

LITTLE WENLOCK PARISH COUNCIL**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY
14th October, 2013 AT 7.30 p.m. IN THE VILLAGE HALL, LITTLE WENLOCK.****10/13/01 Members Present:**

Councillors Mrs. S. Hutchison (Chairman), Miss J. Esp (Vice Chairman), Mrs. J. Davidson Mr. S. Holding and Mr. A. Lees.

In attendance:

Mr. J.F. Marcham – Clerk & RFO to Little Wenlock Parish Council.

T&W Borough Councillor Jacqui Seymour.

Police Sgt. Russ Yeomans

Police Constable Ryan Forster (Safe Neighbourhood Team, Wellington West and Rural)

Members of the Public:

Four members of the public attended.

10/13/02 Apologies:

Apologies were received from T&W Councillor Terry Kiernan.

10/13/03 Declarations of Interest:

None were declared.

10/13/04 Public Session:

Mrs. Heather Cooke reported that the cattle had moved out of the field and knocked down part of the fencing at Swan Farm She had been told that the Parish Council (many years ago) had objected to having barbed-wire on the fence which would prevent the cattle from pushing the wire and fence over. It was felt that it was the landowner's responsibility to keep the fences in good repair. Cllr Lees stated that the fencing cost £12 a metre and that about 150 metres of fencing was required. Ed Roberts, who was present at the meeting said that he would arrange the repairs. It was **resolved** that the PC would not object to the use of barbed-wire in the fencing.

Mr. Ed Roberts stated that he could hear the cars going over the rumble strips on Malthouse Bank even when he was watching the TV. He stated that if they were a success then he was happy to put up with them but in his opinion he did not think that the rumble strips were effective.

Police Sgt. Yeomans introduced PC Ryan Forster who is the new Safer Neighbourhood Officer for Wrekin Rural. He explained how police resources were allocated and that T&W had done well in the new allocation. There is now a much larger team of 6 officers and 13 Police Community Support Officers; Zoe Bevin is our local PCSO. He stated that the main policing challenges were in other areas of Telford and not in Little Wenlock.

The junction at the Forest Glen was discussed and Cllr. Lees showed Sgt. Yeomans the new proposed lay-out. Sgt. Yeomans also said that he does not see a great reduction in the speed of traffic coming into the village resulting from the new rumble strips. In reply Cllr. Lees said that even if there was only a marginal reduction in speed the rumble strips would make drivers aware that they were entering the village. Cllr. Lees also remarked that recent speed tests showed that cars are not travelling as fast as we think they are.

10/13/05 Minutes:

The minutes of the meeting held on 12th August 2013 were then **approved** and **signed** by the Chairman.

10/13/06 New Works Street Lights:

Cllr. Lees reported that the revised quotation was £707 less than the original quotation. He reported that the UK Coal Fund committee had agreed to an additional £700 being added to the grant if

required because of the delay caused by T&W Council in paying the grant and the fact the quotation may go up because it was over 4 months old. This additional funding is no longer necessary. The survey regarding the "part night lighting" is to be done but if anyone wanted the lighting sequence changing after they were set it would cost £75 per light. E.On has suggested that a 24w light be used in the first light which is on trial.

It was **resolved** to place the order with E.On and to sign the contract and that a standard bracket would be used for the lights. It was anticipated that the installation would be completed by the end of January or beginning of February. It was noted that had T&W paid LWPC when it should have the project would have been completed by the winter!

10/13/07

Superfast Broadband:

The Superfast Broadband was switched on Friday 20th September and home installations began on 30th September. All subscribers to the NHW/Information email service were informed of the update and all those who gave an email address on the original yellow survey forms. Notices were also put up in the village on Friday 20th September. A press release and photo-shoot would take place on the 15th October at the new cabinet.

