

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Wednesday 11<sup>th</sup> February 2009 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs H Cullingworth  
Mr M Cooper  
Mrs J Croucher  
Mrs N Aldhouse  
Mr L Gosbee  
Mrs A Holroyd

In attendance: Mrs D Jenkins (Clerk), Community Warden Janet Greenroyd & Mrs Hazel Gosbee.

**1. APOLOGIES FOR ABSENCE**

There were none.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

Mr L Gosbee declared an interest in Item 5 Grounds Maintenance.

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the minutes took place being proposed by Mrs J Croucher, seconded by Mr L Gosbee and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Play Equipment:

Mr J Beech gladly reported that the first stage of the lottery funding application has been successful, and the second stage of the application is currently being undertaken. Thanks were given to all the volunteers for a magnificent effort. Funding from TWBC is also being sought, to top up the sums necessary. Donations from Mrs Janet Greenroyd and Mr Lester Gosbee along with some funding from the Parish Council will also go towards the play equipment. An agricultural theme for the new play area of oasts and sheep has been chosen. The Clerk is to investigate as to whether VAT can be reclaimed on any of the outgoings. The Community Spaces project requires the landowner's permission before lottery funding for the project can proceed. It was therefore proposed by Mr M Cooper, seconded by Mrs A Holroyd and agreed unanimously that a new play area be built on the parish field.

Equipment Fund:

Mr M Cooper is to place an article in the Parish Magazine requesting village organisations who would like to apply for a donation out of the £1k put aside for this, to come forward.

Grandshore Lane:

It was reported that although the Environment Agency has posted notices on the land where illegal burning is taking place, this still continues. The land is being used by Mr Redford apparently as part of a skip business, but the land is registered in another name which has not been able to be traced. Mr M Cooper has spoken to Alice Bloom at TWBC and although there are alternative options the end result will be delayed due to these issues being investigated.

Mr J Beech confirmed that he had spoken to Alice Bloom, who is new in her position, at the recent training day he had attended at TWBC asking when enforcement will be taken for Mr & Mrs Brazil to vacate the site as it is now six months since they were required to leave.

Any Other Business:

Delegated powers had previously been given to the Chairman and Mrs A Holroyd to purchase a 5 bar and pedestrian gate to be installed at the entrance to the field, this transaction will be completed within the next month. Mrs A Holroyd has spoken to Councillor Roger Manning regarding funding for this project, and has since completed an application to this end.

The Chairman reported that the sum of £1500 has been allocated, in the budget, to pay for the new gate. As this will not now be necessary it was proposed by Mrs J Croucher, seconded by Mrs A Holroyd and agreed unanimously to reallocate this sum towards the new play area.

## 5. GROUNDS MAINTENANCE

The Clerk had received five replies to the tenders for the various maintenance contracts which were opened and reviewed at the meeting. Mr L Gosbee left the room and took no part in the discussions. It was proposed by Mr M Cooper, seconded by Mrs N Aldhouse and agreed unanimously to award the contracts as follows:

Contract 1 - to mow the Parish Field and mound, including around trees and edges awarded to KCC Landscape Services @ £651.86

Contract 2 - to mow the grass and cut the hedge at the War Memorial awarded to Mr L Gosbee @ £100.00

Contract 3 - to cut the Paddock Hedges, including road hedge and hedge between Paddock and Frittenden House awarded to KCC Landscape Services @ £102.67

Contract 4 - to cut the hedge by hand and to remove cuttings, at Laundry Lane awarded to Mr S Holloway @£95.00.

The Clerk is to respond to the tendering companies accordingly.

## 6. ROAD REPORT

It was reported that EDF has today repaired the street lights. Mr L Gosbee stated that the cold weather has opened up many potholes, which Highways have informed him are unlikely to be repaired before the spring. Fly tipping, which recently occurred in London Lane, has been reported. A request to Highways to increase the size of the drainage pipe in Mill Lane has been submitted. It is hoped that by May a white box will be painted onto the road at the junction with Mill Lane to prevent obstructive parking. The damaged Gateway sign on the Cranbrook Road has been inspected by Highways today.

Mrs J Croucher reported a blocked drain in The Street. Mrs N Aldhouse stated there has been much excess water in Grandshore Lane. Mr M Cooper stated that permanent signs to warn motorists that Mill Lane is liable to flooding by Cherry Tree Farm are needed, as five vehicles were recently caught out by the unexpected depth of water. In the meantime it was agreed to obtain temporary signs to prevent a reoccurrence.

## 7. PLANNING

### Applications:

TW/08/03854: All floors to be lifted and replaced with stacks and wood joists, insulation and air vents. Walls to be new lime plastered where concreted and damp has occurred. Fires enlarged and replaced with wood burning stoves and new lime ceiling in dining room. Alterations to existing oil tank. Proposed alterations to front garden to include alterations to the fence at Church Cottage, Cranbrook Road, Frittenden.

TW/08/03857: All floors to be lifted and replaced with stacks and wood joists, insulation and air vents. Walls to be new lime plastered where concreted and damp has occurred. Fires enlarged and replaced with wood burning stoves and new lime ceiling in dining room. Alterations to existing oil tank. Proposed alterations to front garden to include alterations to the fence at Church Cottage, Cranbrook Road, Frittenden.

It was proposed by Mr L Gosbee, seconded by Mrs A Holroyd and agreed unanimously to remain Neutral.

TW/08/03903: Change of use and conversion of ground floor to form a two bedroom residential unit at Frittenden Post Office, Biddenden Road, Frittenden.

It was proposed by Mrs J Croucher, seconded by Mrs N Aldhouse and agreed unanimously to remain Neutral. A concern regarding associated parking at a junction which is currently under study by KCC Highways was requested to be recorded.

TW/08/04174: French doors and pergola at Well House, The Street, Frittenden.

TW/08/04175: LBC - French doors and pergola at Well House, The Street, Frittenden.

It was proposed by Mrs H Cullingworth, seconded by Mrs A Holroyd and agreed unanimously to remain Neutral.

TW/09/00052: Extension and alterations to existing garage to form annexe at 1 Gordon Cottages, Knoxbridge.

It was proposed by Mr M Cooper, seconded by Mrs J Croucher and agreed by 6 votes to remain Neutral providing that the annexe remains within the curtilage of 1 Gordon Cottages.

TW/09/00236: Two storey extension and single storey porch extension at Whitsunden Farmhouse, Cranbrook Road, Frittenden.

It was proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously to Recommend Refusal as the proposed extension is not in keeping with the character of the existing property.

TW/09/00248: LBC – French doors and pergola at Well House, The Street, Frittenden.

It was proposed by Mr M Cooper, seconded by Mrs N Aldhouse and agreed unanimously to remain Neutral.

TW/09/00281: Single storey sitting room extension at Rocks Farm Oast, Grandshore Lane, Frittenden.

It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to Recommend Approval.

Decisions:

TW/08/02634: Revised accommodation layout for conversion of oast to two dwellings; construction of garage (TW/02/02994 refers) at Saunders Barn, Staplehurst Road, Frittenden.

Permission Granted.

TW/08/03515: Demolition of existing property and construction of 5-bed detached dwelling with triple garage at Rockdene, Rocks Hill, Frittenden.

Permission Granted.

TW/08/03853: Alterations and extension at Broad Oak House, Mill Lane, Frittenden.

Permission Granted.

TW/08/03854: Alterations to existing oil tank. Proposed alterations to front garden to include alterations to fence at Church Cottage, Cranbrook Road, Frittenden.

TW/08/03857: LBC – Alterations to existing oil tank. Proposed alterations to front garden to include alterations to fence at Church Cottage, Cranbrook Road, Frittenden.

Permission Granted.

TW/08/03858: LBS – Alterations and extension at Broad Oak House, Mill Lane, Frittenden.

Permission Granted.

TW/08/03903: Change of use and conversion of ground floor to form a two bedroom residential unit at Frittenden Post Office, Biddenden Road, Frittenden.

Permission Granted.

TW/07/04163: The appeal lodged following refusal of the application to erect a new garage, workshop/office and demolition of existing Nissen hut at Leggs Wood House, Cranbrook Road, Frittenden has been dismissed by the Planning Inspectorate.

Correspondence:

Notification of an appeal lodged with the Planning Inspectorate for New vehicular access at 1 Thrift Cottages, Knoxbridge, Frittenden.

Notification of Informal Hearing Arrangements regarding the proposal to convert an Atcost barn to holiday let accommodation, removal of other existing barns and erection of amenity building at The Old Junk Yard, Staplehurst Road, Frittenden – Mr M Cooper confirmed his attendance.

