

Mickleham Parish Council

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Approved Minutes of 14th March 2018 Meeting

Venue	Ranmore Room
Chair	David Ireland (DI)
Councillors	Judy Kinloch (JK), David Ottridge (DO), Andrew McNaughton (AM), Will Dennis (WD)
Clerk	Trevor Haylett
Attending	Surrey County Councillor Hazel Watson (HW)
No.	Item
1	<p>Opening Formalities</p> <p>DI welcomed Hazel Watson, the Surrey County Councillor for Dorking Hills, to the meeting.</p> <p>(639) Apologies – Jane Brown (JB), Graham Clark (GC), Duncan Irvine (DIrv), Mole Valley District Councillor.</p> <p>(640) Declaration of Interest – None.</p> <p>(641) The Minutes of the meeting held on 10th January 2018 were approved and signed. Proposed by AM, seconded by DO.</p> <p>(642) DI raised three items at this point. He explained that JB had been contacted by Kings Landscapes to see if the Parish Council (PC) wanted them to continue with their grass-cutting at the Recreation Ground for the coming season. DI said Kings were always competitively priced and it was unanimously agreed to continue with them.</p> <p>St Michael’s School had asked if they could have a running track marked out on the Recreation Ground between 4th June – 29th June. It was approved.</p> <p>The Police had informed the PC that a car had been abandoned at the top of Byttom Hill by the old roman road and was blocking the entire footpath, making it difficult for walkers to get past. There was discussion about who owned that part of the footpath and whose responsibility it was for removing the vehicle. HW said she would contact Surrey County Council about it.</p>
2	<p>Finance & Formalities</p> <p>(643) At the January meeting it was agreed to pay a 50% deposit (£944.40) towards the new noticeboard. Approval was granted to pay the remaining £944.40 upon satisfactory installation - due to take place before the end of the month. It was agreed that two keys would be requested, one for the Chairman and one for the Clerk.</p> <p>(644) The bank reconciliation was agreed; there was a balance of £6,790.53 in the current account, including £1,032.50 being held in the Village Broadband Fund.</p>
3	<p>Open Forum - None</p>

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4	<p>Broadband</p> <p>(645) WD said work was supposed to start that day on digging a trench in Norbury Park to lay one of the last cables needed for the project. When finished the next step was to check all the cables, ducts and telegraph poles that have been installed around the village (known as commissioning) and after that residents would be able to change their standard broadband service to a Superfast FTTP provision. An email would be sent to residents at that point.</p> <p>There was a surplus of just over £1,000 in the PC's broadband fund and WD explained that it was being retained with a view to helping those who might be struggling to afford the connection charge. It also now appeared possible, contrary to previous advice, that the broadband working group might have access to a voucher scheme (in which the Government would contribute £350 per household with speeds of less than 2Mb). It was agreed that, were any money to be forthcoming via this scheme, it would be paid out to the people who obtained the vouchers, up to the amount they had originally contributed to the broadband project.</p>
5	<p>Speed Cameras on the A24</p> <p>(646) Councillors were told that average speed cameras are to be installed on the Mickleham by-pass: two just north of the Burford Bridge roundabout and two just south of the Givons Grove roundabout, covering entry and exit points from the intervening stretch of dual carriageway. They replace the now obsolete camera which has proved effective in reducing accidents along the northbound stretch of the A24 at Mickleham.</p> <p>It is likely that the cameras will be in position in May. Installation and maintenance costs are met from fees paid by those who attend the AA's speed awareness courses.</p>
6	<p>Website Review</p> <p>(647) The Clerk wanted to hear Councillors' views on the website now that he was responsible for publishing items following Richard Roberts-Miller's death. He said he felt there was more material that should be going on the website but he was restricted by the time available to him.</p> <p>AM suggested that some of the police-related items sent round as emails could go on the website and would be useful for residents. For any residents, who may not have access to the internet, WD suggested the information could be reproduced in the parish magazine. In both cases it would need someone to edit the information that came in and make it suitable for the website/magazine and there was discussion about whether a commercial firm could take it on or whether one of the people who manage the Mickleham Facebook pages could get involved.</p> <p>Both possibilities would be explored and in addition the Clerk would ask other Parish Council Clerks how their website operations were run. It was estimated that the</p>