10/13/08

Subject Access Request:

The request was refused on the two following points:

1. The information that had been previously redacted and provided to you does not contain personal data relating to any of the applicants mentioned in the subject access request.
2. Exemption DPA: Sec 7 – Rights of Data Subjects and Others [4]-[6]. Then there is half a page of legal explanation.

It was **resolved** not to pursue the matter any further.

10/13/09

Highway Issues:

- a. Rumble Strips: Complaints have been received from 2 residents at Little Worth about the noise levels. It was **resolved** to discuss the matter with Lee Barnard and Steve Scanlon in T&W Highways Department before LWPC suggest any action regarding their possible removal.
- b. Forest Glen: Lee Barnard has stated: "The Capital Programme team have identified a number of sites which could be potentially delivered once this financial year's schemes have been delivered. A decision on the potential additional schemes should be made by mid-November at the latest once financial assessments have been undertaken".

10/13/10

Purchase of a Grit Bin for Crofters View:

The Clerk reported that a suitable site had been agreed close to the entrance of Crofters View. It was therefore **resolved** to order a grit bin for the location.

10/13/11

Winter Gritting:

The Clerk produced two maps showing the proposed roads for gritting in extreme winter weather conditions.

It was **resolved** that the contract would be as follows:

New Works – New Works Lane, Church Hill, Huntington Lane, Dog in the Lane (UK will not be there to pay T&W for doing it).

Little Wenlock – Spout Lane to Severnvale, High Point, The Alley, Orchard Close, Crofters View, Witchwell Lane (to Rectory Hill), Buildwas Lane to Windhover, Clee Rise.

It was **resolved** to ask Ken Smith for a contract price per gritting.

10/13/12

Swan Farm footpath/boardwalk upgrade and Lottery Grant:

It was **resolved** to write to Andrew Careless to ascertain what was happening with the boardwalk and Swan farm pool because of the present health and safety risks it presents and is it still his intention to repair/replace it.

It was **resolved** to proceed with an application for a Lottery Grant to improve some of the footpaths so that they would be accessible to those in wheelchairs and pushchairs. It was **resolved** to use the District Councillor's Fund of £666 towards the project. It was **resolved** that Cllr. Alan Lees would seek a new quotation for the project. It was suggested that Natural England be approached for a donation towards the project.

10/13/13 Candles Liaison Committee:

It was **resolved** that Cllr. Jayne Davidson joins the committee and is the Chairman of the committee.

10/13/14 Jan Snell Award:

It was **resolved** to submit the work done in bringing Superfast Broad band to the community for the award.

10/13/15 War Memorial:

The Clerk reported that the grant application to the War Memorial Trust had been rejected on the grounds that the cleaning of the War Memorial did not meet their guidelines. The Clerk reported that he had contacted Midland Masonry to see if they could give a new specification.

It was **resolved** to proceed with the public donation campaign and that the closing date for subscriptions would be December 1st 2013. Envelopes would be sent out with the October Newsletter. It was **resolved** that should the donations exceed the cost of the project then a "Memorial Book" would be created and placed in the church.

10/13/16 Community Newsletter:

A draft newsletter had been approved by the Chairman and would go to the printers as soon as possible.

10/13/17 Projects for 2014/15:

An article was included in the Newsletter asking residents for suggestions.

10/13/18 Letter to T&W Borough Councillor Tracey Hope:

It was **resolved** to write to Councillor Tracey Hope to ask her if she was in any way involved in the writing, construction or sending of any of the five anonymous emails concerning the operation, conduct and running of the UK Coal Fund on which three parish councillors were members.