Mrs J Croucher declared an interest in the next item and took no part in the ensuing discussion:  
Mr J Beech has been contacted by Mr Mack Mehrabian seeking his views, following an approach by someone interested in opening an Indian takeaway from the Shop/ Post Office premises belonging to Mr Mehrabian. Planning permission has recently been granted to convert the premises to residential accommodation within a limit of 3 years, and Mr Mehrabian is also concerned that if he decides to rent the premises as a takeaway this may prejudice his case to apply for residential use in the future.  
Mr J Beech stated that change of use would be necessary for a takeaway to operate from the site. A business of this nature would pose various problems, including smells and rubbish, and possible opposition from villagers. Nothing has been received in writing as yet and further developments are awaited.

## **8. CORRESPONDENCE**

Mr J Beech confirmed that he had attended the Planning Day which he found very interesting.

TWBC:

Standards Board News Bulletin – JB  
Notification of changes to Social Housing  
Business Rates discretionary rate relief – Cricket Club  
Precept acknowledgement  
Fun in the Sun days - Clerk to respond  
Improving your parish environment – Clerk to respond  
Disabled Go study

Kent Police Authority:  
Parish views survey

KALC:

Parish news Dec & Jan  
Planning Information Day 28/3 – MC  
SEERA update on SE plan – JB  
HGV's in villages update – LG  
Rural retailer 2009 competition – EB

Kent Highways:  
Update re meeting

Communities & Local Govt:  
Consultation re Code of Recommended Practice on Local Authority Publicity

Action with Communities in Rural Kent:  
Survey re Community Action Plans  
Kent Village of the Year 2009 Competition – AH  
Membership invitation  
Climate Change information day invite  
Parish Plans information event days

Veolia:  
Letter of termination of contract

NALC:  
LCR

Clerks & Councils Direct:  
Magazine

Letters of thanks re donations from:  
Citizens Advice Bureau

Kent Air Ambulance  
Royal British Legion  
Hospice in the Weald

Frittenden Primary School  
Frittenden Pre School  
Frittenden Parochial Church Council  
Hawkhurst Cottage Hospital League of Friends

**9. FINANCE**

It was proposed by Mrs J Croucher, seconded by Mr L Gosbee and agreed unanimously to pay accounts as follows:

Samaritans.....	£50.00
Frittenden Memorial Hall.....	£13.00
Veolia.....	£18.40
S T Support.....	£110.00
KCC (KCS).....	£413.20
Printing at Cranbrook.....	£8.95
Mrs D.A. Jenkins Salary.....	£288.77
Expenses.....	£9.48
Mr I Jauncey.....	£34.49
Weddle & Co. ....	£51.75
Mr J Beech...(Reimbursement).....	£40.44
Bygone Architectural Reclamation.....	£318.81 (Breathing Spaces Scheme)

The Clerk is to transfer the sum of £318.81 from the Capital Account to the Current Account to pay for the Breathing Spaces project invoice.

**10. ANY OTHER BUSINESS**

Mr L Gosbee reported on his attendance at a meeting held at Staplehurst Health Centre on 27<sup>th</sup> January 2009: a defibrillator is soon to be purchased; talks are to be held on prostate cancer on 25<sup>th</sup> March 2009, and on diabetes and strokes (dates to be confirmed); a donation of £250 towards a seat has been received; sponsors, for a newsletter, are being sought at a cost of £80; a link between the Red Cross and Lions Club has been forged to assist ambulance men when called out to a home emergency - current prescribed medication taken by anyone in the household is to be placed in the fridge in a bottle, along with a completed form, both of which can be obtained from Lloyds Pharmacy, which will be checked on any emergency call out, providing a card showing membership of the scheme is prominently displayed in a window.

Mr M Cooper has received a telephone call from a resident whose skip of has recently been emptied illegally, the police have been notified.

Mrs H Cullingworth requested permission to use the parish field, if needed, for the Friends of Frittenden School boot/garage sale to be held on 2<sup>nd</sup> May 2009. This was agreed. Pitches cost £5. An advertisement is to be placed in the Parish Magazine and on the village website.

There being no further business the Chairman closed the meeting at 9.50pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Wednesday 11<sup>th</sup> March 2009 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs H Cullingworth  
Mr M Cooper  
Mrs N Aldhouse  
Mrs A Holroyd  
Mrs J Croucher

In attendance: Mrs D Jenkins (Clerk), Community Warden Janet Greenroyd & Mrs Hazel Gosbee.

**1. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr John Smith and Mr L Gosbee.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were none.

**3. MINUTES OF THE PREVIOUS MEETING**

An amendment to page 1389 item 10 Any Other Business 2<sup>nd</sup> line 'prostrate' was changed to 'prostate'. The acceptance of the minutes then took place being proposed by Mr M Cooper, seconded by Mrs H Cullingworth and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Play Equipment:

It was reported that funding for the new play area is progressing. An application to TWBC for a grant of £10k has been submitted by the Parish Council. A further application, in conjunction with TWBC, has been completed for a bid of £50k from KCC Playbuilder Funding, the results of which will be known in April. It was agreed that ongoing maintenance of the new play area once built will be undertaken by the Parish Council, this was proposed by Mrs J Croucher, seconded by Mrs N Aldhouse and agreed unanimously.

Equipment Fund:

Mr M Cooper confirmed a request had been placed in the Parish Magazine, and an application for funds has since been received.

Grandshore Lane:

Mr H Lilley is continuing to pursue TWBC on behalf of the Parish Council.

Field Gate:

Confirmation of the grant is awaited. A company has been appointed for both the main and the pedestrian gates which are expected to take approximately three weeks to make.

**5. ROAD REPORT**

The majority of the potholes in the village have now been filled. Highways have confirmed those in Sand Lane/Dig Dog Lane will be filled imminently.

A meeting with a Senior Transport Engineer is to take place on 17<sup>th</sup> March 2009 with regard to problems with sight lines when exiting Mill Lane.

Other ongoing areas still under discussion are: lowering the curb for pushchairs etc. and the possibility of a zebra crossing outside the school; Give Way signs at the end of Dig Dog Lane and Grandshore Lane; resurfacing of Grandshore Lane. Parking opposite Sunnyside continues despite bollards being erected to prevent this. Janet Greenroyd is to discuss with the Police, their possible intervention. Mr J Beech is to contact Mr Oliver Carter, the owner of the middle cottages at Sunnyside, with regard to parking for his tenants.

A large pothole at Bettenham is to be reported.

**6. PLANNING**

Applications:

TW/09/00431: New vehicular access at 1 Thrift Cottages, Knoxbridge, Frittenden.

It was proposed by Mrs J Croucher, seconded by Mrs N Aldhouse and agreed unanimously to recommend Approval.

Decisions:

TW/08/04174: French doors and pergola at Well House, The Street, Frittenden.

Permission Granted.

TW/08/04175: LBC – internal alterations at Well House, the Street, Frittenden.

Permission Granted.

TW/09/00052: Extension and alterations to existing garage to form annexe at 1 Gordon Cottages, Knoxbridge, Frittenden.

Permission Granted.

TW/09/00236: Two storey extension and single storey porch at Whitsunden Farmhouse, Cranbrook Road, Frittenden.

Permission Refused.

TW/09/00248: LBC – French doors at Well House, The Street, Frittenden.

Permission Granted.

Correspondence:

Notification that an appeal lodged with the Planning Inspectorate for New vehicular access at 1 Thrift Cottages, Knoxbridge, Frittenden has been withdrawn.

Notice of Appeal Dismissed at The Old Junk Yard, Staplehurst Road, Frittenden.

Mr M Cooper is to contact TWBC Planning Department requesting information on the number of Appeals lost or won over the last few years. It is hoped these figures will enable residents to take an informed decision before deciding to go to appeal.

**7. CORRESPONDENCE**

Mr J Beech has received a copy of a letter sent to TWBC from Mr & Mrs John Dutton regarding the failure of Larchmere House to remove two timber sheds as a condition to a retrospective planning approval. The Clerk is requested to write to TWBC in support of this matter.

**TWBC:**

Request for issues for improvement to services - JB

Copy of I&DeA 'National Census of LA Councillors 2008' for info. – JB

**Standards Board:**

Special Edition newsletter - JB

**KALC:**

Agenda Meeting 4<sup>th</sup> March 2009 - AH

Minutes meeting 10<sup>th</sup> December 2008 - AH

**West Kent Mediation:**

Newsletter

Kenward Trust:  
Invite to new project opening 19<sup>th</sup> March 2009

Hospice in the Weald:  
Donation to Bereavement Support request

Victim Support & Samaritans letters of thanks for donations

NALC:  
LCR - AH

## 8. FINANCE

The Clerk reported that following the National Salary Award for Clerks interim increase of 2.45% in October 2008 an additional 0.3% increase had been awarded back dated to April 2008. It was proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously to pay accounts as follows:

Mr R Latham.....	£85.17
Veolia.....	£9.20
Mr L Gosbee.....	£50.00
Frittenden Memorial Hall.....	£13.00
Mrs D.A. Jenkins Salary.....	£286.67
Expenses.....	£4.37

## 9. ANY OTHER BUSINESS

Mr L Gosbee, in his absence, sent a report on his attendance at the AGM of the Headcorn Airfield Consultative Committee on 3<sup>rd</sup> March 2009 as follows:

Following a three year trial it is anticipated that a quieter engined turbine plane will replace the current noisy plane.

