



Rockland St Mary with Hellington
Meeting of Rockland St Mary with Hellington Parish Council
held on Wednesday 12th June 2019

Public Participation Session:- There was no public participation at this stage of the meeting.

District Councillor's Report:- District Councillor Thomson reported on the following matters:-

- South Norfolk on Show to be held on the 30th June 2019 at South Norfolk from 11 a.m. to 4.00 p.m.
- The Help Hub Bulletins are posted on the Parish website www.rocklandstmary.org.uk
- Shared services with Broadland District Council. Trevor Holden, Managing Director of Broadland and South Norfolk Councils had been appointed and doing excellent work with all senior members roles appointed.
- Information regarding Members and Community Action Fund grants
- Call for sites – next consultation taking place in October.

County Councillor's Report:- County Councillor Barry Stone said:-

- The situation regarding the implementation of the speed limit at Hellington Corner was that, as a condition of the planning application, the owners of Green Pastures had been asked to pay half the costs of the Traffic Regulation Order. This matter was still under review.

The Clerk asked whether the Parish Partnership Scheme would be forthcoming this year. County Councillor Barry Stone said that Councils should be receiving details very soon.

MINUTES

Present: Cllrs Kate Bevington, Catherine McCormick, Nikki Green, Stephanie Ross-Wagenknecht, Paul Francis, Ernie Green and Mike Hayward.

Monica Armstrong attended as Clerk and there were six members of the public present but not in attendance for all of the meeting.

17.797 Apologies for absence:-

There were no apologies for absence.

17.798 Declarations of interest:-

There were no declaration of interests.

17.799 Minutes:-

Minutes of the meeting held on the 15th May 2019, copies of which had been circulated to all Councillors, were agreed and signed as a correct record by the Chair.

AGREED AND NOTED.

17.800 Matters arising:-

17.800.1 Hellington sign - Councillor Francis was still investigating this matter and will report back to the next meeting. The Clerk reminded Councillors the sum available under the Hellington Community Infrastructure was £584.81.

17.800.2 Notice Board at The Staithe – This was now ready to be installed. The frame in which the sign would be placed needed to be replaced. It was agreed that the Village Caretaker would undertake this and also cement around the existing wooden base posts.

17.800.3 Progress report on Pathway at Wherryman's Way – The Chair Councillor Bevington, Councillor Hayward and the Clerk had met again with Russell Wilson, Norfolk Trails Officer, following his site meeting with a member of the Rockland Wildfowlers Association (RWA). Mr Wilson said that the RWA would not agree to materials or machinery being stored, nor access being made available, on their land near the beginning of the Wherryman's Way. They would only agree to the use of the section of their land at the far end beyond the Bird Hide. Mr Wilson said this would involve either materials being brought in via the Broad or contractors having to move material and equipment back and forth along the path which would be prohibitively expensive and also not practicable. The Chair informed Councillors that she had since spoken about this issue to the Chair of the Poor's Trust who said the Trust would be in agreement to a parcel of Trust land (the old car park) being used for this purpose. Ultimately, the Norfolk Trails Team could implement the section of law under The Highways Act to enable the work to be carried out but would be reluctant to do so unless a solution could not be achieved. ***It was agreed that the Clerk would contact a member of the Wildfowlers Association to arrange a meeting with some members of the Parish Council in order to try to resolve this matter.***

NOTED AND AGREED

17.800.4 Village related issues including the purchase of "gateways" – The provisional costings for the installation of the gateways is £4,350.00. This would include the following:-

- At Rookery Hill remove the existing Rockland St. Mary sign and install the new gateway in the same position.
- At Lower Road, some accommodation work would be required to install the gateway sign in the same position as the existing 30mph terminal sign. This work will include installing a kerbed offlet, piping the drainage grip and a short section of ditch together with levelling the verge to accommodate the new gateway structure.

It was agreed that an application would be submitted under the Parish Partnership Scheme to meet 50% of the cost.

AGREED AND NOTED.

In addition, the Highways Department had agreed to replace the 30 mph signs in the village that were in poor condition under Highways Maintenance funding.