10/13/19 The Dates for LWPC meetings in 2014:

It was **proposed** that the following dates be agreed:

13 th January	12 th May	13 th October
19 th February	9 th June	10 th November
10 th March	14 th July	8 th December
14 th April	11 th August	
28 th April Parish Annual Meeting	No meeting in September	

10/13/20 Clerk's Report:

- a. T&W Council had now been informed that there were two additional litter bins on the playing field. It was also reported that the signage regarding dogs not being allowed on the site should be consistent with their message.
- b. New Works bus shelter was now complete and a photograph had been taken for the press.
- c. It was **resolved** that Cllr. Jayne Davidson would attend the SALC AGM.
- d. The Clerk informed the meeting that a local resident had made an extensive formal complaint about the 3 members of the parish council dating back a number of years. Legal Officers at T&W Council were deciding whether the councillors had breached the Code of Conduct or not.
- e. Flanders Poppy Project: It was **resolved** to sow 50 square metres of poppy and wildflower seed on the verges on Wellington Road adjacent to the rumble strips.

10/13/21 Planning:

The Clerk reported that one application had been dealt with in September relating to the conversion of an existing garage into a granny annex at Lothlorien. Following consultation with councillors it was agreed to support the application subject to conditions.

10/13/22

Borough Liaison:

T&W Borough Councillor Jacqui Seymour reported that:

- a. The Dawley Road Closure and the M54 Junction 6 closure would follow-on from each other.
- b. That there had not yet been any feedback from the Boundary Commission. It was possible that the Wrockwardine Ward would lose Admaston and become a one member ward. She reported that Lawley does not exist as a ward and needs to be identified.

10/13/23

Individual Councillor Reports and updates:

- a. UK Coal Liaison Committee: Report by Cllr. Alan Lees is appended to the minutes.
- b. UK Coal Community Fund Committee: Report by Cllr. Alan Lees is appended to the minutes.
- c. Village Hall Committee: No report.
- d. Hog Roast: £407 was raised towards the War Memorial.
- e. Local Access Forum: Report by Cllr. Alan Lees is appended to the minutes.

10/13/24

External Auditor's Report:

The report stated: On the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The notice of conclusion of the audit and right to inspect the Annual Return for the year ending 31st March 2013 was announced on 11th September 2013 and placed on the notice boards.

10/13/25

Finance:

- a. The balance in the community account stands at £52,707.88. Of that £677 is ring-fenced for the War Memorial and £33870.05 for New Works Lights, £1000 for Swan Farm, £2,166 VAT refund on New Works Bus Shelter (to be paid this month), £6531.94 to BT (only part of the BT bill, the rest being in the Base Rate Account [£15265.97]. That leaves an actual working balance of £2138 + the Precept of £6325 = £8463.
The balance in the Base Rate Account is £17,100.22 of which £15,265.97 is ring-fenced for BT; the working balance is £1,834.25.
The Clerk recommended that the reserve balance should be 25% of the annual Precept, which is £3,162.00. It is £1,328.00 short of that sum. To balance that out by the year end the PC would need to consider the working balance on the Community Fund as £7135.00 and subsequently move the £1,328 in to the Base Rate account.
- b. The Clerk reported that he was in the process of repaying the VAT on the bus shelter to T&W Council, a sum of £2,166.00.
- c. It was **resolved** to purchase a copy of Arnold-Baker on Local Council Administration.
- d. It was **resolved** to purchase a Christmas tree from the Raby Estate for the Village Hall.
- e. It was **resolved** to purchase a replacement light for the broken one on Spout Lane.
- f. It was **resolved** not to contribute to Telford Crisis Network.
- g. It was **resolved** to pay the following accounts:

E-On	Repair to light (fitted re-conditioned lantern)	£169.32
Mazars	Professional Service: Audit	£360.00
T&W Council	Refund of grant ref VAT New Works Bus Shelter	£2,166.00
J. Marcham	Salary for September and October	£508.95
HMRC	PAYE	£127.23
J Marcham	Quarterly Expenses	£171.44
SLCC	Membership Fee	£86.00
K. Smith Contracting	Grounds maintenance	£745.20

Npower	Energy Consumption	£14.20
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10/13/26 **Date of the next meeting:**
Monday 11th November at 7.30 pm in the Village Hall.