The flying proms will be held on evening of 25<sup>th</sup> July only.

Planning consent is to be applied for to hold a club event on 15<sup>th</sup> /16<sup>th</sup> August 2009 open to the public with old military vehicles, a B25, a Dakota and other WW2 planes on display.

There will be visiting microlights on 25<sup>th</sup> July to celebrate Louis Bleriot's flight across the Channel 100 years ago.

A renewal application to allow night flying, essential training for pilot safety, is to be submitted for a maximum of 8 nights per year from the end of October to the beginning of March flying no later than 19.30 hrs.

Planning for a 'blister' hanger for the storage of planes and ARG equipment is to be applied for.

The next meeting will take place on 23<sup>rd</sup> June 2009.

Mrs H Cullingworth asked if the picnic bench for the field can be purchased ASAP now that the weather is improving.

Mrs A Holroyd reported that the amenity refuse truck service is not to be withdrawn, but shorter visiting times may be implemented.

A letter from the Idenden Charity requesting the approval of the Parish Council of the re-appointment of three of the trustees to serve a further term of four years had been received. It was proposed by Mrs N Aldhouse, seconded by Mrs J Croucher and agreed unanimously to appoint Mr C Highwood, Mr R Jenner and Mr H Worth as Trustees for a further term of office. The Clerk is to write to the Chairman of the Charity confirming the appointments and thanking them for their continued work.

Mr J Beech stated that he had been invited to the Weald of Kent Protection Society where he talked about various things happening in the village.

At the recent Parish Chairman's meeting it was confirmed the new refuse service awarded to Cory will not start until July. An interim service will take place from the end of March.

There being no further business the Chairman closed the meeting at 8.53pm



A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Wednesday 8<sup>th</sup> April 2009 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mr L Gosbee  
Mrs H Cullingworth  
Mrs N Aldhouse  
Mrs J Croucher

In attendance: Mrs D Jenkins (Clerk), Kent County Cllr. Roger Manning, Mrs Hazel Gosbee and one member of the public.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Mr M Cooper, Mrs A Holroyd and Cllr John Smith.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were none.

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the minutes took place being proposed by Mrs N Aldhouse, seconded by Mrs J Croucher and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Hatchin' Tan:

Mr H Lilley is continuing to pursue TWBC to take action, re-enforcing the legal issues.

Field Gate:

The Chairman confirmed the new gates have been installed. The KCC grant applied for to pay for this has been awarded, however, the acceptance form has not been returned within the timescales allowed and therefore the grant may not be received within this financial year. Mr Roger Manning is to see if he can help with this matter, if not the grant will be re-applied for in the next financial year.

Road Report:

The Chairman is yet to contact Mr Oliver Carter regarding parking at Sunnyside.

Any Other Business:

The picnic bench is still to be purchased. Mr J Beech stated that surplus paving slabs from the Breathing Places Scheme can be used for underneath the bench.

**5. BREATHING PLACES SCHEME**

The Chairman reported that the faculty that has been awaited from the Church of England has just been received and work can now start. The tree works will begin tomorrow and the groundwork will start after Easter. The benches have already been purchased and are being carved with St Mary's Frittenden 2009 on the seat backs. Planting will take place and nesting boxes, yet to come, will be placed on the site. The soil mound is to be removed to a new designated area. A rubbish bin is to be installed, and a paved area and the seating will be in place in time for the formal opening on Saturday 23<sup>rd</sup> May 2009. The Rural Dean has been invited and is to officially open the site. A tent has been booked in case of bad weather, and light refreshments will be offered. As hosts it is hoped as many Parish Councillors as possible will attend.

## 6. ITEMS FOR THE ANNUAL PARISH ASSEMBLY

The following items were agreed for the agenda of the APA:

Apologies for Absence  
Minutes of the Previous Annual Parish Assembly  
Matters Arising  
To Receive the Accounts of Charities  
Parish Council Chairman's Report  
Play Area – (invite member of committee to speak)  
Breathing Places Scheme  
Any Other Business

## 7. ROAD REPORT

Mr L Gosbee reported that, along with the Clerk, he had attended a site visit with Highways Senior Transport Engineer Michael Sammut on 17<sup>th</sup> March 2009. Various problem areas in the village were visited. Mr Sammut suggested double yellow lines at the junction with Mill Lane to prevent parking on either side of the road at this point. However, it was pointed out that the vehicles causing the problems will park elsewhere in the village. At Sunnyside Mr Sammut felt the recently erected bollards should have been placed closer to the road to prevent parking in the area. He suggested yellow lines on both sides of the road outside the cottages and white lines and hatching to narrow the road approaching the bend from the west. Regarding the provision of parking for the residents at Sunnyside he agreed that the deep verge to the east of the Orchards would be suitable, with the correct surfacing, for the parking of three cars, although this would have to be paid for by the Parish Council.

Mr L Gosbee had heard nothing further regarding the drop pavement at the school.

The Chairman asked if double yellow lines can be enforced by anyone other than the police or parking wardens. Cllr Manning stated that it is on the agenda to allow Community Wardens to issue parking fines. Mr J Beech is to request again that the residents be reasonable when parking in the village. The Clerk was requested to obtain drawings of the suggested lines from the Highways Engineer.

It was reported that Mr M Cooper had recently erected permanent flood warning signs in Mill Lane, however, one resident is unhappy about this. The Chairman suggested that in the event of a failure to agree, it would be possible to fit covers for these until further flooding occurs.

The ditch outside the cemetery has recently been cleared. Mr L Gosbee is to chase Highways regarding the drainage issues in Mill Lane. Mrs J Croucher reported surface water on Biddenden Road outside The Stables.

Cllr Manning gave a short resume on Highways following their reorganisation. Over the next three years £38.5m is to be invested but there is still some way to go in the organisation. Cllr Manning stated that decisions should be made closer to those that they affect and Parish Councils voices should be heard. Cllr Manning also reported on the recent KCC investments, of which £60m of the £238m invested in 2008 was in the collapsed Icelandic Banks. As preferred creditors it is hoped that half of the £60m will be repaid. The Chairman thanked Cllr Manning for attending the meeting.

## 8. PLANNING

### Applications:

There were none.

### Decisions:

TW/09/00281: Single-storey sitting room extension at Rock Farm Oast, Grandshore Lane, Frittenden.  
Permission Refused.

TW/09/00431: New vehicular access at 1 Thrift Cottages, Knoxbridge, Frittenden.  
Permission Granted.

### Correspondence:

The Clerk had received a reply from TWBC, following her letter to them regarding the failure of Larchmere House to remove two timber sheds, which stated that until all conditions have been discharged on a later application it would be unreasonable to demand the demolition of the sheds now.

**9. CORRESPONDENCE**

TWBC:  
Sport Funding Grant  
Sustainable Communities Act

KCC:  
Clean Kent Campaign leaflet

KALC:  
Parish News  
Clerks Information Day booking form  
Came & Co. Insurance brochure

Information Commission Office:  
Freedom of Information Act

**10. FINANCE**

It was proposed by Mr L Gosbee, seconded by Mrs H Cullingworth and agreed unanimously to pay accounts as follows:

Frittenden Memorial Hall.....	£13.00
KALC Subs.....	£300.66
NALC review.....	£17.00
Veolia.....	£9.20
Mrs D.A. Jenkins Salary.....	£202.77
Expenses.....	£6.14
Cranbrook Fencing Company Ltd.....	£1165.46

**11. ANY OTHER BUSINESS**

Mr Lelean, who was invited to speak by the Chairman, asked why the cover of the Parish Magazine had changed. The Chairman explained that this is actually a church publication and the cover is their choice. However, he will raise this issue with the PCC. He also advised the APCM is on 26<sup>th</sup> April 2009 when this can also be raised.

The Chairman suggested that although the Parish Council hasn't been successful in the application for the TWBC tidying up days, a village litter picking morning should still be held. This was agreed by all and set for the morning of 12<sup>th</sup> September 2009.

It was agreed that following a very successful interim review by the Audit Commission of TWBC, where the Council improved from fair to excellent, the Chairman will write to the Chief Executive congratulating her and her staff for the excellent job they are doing.

Mrs H Cullingworth reported on a recent incident on the play area where Mrs Mehrabian fell on the mound. It was considered very regrettable, and with the construction of a new playground, it is hoped that such accidents will be rare, although users of the area do so at their own risk. The Clerk is to contact KALC regarding notices.

