOLVED** unanimously that £500 be granted to New Hope Hampshire to help with transport costs.

25.5 Proposed Cllr Mignot, Seconded Cllr Winstanley, **RESOLVED** with Cllr Toher abstaining (declared interest) that £800 be granted to Bishopstoke Memorial Hall to help with wall rebuilding.

25.6 Proposed Cllr Mignot, Seconded Cllr Winstanley, **RESOLVED** unanimously that the changes to standing orders and financial regulations be approved.

26. To receive the RFO's Report and approve the January 2016 Statement of Account

26.1 The Statements of Account for January 2016 had been circulated with the agenda papers.

26.2 The RFO reported the second half of the PCSO contribution has now been paid. A query was raised regarding training costs for the previous Clerk and the current Clerk explained that these related to training of the current Clerk by the previous Clerk.

26.3 Proposed Cllr Winstanley, Seconded Cllr Parkinson-MacLachlan, **RESOLVED** unanimously that the statements of account for January 2016 be noted.

27. Neighbourhood Plan

27.1 Cllr Toher gave an update on the Neighbourhood Plan progress. She confirmed that the meeting will be on 11 March at the Bishopstoke Community Centre, and that leaflets had been printed and were out for delivery. A copy of the leaflet was made available during the meeting to Cllrs and the Clerk. At the meeting there will a presentation explaining how it is anticipated work on the Plan can continue.

27.2 Cllr Toher explained that, from those who are interested, a Steering Group will be formed, and that there will be 4 working groups reporting to it: a Planning and Development Group; a Facilities and Infrastructure Group; a Transport and Movement Group and an Environment and Local Landscape Group. The initial purpose of these groups being to look at what needs to be included on a future questionnaire regarding the Neighbourhood Plan.

27.3 Cllr Toher anticipated that the timetable following the meeting on 11 March would have the Steering Group meeting in mid-late April, the working groups would then meet in early May with the hope of getting the questionnaire out by the end of May.

27.4 Cllr Toher noted that there is a requirement for consultation at every stage, and that if there is not sufficient interest in taking the Plan forward then it will have to be shelved.

27.5 Cllr Toher expressed the hope that local residents will volunteer as leaflet deliverers, so that the cost of getting leaflets out can be significantly reduced.

27.6 Cllr Winstanley reminded the Parish Council that the period leading up to the local elections in May 2016 is covered by election purdah, and Cllrs should be mindful of their activities during this period.

28. Queen's 90th Birthday

28.1 The Clerk reported that he had been in communication with Mr Hein regarding the possibility of a road closure to enable a street party to celebrate the Queen's Birthday. Mr Hein wished to apply for closure of Hunters Way on 12 June to allow residents to join in the celebrations with the rest of the country. The Clerk reported he had advised Mr Hein the appropriate way to go about this. The Council expressed their support for Mr Hein in his efforts.

28.2 The Clerk asked the Parish Council to deliberate over whether there was some way in which the Council wished to mark the occasion.

28.3 The "Clean for the Queen" slogan was mentioned as already being used and it was thought the Council could get behind this.

29. To receive reports from County, Borough and Parish Councillors

29.1 Cllr Harris reported he had attended a meeting of the Airport Committee. Due to replacement of old planes with new, there should soon be a reduction in noise from the airport. The 80th anniversary of the Spitfire is on 5 March and Cllr Harris requested that Cllrs help publicise the event. Finally, noise complaints in general have been very low for some time.

29.2 Cllr Harris also reported on a forthcoming meeting of the Bishopstoke Community Association (29 February) where a decision will be taken regarding the proposed handover of land following the recent discovery that the land to the left of the main building is actually owned by Linden Homes and not Hampshire County Council as previously thought.

29.3 Cllr Toher reported that the Social Media Working Group had recently met and had discussed the reorganisation of the Parish Council website, as well as changes to allow the Carnival Facebook presence to be more helpful to promotion of the Carnival. Cllr Toher also reported on a meeting involving herself, Cllrs Winstanley and Thornton and Mr Lovegrove of the Stoke Park Residents Association. The meeting had been cordial and constructive. Finally, Cllr Toher reported that the Memorial Hall has now renewed the front walls, to everyone's happiness. The Memorial Hall wish to meet with the Clerk and with Min Partner to discuss the future of the Hall.

Action: Clerk

29.4 Cllr McKeone reported that she had attended a recent presentation by the Bishopstoke History Society. As always it was extremely interesting and entertaining, and the Cllr strongly recommended Cllrs promote this and attend future presentations.

30. Clerk's Monthly Report

30.1 The Clerk reported that on the Brookfield green space, a car had apparently driven into one of the trees, severely damaging it. The police have undertaken to provide a crime number if possible to allow the costs of removing and replacing the tree to be met by the driver's insurer.

30.2 The Templecombe play area is regularly being strewn with broken glass. It is reported that a number of alcoholics are using the area to drink in the evening, and the bottles they leave behind are being smashed. Green Smile are increasing their monitoring of that area.

30.3 The path from the New Cemetery down to the original now appears to be complete, as does the New Cemetery parking area. Once the entrance to that area is complete, which should be in the next week or so, it is assumed that the car park will be open to the public. There appears to be an increased number of pot holes along that road which will need to be made good. A question was raised as to the ownership of the road. The Clerk reported that this was currently being investigated as there appears to be a discrepancy between the intentions of the developer regarding that road, and the plans originally submitted.

30.4 Parking round the local schools has been raised by local residents, as has the amount of litter along the side of the paths into Eastleigh. Both matters are being discussed by the Clerk with relevant groups and committees.

31. February 2016 press release

31.1 It was agreed that mention would be made of support for the celebrations of the Queen's Birthday, the forthcoming Neighbourhood Plan meeting, and the Parish Assembly, for which a date needs to be agreed

Action: Clerk and Cllr Winstanley

32. Date, Time and Place of Next Meeting

32.1 The next meeting of the Parish Council would be on Tuesday 22 March 2016 at 7.30pm in the Parish Office, Riverside, Bishopstoke.

There being no further business, the Chairman closed the Meeting at 8.15pm.