

Battle Town Council CIL Working Group

Notes from Cllrs Cook, Favell (Convenor), Gygell, Howell, Kiloh, & Sharman following a meeting of the CIL Working Group on 11th June 2021

Process for decision making

A draft CIL Projects Assessment Form, designed to aid discussions by F&GP and to provide a record of the decision making, was recommended to F&P on 25th May 2021, as part of the draft CIL Policy. The Policy was agreed for recommendation to Full Council, but the Working Group agreed to review the Assessment Form to be more explicit and allow transparency.

The group met to try to work out how the many varied projects could be compared and ranked using a formula. The suggestion from Cllr Russell, which reflected the decision process used by the Neighbourhood Plan Steering Group, was considered first. Unfortunately it was found to be too complicated. A Project Scoring Criteria document used by Waverley Borough Council was discussed, but the scoring method was considered to be unsuitable for our needs.

It was agreed that the assessment of potential projects has to be secure and fair, but with allowance for flexibility as there will always be exceptions. It was felt that the key to fairness was simplicity with assessments being made through discussion of the merits of each project, a summary of which will be recorded on the form.

The Working Group recommends that the draft CIL Projects Assessment Form, as recommended to F&GP, is trialed for a year and then adapted as necessary.

Date of next meeting

None planned

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Aim: To recommend a *CIL Policy* for prioritising projects and allocating funds.

Objectives: *Consult with residents* through the Council Annual Report in March 2021:

- prepare an article about what the levy is, when and how it is collected and distributed, how funds may be spent and the potential implications for residents;
- include a 'Call for Need'.

Compile a list of projects for consideration and prioritisation with regard to:

- Council 4-year Plan
- Standing Committee Action Plans
- Battle Civil Parish Neighbourhood Plan
- Suggestions from residents (Call for Need - above)

Design a process for decision making regarding how BTC CIL funds should be spent.

Reports to F&GP