Mrs N Aldhouse reported that Mr Redford is continuing to burn rubber on land in Grandshore Lane. She is to report this illegal activity to the Environment Agency.

There being no further business the Chairman closed the meeting at 9.25pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Wednesday 13<sup>th</sup> May 2009 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs A Holroyd (Vice-Chairman)  
Mr M Cooper  
Mrs H Cullingworth  
Mrs N Aldhouse  
Mr L Gosbee  
Mrs J Croucher

In attendance: Mrs D Jenkins (Clerk) and Mrs Hazel Gosbee.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Roger Manning and Cllr John Smith.

**2. ELECTION OF CHAIRMAN**

It was proposed by Mr M Cooper, seconded by Mrs N Aldhouse and agreed unanimously that Mr J Beech be re-elected as Chairman.

**3. ELECTION OF VICE-CHAIRMAN**

It was proposed by Mrs H Cullingworth, seconded by Mr L Gosbee and agreed unanimously that Mrs A Holroyd be re-elected as Vice-Chairman.

**4. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)**

There were none.

**5. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the minutes took place being proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously.

**6. MATTERS ARISING FROM THOSE MINUTES**

Field Gate:

The Chairman confirmed that the grant had been received with thanks to Cllr Manning.

Breathing Places:

This is progressing very well with lots of help from volunteers.

Road Report:

The Chairman has left a message for Mr Oliver Carter but has not been able to speak to him to date. The tenant, and persistent offender, at Sunnyside has been approached but was found to be un-cooperative. Parking has improved in the area but needs to be permanently prohibited. Mr L Gosbee suggested that if the bollards on the bend were repositioned adjacent to the road, this may prevent parking.

The Clerk has requested drawings of the proposed yellow lines from Highways, but has not received a reply. Cllr. Manning is to chase.

It was confirmed that the concerns over the flood warning signs, by a Mill Lane resident, have been allayed.

Any Other Business:

Mr M Cooper has received further negative feedback regarding the change to the cover of the Parish Magazine and is to contact the Church with this information.

The date of the village litter picking day is to be changed due to a clash with the flower festival.

**7. PARISH PLANS**

The Chairman introduced Victoria Lawson from Action with Communities in Rural Kent and thanked her for attending the meeting. Victoria Lawson then gave a short presentation on the benefits of having a Parish Plan. The Chairman stated that following the very successful Ward Walks conducted by TWBC in July 2008 and the more recent public consultation regarding the play area, a Parish Plan exercise, involving further community consultation, would not be necessary in the village at this time. Victoria Lawson asked if the Ward Walks co-ordinator details could be forwarded to her, as she was unaware of this programme.

Although the subject of Affordable Housing was not highlighted by the Ward Walks this is a current issue and due to delays continues to be a source of frustration. Victoria Lawson stated that a number of changes have taken place at Action with Communities in Rural Kent, but she will speak to Tessa O'Sullivan regarding this issue.

**8. MATTERS ARISING FROM THE ANNUAL PARISH ASSEMBLY**

It was agreed to request the cost of temporary Slow Down signs and rumble strips from Highways.

The suggestion to reposition the posts at Sunnyside should be investigated further.

The Historical Society confirmed that the marker stones are marked on the OS map. Mr M Cooper is to place a small article in the Parish magazine regarding this.

Mrs J Croucher suggested the Village Clean up Day be moved to the 5<sup>th</sup> September 2009 to link up with the school, which has had to cancel a garage sale due to take place on that day, to hold a recycling session at the same time. Mrs H Cullingworth is to liaise with the School. Mr J Beech had been asked by Mrs Judy Staples if spring bulbs could be planted on the day. It was agreed this was something the children could be involved in.

**9. ACCOUNTS FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2008**

The Clerk had previously sent a copy of the receipts and payments ending March 2009 to all members, and distributed a copy of the accounts for the year end at the meeting. The accounts had recently been audited internally by Mr Bernard Millard. It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to approve the accounts for the year ending 31<sup>st</sup> March 2008.

The annual governance statement was read to all members by the Chairman. It was proposed by Mr L Gosbee, seconded by Mrs N Aldhouse and agreed unanimously to approve the statement.

With reference to the accounts for the year 2009/10 and the requirement of the Auditors to explain any variants in the accounts of more than 15%, the Chairman stated that due to work on the Breathing Places and playground projects, the extra hours worked by the Clerk will be reflected in the finances for the forthcoming year.

Mr M Cooper suggested that he place a further article in the Parish Magazine regarding the Equipment Fund monies available to local organisations. This was agreed. Mr J Beech informed members that one suggestion received for use of the funds had been to purchase a container to house the equipment, and to place this adjacent to the recycling bins. The cost of this would be approximately £1350 for a new container and £900 for second hand, inclusive of VAT. The neighbours would have to be consulted.

**10. ROAD REPORT**

There was nothing further to report.

**11. PLANNING**

Applications:

TW/09/00354: Repositioning of a new access and gates at Ponds Farm, Biddenden Road, Frittenden

It was proposed by Mr M Cooper, seconded by Mrs A Holroyd and agreed unanimously to remain Neutral.

TW/09/01071: Proposed two storey extension to northern side and single storey extension to southern side at Chanceford Farm, Sand Lane, Frittenden

It was proposed by Mr L Gosbee, seconded by Mrs J Croucher and agreed unanimously to remain Neutral.

TW/09/01126: LBC – Proposed black flue to woodburner stove in home studio, new window to garage and amendment to positions of windows to wc & lobby at Catherine Wheel Barn, Sand Lane, Frittenden

It was proposed by Mrs H Cullingworth, seconded by Mrs N Aldhouse and agreed unanimously to remain Neutral.

TW/09/01164: Single storey side extensions to existing garage & conversion of roof space to provide room including two dormer windows at Great Bubhurst, Bubhurst Lane, Frittenden

TW/09/01165: LBC - Single storey side extensions to existing garage & conversion of roof space to provide room including two dormer windows at Great Bubhurst, Bubhurst Lane, Frittenden

It was proposed by Mrs J Croucher, seconded by Mrs A Holroyd and agreed unanimously to remain Neutral.

Decisions:

There were none.

Correspondence:

There was none.

**12. CORRESPONDENCE**

TWBC:  
Standards Committee Annual Report  
SE in Bloom grant notice

KCC Highways:  
Speed Limit review

KALC:  
Parish News  
Councillors Information Day booking form

Equality & Human Rights Commission:  
Public Sector duties

Kenward Trust:  
Donation request – the Chairman suggested that the Trust be added to Section 137 list and proposed a donation of £50 be sent immediately, this was seconded by Mr M Cooper and agreed unanimously.

**13. FINANCE**

It was proposed by Mr L Gosbee, seconded by Mrs N Aldhouse and agreed unanimously to pay accounts as follows:

Mr J Beech.....	£104.05
Allianz Insurance plc.....	£1005.19
M Cooper.....	£153.98
Mr J Beech.....	£473.71
Frittenden Memorial Hall.....	£26.00

Mrs D.A. Jenkins Salary.....	£424.95
Expenses.....	£42.51
Frittenden Pre-School.....	£122.00
Mr J Beech.....	£132.85
Roger T Edge.....	£200.50

**14. ANY OTHER BUSINESS**

Mrs J Croucher reported that she had been approached by Judy Martin regarding moving a footpath, and had put her in contact with Jonathon Bibby.

Mrs J Croucher stated that the Bakery Close sign is in desperate need of cleaning. Country Housing Association is to be contacted.

Mrs J Croucher reported that cars parked in the lay by at Bakery Close had recently been vandalised.

Mrs H Cullingworth has sourced a picnic bench costing £120. It was agreed this should be ordered.

Mrs N Aldhouse reported that Mr Redford is continuing to burn rubber in Grandshore Lane. Janet Greenroyd has been in contact with the Environment Agency who has given her a number to call if burning is seen taking place. The Chairman replied that this issue needs to be monitored and a meeting with both TWBC and the Environment Agency should be arranged.

Mr L Gosbee reported that the burnt out lawn mower in Sand Lane has been removed.

There being no further business the Chairman closed the meeting at 9.33pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Wednesday 10<sup>th</sup> June 2009 at 8.00pm.

Present were: Mrs A Holroyd (Vice-Chairman)  
Mrs H Cullingworth  
Mrs N Aldhouse  
Mr L Gosbee  
Mrs J Croucher

In attendance: Mrs D Jenkins (Clerk), Mrs Hazel Gosbee and one member of the public.

**1. APOLOGIES FOR ABSENCE**

Apologies had been received from Mr J Beech and Mr M Cooper.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were none.

**3. MINUTES OF THE PREVIOUS MEETING**

An amendment to Page 1397 Item 8 Matters Arising from the Annual Parish Assembly fourth paragraph line 2, 'garage sale due to take place on that day' was amended to 'garage sale due to take place in April'. The acceptance of the minutes then took place being proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Breathing Places:

Mrs A Holroyd reported that the opening, which took place on 23<sup>rd</sup> May 2009, had been a very successful event with approximately 100 people attending.