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	<p>additional work would take up two hours per week and the Clerk said he might be able to do it if his hours were increased.</p>
7	<p>Planning</p> <p>(648) (i) AM said that a decision was still awaited on the two applications at Mickleham Downs. He then said that Councillor Graham Clark had revised his application for a summerhouse in his garden - the latest proposal was smaller in ridge height and footprint compared to the previous application. AM said that where the building was to be located didn't impact on St Michael's School and it was agreed that no objection would be raised.</p> <p>(ii) It was decided to defer discussion on a Village Design Guide until the next meeting.</p> <p>(iii) MVDC Greenfield Call For Sites – Four sites had reportedly been submitted to MVDC for possible development. An update from MVDC was being postponed until after the 3rd May local elections and in the meantime they wanted answers from the PC to five specific questions. It was agreed to provide the following answers:</p> <ul style="list-style-type: none">• In the context of the village, what do you think constitutes 'modest' additional housing? 5-10%.• What type of housing is needed? Up to 3 bedrooms.• What tenure of housing is needed? Starter, inexpensive or affordable housing, whether owner-occupied, social rent, affordable rent or shared ownership. The PC welcomes any venture to help first-time buyers.• Where should any additional housing be located? We await from MVDC details of the four sites that have been submitted before forming a view on this question. <p>It was decided to give further consideration to the final question ...</p> <ul style="list-style-type: none">• Should all or part of the village be inset or defined by a settlement boundary?
8	<p>Village Shop</p> <p>(649) DI had been told by the directors of the Village Shop that an offer had been made by a potential purchaser who intended to convert it into a private dwelling.</p>
9	<p>Ride London Review</p> <p>(650) HW asked for any comments from Councillors regarding the Ride London event and how it impacted on the village to be relayed to SCC which was collating responses from the public. She added that it would be good to hear of ideas to alleviate problems if the route was to remain the same, which had still to be confirmed. WD wondered if any funding was available to help businesses which suffered on the day, like the local pubs, or to improve the cycle lanes by the A24 and A25 with a view to better segregation of cyclists from cars.</p>

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	<p>DI said the impact was also felt prior to the event, and again after it, by cyclists drawn to the area to practise on the route. He added that there was an on-going problem of cyclists subjecting motorists to foul language and disrespect.</p>
10	<p>GDPR Update</p> <p>(651) The Clerk said he continued to receive a welter of information about the impending GDPR legislation. WD's expertise had been crucial in producing a series of documents that will be published on the website and/or sent to householders informing them of their rights under the new legislation and how the PC intends to handle their personal data. The documents were approved.</p> <p>The Clerk added that it was a statutory requirement for the Parish Council both to register with the Information Commissioner's Office and to appoint a Data Protection Officer. He added that it would also be necessary for Councillors to have a PC email address so the PC could show it had full security over the information it was distributing.</p>
11	<p>Pot holes in Swanworth Lane and Dell Close</p> <p>(652) DI said that the information from MVDC was that the PC could take its own action to help repair the pot holes without incurring the responsibility for the work in perpetuity. Box Hill School had endeavoured to fill in some of the holes in Swanworth Lane but that was just before the first snowfall and a lot of the infilling had disappeared again. DI said there was a new Bursar at the School and he would be talking to him about further help that they could provide.</p>
12	<p>Publications Scheme Update</p> <p>(653) The Clerk explained that under the Freedom of Information Act 2000 the public have a general right of access to recorded information held by public authorities. As part of that the PC had to display a Publications Scheme and a list of documents held by the PC and which were available for public viewing. He had circulated a model Publications Scheme which the Information Commissioner's Office had produced as well as a table tailored to the type of information that the PC made available to the public. Both documents were approved.</p>
13	<p>Future Meetings</p> <p>(654) The next meeting - the Annual Meeting as well as the Annual Parish Meeting - is on Wednesday 9th May at 7:30pm. DI asked for suggestions for any speakers who might be invited to address the Annual Parish Meeting to be forwarded to the Clerk as soon as possible.</p>

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The meeting closed at 21:13pm