17.800.5 Asset coding – Councillors E. Green and Hayward would undertake the labelling of the assets shortly.

NOTED

17.800.6 Honesty box at The Staithe – Councillor E. Green had made investigations regarding the two forms of donating through texting and QR Coding. The advantage of QR coding was that text and pictures could be added identifying where the donation would be used. Councillor Francis asked if there was evidence that this generated income and Councillor E. Green said there was. ***It was agreed that Councillors would forward to Councillor N. Green some text for consideration to enable her to draft suitable wording. Councillor McCormick offered to work with Councillor N. Green on this project. Councillor E. Green will commence the process of making the applications for both texting and QR coding facilities.***

AGREED AND NOTED

17.800.7 Registering of Council land – The Clerk said she had submitted applications to the Land Registry in respect of land at Green Lane Playing Field, Black Horse Dyke Car Park and the triangle at Hellington via the Index Map and was awaiting the results. ***It was also agreed that the Clerk make a similar application in respect of Rockland Broad.***

NOTED AND AGREED.

17.800.8 Councillors' email accounts for Council purposes – Councillor E Green said the cost of implementing ".gov.uk" accounts for the Clerk and Councillors would be £120.00 plus vat for the first two years and £120 thereafter for the next 2 years.

The email accounts and webmail would be approximately £55.00 plus vat depending upon the data per year.

It was agreed that Councillor E. Green should proceed in creating gov.uk email accounts.

AGREED AND NOTED

17.801 Planning matters:-

17.801.1 Current Applications - There were no new applications

17.801.2 Decisions – No decisions had been received.

17.801.3 Pending- Application 2019/1000 108 The Street Rockland St Mary Norfolk NR14 7HQ Proposed single garage to replace timber shed.

NOTED

17.802 Financial matters:-

17.802.1 Orders for payment- There were four orders for payment - Village Caretaker £220.50; Clerk's salary and expenses. £356.40; charges for index map search in respect of Black Horse Dyke Car Park, Green Lane Playing and Low Common Hellington £12.00 and Seb Shelton cost of Perspex cover for Staithe Notice Board £34.86.

On the proposal of Councillor Hayward, seconded by Councillor Ross-Wagenknecht, these payments were authorised.

AGREED AND NOTED

17.802.2 Change of signatories - Councillor Hayward is now an authorized signatory.

17.802.3 Balance at bank - The Clerk reported that the balance at the bank was £16,577.35 less payments above and this includes £8,115.96 of Rockland St Mary Community Infrastructure sum.

NOTED

7.803 “Drop in Sessions” for residents:-

After discussion it was unanimously agreed to have a trial monthly period of “drop in sessions” for parishioners at the Post Office café room between 9.15 a.m. and 11.15 am (excluding August). Councillor Ernie Green and Councillor Hayward agreed to undertake the first session on Tuesday 2nd July 2019. ***The Clerk will draft a poster to advertise this and circulate to Councillors for approval.***

AGREED AND NOTED

17.804 Climate Emergency:-

Councillor Ross-Wagenknecht requested more time to investigate this matter and bring documentation to the next meeting. It was agreed this item should be placed on the July agenda. Councillor McCormick enquired as to whether South Norfolk would be addressing this matter again having previously deferred the subject. ***The Clerk will investigate.***

17.805 Review of Policies:-

17.805.1 Harassment and Bullying Policy - The Clerk had circulated to all Councillors prior to the meeting a copy of this policy which was approved by Councillors.

17.805.2 Financial Regulations – A copy of this document had been sent to Councillors prior to the meeting by the Clerk and Councillors approved this policy.

17.806 Correspondence

17.806.1 Feedback from previous correspondence-

- The Clerk said she had deferred sending the letter to the Rockland Wildfowlers Association and felt it would be more appropriate to raise this with the Association at a Rockland Broad Management Committee meeting. Councillors agreed.
- The Clerk had informed Councillors of the email received from District Councillor Vic Thomson that the vessel with the lifting gear was currently dealing with sunk boats at Geldeston and would move to Rockland once that work had been completed.

NOTED

17.806.2 Correspondence circulated-

Correspondence circulated to Councillors via email and considered at the Parish Council meeting on the 12th June 2019

Document	Circulated via email
Local Plan for the Broads	17.05.2019
Email from Steve re. Green Lane Playing Field	18.05.2019
Email to Councillors re. insurance (replies received from EG; C Mc)	22.05.2019
Email from Gary Overland	22.05.2019
Various emails regarding meeting with Russell Wilson	Various dates
Broads Briefing	30.05.2019
Rural Housing Conference - Dereham	31.05.2019
consultation documentation for Rockland St Mary and Surlingham Primary School	03.06.2019
Email from Ghimire, Deepa re. Village Gateways	03.06.2019
The Broadland Futures Initiative is seeking views on flood management on the Broads	03.06.2019
Local Plan Broads Authority USB pen (replies received from KB;NG; C Mc; MH; EG)	03.06.2019
Email from resident regarding Creating Positive Options (replies received from KB;EG;MH;C Mc; NG; S R-W)	03.06.2019
Email from Parishioner re. shooting on Rockland Broad <i>(to be discussed at meeting)</i>	03.06.2019
Email re. return of Councillors' expenses form	06.06.2019
South Norfolk Help Hub Bulletin #47	07.06.2019
Email from Vic Thomson re.sunken boat	08.06.2019