Road Report:

The Clerk has received drawings of the proposed improvements to the Mill Lane junction from Highways.

Affordable Housing:

The Clerk had received an email from Victoria Lawson confirming that she has spoken to Tessa O'Sullivan regarding the delays. This issue will be pursued by Tessa O'Sullivan when she returns full time to Hyde Housing, next week.

Village Clean Up Day:

Mrs H Cullingworth, having liaised with the school, reported that the children would be unable to participate if the clean up day takes place on 5<sup>th</sup> September 2009 as it is too close to the beginning of term.

Any Other Business:

Mrs H Cullingworth reported that she had purchased the picnic bench at a slightly increased cost of £140. This is currently on the Parish Field but needs to be sited permanently on the slabs as agreed. Mrs H Cullingworth is to coordinate this.

**5. ROAD REPORT**

Mr L Gosbee stated that potholes on Headcorn Road and Sand Lane had been reported. Highways have also been contacted regarding verges in the village only being cut on one side of the road. Mrs J Croucher informed the meeting of a pot hole at Buckhurst.

**6. PLANNING**

Applications:

There were none.

Decisions:

TW/09/00354: Repositioning of a new access and gates at ponds Farm, Biddenden Road, Frittenden.

Permission Granted.

TW/09/01071: Proposed two storey extension to northern side and single storey extension to southern side at Chanceford Farm, Sand Lane, Frittenden.

Permission Granted.

TW/09/01126: LBC – Proposed black flue to woodburner stove in home studio, new window to garage and amendment to positions of windows to wc & lobby at Catherine Wheel Barn, Sand Lane, Frittenden.

Permission Granted.

Correspondence:

There was none.

**7. CORRESPONDENCE**

TWBC:

Grant Agreement re Play Area

KCC:

Environment Highways & Waste SCI

KCC Highways:

Block plan of Mill Lane junction improvements

Speed Limit Review Area 1 – L Gosbee

Audit Commission:

Request for explanation re high level of reserves – Clerk to reply

Kent High Weald Project:

Wildlife Garden Awards

BTCV:

Tree & Pond Warden Scheme – N Aldhouse

Action with Communities in Rural Kent:

Parish Plan Survey results

**8. FINANCE**

It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to pay accounts as follows:

Mrs S Martin.....	£310.80
Mrs J Staples.....	£21.99
Mr M Cooper.....	£187.61
Stationery Express UK Ltd (formerly Printing at Cranbrook)	£30.46

Frittenden Memorial Hall.....	£13.00
Mrs D.A. Jenkins Salary.....	£273.01
Mr B Millard.....	£50.00
W Orpin.....	£140.00
Mr A Staples.....	£115.00
Iden Signs.....	£97.75
George Collins.....	£781.80

**9. ANY OTHER BUSINESS**

Mrs H Cullingworth requested that a direction sign for the playing field be investigated.

Mrs N Aldhouse was concerned that the fence adjacent to the recycling bins is leaning over. The Clerk is to contact Mr Ivor Jauncey.

It was reported that the burning in Grandshore Lane is ongoing. Mrs N Aldhouse commented that bats have been reported in Leggs Wood, and she is to contact the authorities to see if they are also present in Grandshore Wood and whether they could be affected by the current activities in Grandshore Lane. It was suggested that Mr H Lilley be invited to attend the next meeting to report on the progress made with TWBC regarding the illegal conduct in Grandshore Lane.

There being no further business the Vice-Chairman closed the meeting at 8.42pm

A special meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Monday 29<sup>th</sup> June 2009 at 10.00am.

Present were: Mr J Beech (Chairman)  
Mrs N Aldhouse  
Mrs H Cullingworth  
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk)

**1. APOLOGIES FOR ABSENCE**

Apologies had been received from Mr M Cooper, Mrs A Holroyd and Mrs J Croucher.

**2. TO OPEN THE TENDERS FOR THE NEW PLAY AREA CONTRACT**

The Clerk opened the tenders and recorded the total costs as follows:

Playdale	£55,747.00
Sutcliffe	£57,999.38
Proludic	£56,500.00
SMP	£50,100.00
Wickstead	58,000.00

The Chairman is to pass the schemes onto the Community Group who are to compare the various designs and assess them for best value to meet the proposed requirements. The school children will also be consulted on the schemes before the Community Group proposes the preferred scheme to the Parish Council at the next meeting on 9<sup>th</sup> July 2009.

There being no further business the Chairman closed the meeting at 10.17am

A meeting of the Parish Council was held in the Upstairs Room at the Bell & Jorrocks, Frittenden on Thursday 9<sup>th</sup> July 2009 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mr M Cooper  
Mrs J Croucher  
Mrs H Cullingworth  
Mr L Gosbee  
Mrs N Aldhouse

In attendance: Mrs D Jenkins (Clerk), Mrs Emma Griffin & Mrs Joanna Beech representatives of the new play area Community Group committee & Mrs Hazel Gosbee.

**1. APOLOGIES FOR ABSENCE**

Apologies had been received from Mrs A Holroyd.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were none.

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the minutes of 10<sup>th</sup> June 2009 took place being proposed by Mrs J Croucher, seconded by Mr L Gosbee and agreed unanimously. The acceptance of the minutes of the Special Meeting dated 29<sup>th</sup> June 2009 took place being proposed by Mrs H Cullingworth seconded by Mr L Gosbee and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Breathing Places:

The Chairman had sent his final report to the Big Lottery Funding, but due to the water supply issue at the site an extension of three months has been given and an offer of some help with further funding. Alternative water supplies are currently being investigated. A further final report is to be submitted once the water issue has been resolved. The first meeting of the 15 strong Breathing Places group, who are to continue taking the scheme forward, is to take place on Monday 13<sup>th</sup> July under the new Chairmanship of Mr Tony Staples.

Village Clean Up Day:

It was agreed that due to other events taking place in the village the day should be set for 5<sup>th</sup> September 2009.

Any Other Business:

The Chairman had spoken to Mr H Lilley who sent his apologies. The Chairman will report on Grandshore Lane under Planning.

**5. NEW PLAY AREA**

The Chairman passed the floor to Mrs Emma Griffin, Chairman of the community steering group for the new play area. Mrs E Griffin reported that following the tender process five schemes had been received out of the six contractors contacted. A Community Group committee meeting had taken place to look at the various schemes and ensure that they fitted the selection criteria. Two schemes were selected as strong contenders. These schemes had then been taken to the School Council before being viewed by other pupils. Further children living in the village had also been consulted. Following these consultations two possible schemes had been chosen. Further consultation with the contractors need to take place regarding changes to some of the equipment, and the costs involved to remove the old equipment. A site meeting is to take place with TWBC, the Chairman and Clerk of the Parish Council and Mrs Joanna Beech on Monday 13<sup>th</sup> July 2009. After viewing the schemes, and following much discussion, it was proposed by Mrs H Cullingworth seconded by Mr L Gosbee and agreed unanimously that the Community Group progress with the preferred schemes.

## 6. ROAD REPORT

Mr L Gosbee reported that some pot holes had been repaired. The Chairman stated that he had noticed others had been marked by Highways, presumably awaiting repair. Mr L Gosbee had recently met with a representative from Highways in the village. As the Parish Council is averse to double yellow lines at the Mill Lane junction it was suggested white hatching lines may prevent parking in the area. Moving the posts opposite Sunnyside was also reviewed. Mr L Gosbee has requested dog fouling signs to be placed at various locations in the village. These would have to be erected by Highways. Mrs H Cullingworth has placed a reminder to residents regarding dog fouling at the entrance to the playing field. Highways are to contact the Clerk following the issues discussed at the site meeting.

## 7. PLANNING

### Applications:

TW/09/01710: LBC – Conversion of shop to form two-bed residential unit; Alterations to side window to allow extra light; Renovation of shop front with new door and obscure glazing at Frittenden Post Office, Biddenden Road, Frittenden.

It was proposed by Mr M Cooper, seconded by Mrs H Cullingworth and agreed unanimously to remain Neutral.

TW/09/01718: LBC – roof light to rear elevation at Well House, The Street, Frittenden

It was proposed by Mrs N Aldhouse, seconded by Mrs J Croucher and agreed unanimously to Recommend Approval.

TW/09/01774: Retrospective – Two metre high fence adjacent to the highway at Rockdene, Rocks Hill, Frittenden.

It was proposed by Mr L Gosbee, seconded by Mrs H Cullingworth and agreed unanimously to remain Neutral.

### Decisions:

TW/09/01164: Single storey side extensions to existing garage and conversion of roof space to provide room including two dormer windows at Great Bubhurst, Bubhurst Lane, Frittenden.

TW/09/01165: LBC - Single storey side extensions to existing garage and conversion of roof space to provide room including two dormer windows at Great Bubhurst, Bubhurst Lane, Frittenden.

Permission Granted.

### Correspondence:

The Chairman had sent an e mail to Alice Bloom Planning Enforcement at TWBC following a discussion with Mr H Lilley who had received an unsatisfactory reply to his request for information regarding a hearing date for The Hatchin' Tan. The Chairman summarised what he believed is happening and asked Ms Bloom to either confirm or explain this. It was confirmed that TWBC have prepared a case against the Brazils for continued breach of Enforcement Notices and are currently awaiting a prosecution date.

Mrs N Aldhouse recently attended a meeting with Trading Standards and the Environment Agency regarding the illegal dumping of animal carcass in Grandshore Lane.

The Chairman had received a telephone call from a Land Agent acting on behalf of the owners of Pork Pie Farm stating that planning is to be sought to use the barn as offices and to store agricultural equipment at the site. The owners are wishing to sell the offices as a separate concern to raise the funds to install an electricity supply to the site. As the current usage of the site is unknown the Clerk is to contact the Planning Department requesting clarification of the current classification of the site.

The Chairman and Clerk are to construct a letter to the Chief Executive of TWBC stating the Parish Council's satisfaction that prosecution is being sought, but raising concerns over the time taken for the instigation of any enforcement action.

**8. CORRESPONDENCE**

**TWBC:**

Notice of offer of Play Area Improvement Grant  
Summer Activities dates  
Community Safety Partnership Annual Report

**KCC:**

Awareness of guided walks in Kent

**KALC:**

Agenda for meeting 17<sup>th</sup> June & Minutes of previous meeting  
Cllrs Information Day form  
Parish News

**Govt Office for SE:**

Formal submission of partial review to SE RSS in relation to: Somewhere to Live; Planning for gypsies, travellers and travelling show people in SE

**Action with Communities in Rural Kent:**

Parish Plan contact details

**Kenward Trust:**

Donation thanks

**Clerk at Goudhurst:**

Information and invitation for Clerk to join SLCC

**NALC:**

LCR

**9. FINANCE**

It was proposed by Mrs J Croucher, seconded by Mrs N Aldhouse and agreed unanimously to pay accounts as follows:

Frittenden Women's Institute.....	£300.00
Audit Commission.....	£155.25
Mr M Cooper.....	£11.97
KCC (KCS).....	£433.86
Mrs D.A. Jenkins Salary.....	£197.04
Expenses	£54.45
KALC.....	£59.00
Mr S Holloway.....	£95.00
Mr A Staples.....	£37.03

**10. ANY OTHER BUSINESS**

Mr L Gosbee reported on his recent attendance at a Headcorn Airfield Consultative Committee meeting:

Thurston Helicopters will not be doing Pleasure Flying before the proms but there are 2 helicopter displays, one before the Proms and the other as part of the main display. There will be approximately 250 military vehicles, the overflow from the Hop Farm, on show over the proms weekend. On the day of the proms up to 300 micro-lights will fly over, not all stopping, at Headcorn in celebration of the anniversary of Bleriot. The turbine application has been approved, initially for 3 years, and is noticeably much quieter. The current aerobatic activity, which is in preparation for the British Aerobatic Championships, is being performed by Ricard Pickin and his son Michael, an enthusiastic 17 year old with great potential.

The new turbine powered Cessna Caravan parachute aircraft is currently on a major overhaul but will be back in use at Headcorn later in July. The temporary Beech King air will be returned to its former home.

Mr J Beech thanked Mrs H Cullingworth for organising the purchase of new the picnic bench in the playing field.

There being no further business the Chairman closed the meeting at 9.32pm

An Extraordinary meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Tuesday 18<sup>th</sup> August 2009 at 10.00am.

Present were: Mr J Beech (Chairman)  
Mrs A Holroyd (Vice-Chairman)  
Mr M Cooper  
Mrs J Croucher  
Mrs N Aldhouse

In attendance: Mrs D Jenkins (Clerk). Mr L Gosbee arrived at the meeting at the beginning of item 3.

**1. APOLOGIES FOR ABSENCE**

Apologies had been received from Mrs H Cullingworth.

**2. TO DISCUSS APPOINTMENT OF A PROJECT MANAGER FOR NEW PLAY AREA**

The Clerk reported on a recent meeting she had attended with Maria Cook, an experienced play equipment Inspector and Project Manager, Mrs Emma Griffin and Mrs Joanna Beech. It was felt that the experience Maria Cook had in this area would be invaluable in the smooth running of the project. The Clerk has also spoken to Speldhurst Parish Council, who had employed Mrs Maria Cook's services previously on a similar project, who spoke very highly of her work. Mrs Cook has estimated her costs would be a maximum of £3500. It was proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously to employ the services of Mrs Maria Cook as Project Manager for the new play area scheme.

**3. FINANCE**

It was proposed by Mr M Cooper, seconded by Mr L Gosbee and agreed unanimously to pay accounts as follows:

Frittenden Parochial Church Council.....	£140.00
KALC.....	£30.00
Shaw & Sons Ltd.....	£39.91
Frittenden Memorial Hall.....	£13.00
Mrs D.A. Jenkins Salary.....	£201.79
Expenses	£2.34

There being no further business the Chairman closed the meeting at 10.23pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Wednesday 9<sup>th</sup> September 2009 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs A Holroyd (Vice-Chairman)  
Mr M Cooper  
Mrs N Aldhouse  
Mr L Gosbee  
Mrs J Croucher

In attendance: Mrs D Jenkins (Clerk), Cllr John Smith & Mrs Hazel Gosbee.

**1. APOLOGIES FOR ABSENCE**

Mrs H Cullingworth is to attend the meeting a little late.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were none.

**3. MINUTES OF THE PREVIOUS MEETING**

Two changes to the minutes dated 9<sup>th</sup> July 2009 were made: page 1405 Item 7 Planning Correspondence – Alice Bloom was changed to Karen Broom; page 1407 Item 10 Any Other Business - Beech King air was amended to Beech King Air. The acceptance of the minutes then took place being proposed by Mr M Cooper, seconded by Mrs J Croucher and agreed unanimously. An amendment to the Minutes of the Extraordinary Meeting dated 18<sup>th</sup> August 2009 was made to Page 1408, the meeting closed at 10.23am, not pm. The acceptance of the minutes then took place being proposed by Mrs A Holroyd, seconded by Mrs N Aldhouse and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

Village Clean Up Day:

The Chairman thanked everyone who took part in a very productive clean up day, and to Mrs J Croucher for her organisation of the litter picking team. Mr J Beech is to write an article for the Parish Magazine on behalf of the Parish Council thanking all the volunteers.

Planning Correspondence:

The Chairman reported that he had spoken to TWBC Legal Department who confirmed that a statement from Enforcement Department regarding The Hatchin' Tan has been received, and after being checked will be sent to the courts requesting a hearing date. This takes approximately 8 weeks from receipt. Mrs N Aldhouse reported on further activity on the adjacent site. Heavy equipment is being used at the rear of the site using access through The Hatchin' Tan. Cllr John Smith offered to speak to the Enforcement Department as he believed a Stop Order could be issued. Mr M Cooper is to investigate the possibility of obtaining an aerial photo of the site.

**5. NEW PLAYGROUND**

The Chairman reported on a recent meeting that he had attended between Maria Cook, the newly appointed Project Manger, the Clerk, Mrs Emma Griffin and Mrs Joanna Beech re negotiations with the preferred contractors. The items of equipment are being finalised and as a consequence of employing Maria Cook more equipment has been gained for the money. The contract is to be sent as soon as it has been finalised and the order confirmed. It is hoped that the contractor will then start as soon as possible and that work will commence within 8 weeks time.

Mr L Gosbee asked if the slide could be sold by the Parish Council for scrap. The Chairman is to investigate.

**6. MEETING DATES**

Due to conflicting commitments it has been suggested by some members that the dates of the meetings be changed to a different day in the month. It was agreed that for a trial period to the end of the 2009 meeting will be held on the third Tuesday of the month, the next meeting to be held on 20<sup>th</sup> October 2009.

This will be reviewed at the end of the year. The Clerk is to contact Mrs Eileen Bridges re the Village Hall bookings.

**7. ROAD REPORT**

Mr L Gosbee reported that pot holes in Sand Lane have been filled and some in Biddenden Road. The edges along the latter road are broken, which he is to pursue with Highways. It was noted that verge cutting has begun.

**8. PLANNING**

Applications:

TW/09/02142: Retrospective – Velux roof window to second floor north east elevation at Beale Farm Oast, Sand Lane, Frittenden.

It was proposed by Mr M Cooper, seconded by Mrs N Aldhouse and agreed unanimously to remain Neutral.