It was agreed that the Clerk should write to the parishioner who raised the question of shooting rights on Rockland Broad thanking him for his comments and informing him that the lease was not due for renewal until the 31st August 2021. Therefore, the matter would be discussed in more detail nearer the time. Councillor McCormick enquired as to the breadth of concern and whether the resident could provide evidence of this to the Council before the lease was up for renewal.

AGREED AND NOTED

17.807 Reports from Councillors on their areas of responsibility:-

17.807.1 Black Horse Dyke Car Park – Councillor Hayward said that he and the Village Caretaker will investigate the cost of edging boards and better fencing surrounding the dyke and report back to the next meeting. Discussion took place regarding the possibility a memorial bench. ***It was agreed the Clerk would place an article in the next edition of Eleven Says asking if any parishioners would like to contribute to a bench in memory of a loved one.***

AGREED AND NOTED

17.807.2 Footpath report:- Councillor Francis said that the footpaths at Low Common were very overgrown and needed to be cut back. ***It was agreed that the Clerk would write to the landowner asking for this work to be undertaken.***

NOTED

17.807.3 Rockland Primary School – An informal meeting had taken place with the Chair of Surlingham Parish Council, Councillor John Broom, with discussion regarding the proposed changes of age status of the schools - Rockland becoming an infant school with nursery facilities and Surlingham a junior school. ***It was agreed that Councillors would consider making a response to the consultation which ends on the 14th July 2019 at their meeting in July.***

AGREED AND NOTED

17.807.4 Green Lane Playing Field –

Wheatfen Forest School - Councillor N Green had met with Rose Hoare from Wheatfen Forest School to discuss the possible creation of a wildflower meadow at the top field of Green Lane Playing Field with input from Young Explorers. Kaaren Parker outlined the

process to Councillors. It was agreed that the Village Caretaker should meet with Rose Hoare, Kaaren and Kevin Parker to discuss this in more detail. Councillor McCormick enquired as to how the community would be involved. Kaaren explained that this would be through a variety of ways – for example, children enjoying the benefits of the flora and fauna and taking ownership; setting up a working party; engagement through the Young Explorers and the South Yare Wildlife Group. Councillors agreed there would be many benefits to this area being developed as outlined by Rose Hoare's paper. ***Councillor N Green will liaise with the different parties over the possibility of setting up a working group and report back to the next meeting.***

AGREED AND NOTED

Green Lane Playing Equipment – Councillor N Green suggested further thought be given to where the new equipment should be installed and that fencing would be needed to define and protect various areas. ***It was agreed the Clerk would forward to her details of the Play and Amenities Technical Advisor who had previously had a site visit with the play equipment suppliers and advised on the equipment that could be purchased within the financial constraints.***

AGREED AND NOTED.

The Village Caretaker reported that a cable needed to be removed following the work undertaken earlier by UK Power Network. ***The Clerk will contact the company asking for this to be taken away.***

NOTED AND AGREED.

The Village Caretaker reported on an isolated incident of unsocial behaviour. ***It was agreed the Clerk would report this to the Beat Officer for this area.***

AGREED AND NOTED

17.807.5 – Speedwatch – Councillor E. Green reported that the two newly recruited volunteers would be receiving their training shortly.

NOTED

17.807.6 Staithe Car Park

The Village Caretaker said there had been an occasion when a vehicle had stayed overnight at the car park leaving behind rubbish. He asked whether consideration should be given to a notice stating overnight parking was not permitted. Councillors felt further consideration should be given to this when thinking about the wording for the QR coding.

AGREED

Any other business

The Village Caretaker reported that there would be 3-way traffic lights for two weeks from the 24th June 2019 for repairs to the wall opposite Black Horse Dyke Car Park.

The Village Caretaker reminded the meeting that Rockland School Fete takes place on the 22nd June 2019.

Mr. Saxton said the Bramrocks pantomime this year would be 'Goldilocks and the Three Bears'.

There being no further business the meeting closed at 9.35 p.m.

Next meeting Wednesday 10th July 2019

Monica Armstrong
Parish Clerk

Signed as a correct record on 10th July 2019

..... Chair