TW/09/02561: Replacement and enlargement of existing garage/workshop at 1 Gordon Cottages, Knoxbridge, Frittenden

It was proposed by Mrs N Aldhouse, seconded by Mrs J Croucher and agreed unanimously to remain Neutral.

TW/09/02627: Conversion of agricultural building to dwelling with ancillary car parking, landscaping and associated building/engineering works at Buckhurst Farm Buildings, Biddenden Road, Frittenden.

It was proposed by Mrs H Cullingworth, seconded by Mr L Gosbee and agreed unanimously to remain Neutral.

Decisions:

TW/09/01710: LBC – Conversion of shop to form two-bed residential unit; Alterations to side window to allow extra light; Renovation of shop front with new door and obscure glazing at Frittenden Post Office, Biddenden Road, Frittenden.

Permission Granted.

TW/09/01718: LBC – rooflight to rear elevation at Well House, The Street, Frittenden.

Permission Granted.

TW/09/01774: Retrospective – Two metre high fence adjacent to the highway at Rockdene, Rocks Hill, Frittenden.

Permission Refused.

TW/09/02142: Retrospective – Velux roof window to second floor north east elevation at Beale Farm Oast, Sand Lane, Frittenden.

Permission Granted.

Correspondence:

There was none.

**9. CORRESPONDENCE**

TWBC:

Notice of appointment of new Monitoring Officer

KCC:  
Notice of temporary Community Warden

KALC:  
Parish News

The Chairman commented on the item in the TWBC Parish Briefing received in regard to Rob Cottrill leaving his job in Planning for a new post in Eastbourne, and how, with TWBC having to cut finances, many of these positions are not refilled.

Cllr John Smith confirmed that a restructuring of management at TWBC is taking place with phase 1 of 2 starting in October. The Executive team is to be reduced to the Chief Executive, a Deputy and one other. Although many positions will go through natural wastage, members have insisted that changes happen more quickly. A working group of 5 members has been set up to review organisation restructuring, especially in terms of staff, currently at 400 and believed to be 25% too many.

The Chairman understood that cuts have to be made. However, he hoped that these would not lead to unintended consequences such as, for example, reduced capability to enforce planning violations, and noted that capacity in some key specialised departments was already severely stretched.

**10. FINANCE**

Mr L Gosbee declared an interest and took no part in the vote. It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to pay accounts as follows:

Mr L J Gosbee.....	£50.00
Frittenden Memorial Hall.....	£13.00
Mrs D.A. Jenkins Salary.....	£147.19
Expenses	£4.68
Mr J Beech.....	£37.47
Mr M Cooper.....	£44.28 (EF)

A cheque for the sum of £350 had been donated to the Parish Council by Mr L Gosbee, who was thanked enormously for his generosity.

**11. ANY OTHER BUSINESS**

Mr L Gosbee requested an update on the Affordable Housing issue. The Clerk confirmed that she had been in contact with Jennifer Hudson at TWBC who suggested she and Dawn Healey from Hyde Housing attend a PC meeting to update the members on any progress. The Clerk is to organise this.

Mrs Aldhouse reported that tyres continue to be burnt at Pork Pie Farm. The Environment Agency has been informed.

Mr M Cooper presented the Clerk with a statement of bookings received this year for the Equipment Fund totalling £2572. Petty cash of £330 is held by Mr Cooper for small purchases made in relation to the equipment. Following a minute made at the meeting on 13<sup>th</sup> May 2009 it was proposed by Mrs H Cullingworth, seconded by Mr L Gosbee and agreed unanimously to purchase a container to house all the equipment.

Following an earlier suggestion by Mr L Gosbee it was agreed that the tent team should be given a meal at the Bell and Jorrocks in appreciation for all their hard work, paid for out of the Equipment Fund. This was proposed by Mrs J Croucher, seconded by Mrs N Aldhouse and agreed unanimously.

Cllr John Smith confirmed that at a recent TWBC committee meeting it was agreed that Cranbrook Council Offices should be demolished.

Mrs A Holroyd stated that she had been contacted by a resident recently regarding a quad bike being ridden on the playing field. The Chairman confirmed this issue has been dealt with and shouldn't happen again

There being no further business the Chairman closed the meeting at 9.00pm

A meeting of the Parish Council was held in the Upstairs Room at the Bell & Jorrocks, Frittenden on Tuesday 20<sup>th</sup> October 2009 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs A Holroyd (Vice-Chairman)  
Mrs J Croucher  
Mr M Cooper  
Mrs H Cullingworth  
Mrs N Aldhouse  
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Mrs Hazel Gosbee, Jenny Hudson TWBC & Dawn Healy Hyde Housing Association.

The Chairman introduced Jenny Hudson from TWBC and Dawn Healy from Hyde Housing, and thanked them for attending the meeting to update the Parish Council on the Affordable Housing project.

**1. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr John Smith.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were none.

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the minutes took place being proposed by Mr L Gosbee, seconded by Mr M Cooper and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

New Playground:

The Chairman has yet to obtain a price for the slides as scrap metal, but will do so.

**5. AFFORDABLE HOUSING UPDATE**

Jenny Hudson TWBC ran through the process taken so far in identifying the need for the houses and finding the land to build them on. She introduced Dawn Healy who had taken over the role from Janine Edbrooke at Hyde Housing and who is currently in discussions with the owner of the preferred site at 4 Acres, Mr Homersham. Ms Healy explained that Mr Homersham had been very ill and negotiations had been put on hold for a while. However, having had an architect draw up some plans of how the site will look, Mr Homersham is currently very positive but has not actually committed to selling his land. Highways has insisted that a footpath is built to link to the existing which has caused problems both viably and financially as this can be a very costly exercise. Ms Healy has prepared a financial model which has to be presented to the Board of Hyde Housing. If the project is agreed Mr Homersham would then be approached officially through solicitors. The plan drawn shows a total of 8 dwellings rather than the 7 that were initially offered, giving one extra 3 bedroom house, which is a welcome bonus. The Chairman expressed the frustration of people in the village, and the Parish Council, over the length of time the project is taking. He asked that the Parish Council is updated at each milestone. He thanked both Ms Hudson and Ms Healy for coming to the meeting.

**6. NEW PLAYGROUND**

The Clerk reported on the two recent meetings she had attended. The first was a site meeting with the Contractor Proludic, the Installer, Maria Cook Project Manager, Mike Cooper, Emma Griffin and Joanna Beech. At this meeting it was requested that 2 direction signs to the field are installed, one on The Street and one on Biddenden Road, along with a children warning sign on The Street. On the field a sign saying "no dog fouling" is also needed. It was agreed the Clerk should investigate. A request was made to cut the hedge adjacent to the existing play area before the new equipment is installed. The Chairman offered to contact Mr Taylor the owner of the hedge. A letter to the residents in Laundry Lane and The Street who may be affected by the works is to be sent. The Clerk is to compose a letter. Maria Cook stated at the meeting that once the

equipment is in use it will need to be checked by someone at least once a week and a log kept. It was suggested by Mrs J Croucher that the Councillors could do this on a rota basis.

The second meeting held by the Committee was to discuss the opening event. A provisional date of 5<sup>th</sup> December 2009 was agreed to coincide with the Xmas Market. A hotdog BBQ will operate from 12.30pm with the official opening at 1.00pm to be opened by a local dignitary, yet to be decided. A meeting with Annie Bull regarding planting ideas for the site is to be convened.

The Chairman expressed his concerns regarding the arrangement of the site meeting which he had been unable to attend. This was called by Maria Cook at very short notice without any flexibility. The meeting did not deliver what was expected and was very muddled. Although Mrs Cook's experience in negotiations and knowledge of equipment has been excellent it was generally felt by all those who attended the meeting that it was not handled professionally. It had been intended that a letter expressing these concerns be sent to Maria Cook. However, as things had moved on considerably since this meeting it had been decided not to pursue this further.

Mr M Cooper stated that at the site meeting it had been noted that a stock fence with barbed wire bordering fencing to a property in Laundry lane needs to be removed, along with a pile of rubble that was the foundations to the pavilion. The Clerk is to investigate a contractor for this.

## **7. REVIEW OF SYSTEMS OF INTERNAL AUDIT**

The Clerk has been reviewing the systems with regard to complying with the annual governance statement and had agreed with the Chairman that further measures needed to be in place. Mr M Cooper volunteered to review the accounts during the year and report back to the Councillors with his findings. The Chairman expressed the Council's gratitude to Mr M Cooper for his services.

## **8. HEADCORN AIRFIELD**

Mr L Gosbee reported on his attendance at a meeting held on 6<sup>th</sup> October 2009.

- the Flying Proms was deemed a great success but due to financial risk will not take place next year. It is expected to be on again in 2011
- the old military vehicle show had many visitors and a provisional date of 14/15<sup>th</sup> August 2010 has been set for the next show
- the Sukhoi parachute plane will not be returning. There will be continued use of the quieter plane
- the 18 member Tiger Club came 5<sup>th</sup> in a recent competition
- the father son aerobatic team will still be practising out of Headcorn but possibly not as much as this summer
- there is unlikely to be any night flying this winter
- next meeting on 2<sup>nd</sup> March 2010

## **9. ROAD REPORT**

Mr L Gosbee reported that the majority of the potholes have been filled and some edges have also been repaired. Highways are still being pursued regarding the white lines in various problem areas in the village. The Chairman believed the general consensus is not to have too much paint on the road and, therefore, it was agreed to ask Mr Roger Burgess if the large white van could be parked by the sub station in Mill Lane at night thereby removing the biggest obstacle outside the bakery.

The tyres dumped in Park Wood Lane have been removed. Mrs N Aldhouse requested a chevron in Grandshore Lane that has been knocked over is replaced. The street lights currently not working have been reported.

## **10. PLANNING**

### Applications:

TW/09/02918: Single-storey extension to rear at 2 Buckhurst Cottages, Biddenden Road, Frittenden.

It was proposed by Mrs N Aldhouse, seconded by Mrs H Cullingworth and agreed unanimously to remain Neutral.

Mr M Cooper presented 4 of the aerial photographs recently taken of the activity in Grandshore Lane to the Parish Council. A request for high definition on 2 of the photographs is to be requested. These are then to be sent to TWBC and the Environment Officer.

Decisions:

TW/09/02561: Replacement and enlargement of existing garage/workshop at 1 Gordon Cottages, Knoxbridge, Frittenden

Permission Granted.

Correspondence:

There was none.

**11. CORRESPONDENCE**

**TWBC:**

Tackling sustainability survey – JB  
Budget arrangements

**KCC:**

Changes to mobile library services staff  
Kent Karrier Services leaflet

**KALC:**

Notice & invite to AGM 14/11 – AH  
Annual Report – AH  
Parish News  
Community Safety newsletter – LG

**Hospice in the Weald:**

Year book

**Action with Communities in Rural Kent:**

Notice of new rural officer Carl Adams

**12. FINANCE**

The Clerk reported that the National Annual Clerks pay award had been agreed, backdated to April, and in accordance with the Council's pay scheme an increase of one increment on the national scale had also been made taking the hourly rate to £9.941

Mr J Beech is to consult with the other trustees of Equipment Fund, Mike Cooper, Phil Betts & Ivor Jauncey with regard to producing a written agreement between them and Parish Council as to the management of the fund. Although the Parish Council is custodian of the equipment and the funds, the responsibility and decisions regarding both are decided by the trustees.

It was proposed by Mr M Cooper, seconded by Mrs J Croucher and agreed unanimously to pay accounts as follows:

Mr J Beech.....	£22.00 (BS)
Sissinghurst Cubs.....	£75.00 (BS)
Friends of Frittenden School.....	£1070.00 (EF)
Stationery Express.....	£8.24
Mrs D.A. Jenkins Salary.....	£497.48
Expenses	£6.33
EDF Direct Debit.....	£37.26

**13. ANY OTHER BUSINESS**

Mrs J Croucher is to investigate the possibilities of having a bus service through the village during late afternoon/evening and report back to the next meeting.

Mrs J Croucher asked if Mr Mehrabian needs planning permission to revert his shop back to a retail outlet if it is to reopen as an antiques shop, having recently been given permission to convert it into a flat. Mr M Cooper is to speak to TWBC planning dept.

Mrs J Croucher reported that the Borough Council are trying to introduce car parking charges in Cranbrook, and urged everyone to write to TWBC opposing this.

There being no further business the Chairman closed the meeting at 9.43pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Tuesday 17<sup>th</sup> November 2009 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs A Holroyd (Vice-Chairman)  
Mr M Cooper  
Mrs J Croucher  
Mrs H Cullingworth  
Mrs N Aldhouse  
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), KCC Cllr Roger Manning, TWBC Cllr John Smith and Mrs Hazel Gosbee.

The Chairman welcomed both Cllr Roger Manning and Cllr John Smith to the meeting.

**1. APOLOGIES FOR ABSENCE**

There were no apologies.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were none.

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the minutes took place being proposed by Mr L Gosbee, seconded by Mrs N Aldhouse and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

New Playground:

The Chairman confirmed he had spoken to Mr Taylor regarding the hedge. However, following consultation with Maria Cook, Project Manager, it was decided further cutting back was unnecessary. If, in time, the taller trees become a hazard then some arrangement for the trimming of these will be arranged between the owner and the Parish Council.

The sum of £142 had been received for the sale of the slides as scrap metal. The Chairman expressed his thanks to Mr L Gosbee for suggesting this option.

The Chairman stated that the relationship between KCC, TWBC and the Parish Council had been extremely successful, and both organisations had been very supportive, with regard to funding for the play area.

Mr R Latham had offered his services as a weekly inspector of the play equipment to the Chairman.

Mr M Cooper confirmed that the stock fencing and rubble have been cleared from the Parish Field.

Planning:

Mr M Cooper stated that the aerial photographs of Grandshore Lane have not yet been received, but are due on Friday.

Any Other Business:

Mrs J Croucher apologised for not yet looking into a bus service through the village.

Mr M Cooper confirmed that planning is not needed for the antique business to operate from the shop, as long as it remains a retail outlet.

**5. BUDGET**

A copy of the budget had been distributed to all members. The Chairman explained that expected outgoings next year are projected to be £10,250k. The increase is mainly due to increased insurance and maintenance costs for the new play area. An under spend in 2009/2010 of £1553.49 is to be carried forward, leaving a shortfall of £8696.51. A precept of £8800 is suggested being an increase of 3 ½% on last year. The Capital account currently has a balance of £5,664.71 for any contingency.

The Equipment Fund is currently showing a balance of £3033.07. This year a container has been purchased to store the equipment, a bench has been purchased for the church and the school has benefited from the

purchase of activity tables for the children. The Chairman expressed his thanks to the tent team for all their effort in regard to this.

Cllr Roger Manning stated that he has available to him a Members Fund and a Highways Discretionary Fund and would like to offer Frittenden some funds as he feels the village is often left out. The Highways Fund can be used for roads or transport only, and Cllr Manning will speak to Mrs J Croucher after the meeting regarding transport for young people in the village. The Chairman believed both funds an interesting prospect and further discussion regarding this offer is necessary.

It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to increase the precept to £8800.00. The Clerk is to request this sum from TWBC.

## 6. NEW PLAYGROUND

The Playground is looking very good and is almost finished. The opening date is 5<sup>th</sup> December 2009. Celebrations will start at 1.00pm with the Mayor arriving at 1.30pm to officially open the site. It was confirmed the equipment will not be open to the children until the 5<sup>th</sup> December.

## 7. ROAD REPORT

Mr L Gosbee reported that most pot holes have been repaired. The salt bins are due to be filled imminently. The dead tree in Park Lane has stood up to the recent winds, and is being monitored. The ownership of the tree is still to be established. Mr Gosbee is to attend a Highways meeting on 24<sup>th</sup> November 2009 when issues in the village can be raised, including installing a drop kerb outside the school. Mr L Gosbee confirmed that he had spoken to Mr Burgess regarding parking opposite Mill Lane but this had not improved. Mr J Beech asked Mrs J Croucher if she could also speak to Mr Burgess.

The Chairman asked Mr L Gosbee if it is possible to find out the weight restriction on the bridge at Buckhurst as large lorries are using it, causing damage.

Mrs J Croucher commented on surface water lying on the Cranbrook Road beyond the Commenden Lodge property following heavy rain. It is believed this is due to the disappearance of the soakaway after a pond and bank was created at the property.

Mrs N Aldhouse reported that roads markings in Grandshore Lane have been worn away and need repainting.

## 8. PLANNING

### Applications:

TW/09/03151: Two-storey side extension with detached garage and new entrance gates at Cherry Tree Cottage, Headcorn Road, Frittenden.

It was proposed by Mr M Cooper, seconded by Mrs N Aldhouse and agreed unanimously to remain Neutral.

TW/09/03366: Demolition of seven existing poultry sheds erection of three replacement poultry sheds, manure store and extension of packing shed. One existing poultry building to be converted into a store at Knoxbridge Farm, Knoxbridge, Frittenden.

It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to Remain Neutral.

### Decisions:

TW/09/02918: Single-storey extension to rear at 2 Buckhurst Cottages, Biddenden Road, Frittenden

Permission Granted.

### Correspondence:

The Chairman has spoken to his contact at Maidstone Borough Council regarding the recent activity in Parkwood Lane. It is not known if the current owner is the same person that purchased the land from Mr Perfect. This is under current investigation. The Chairman will be kept informed of any findings.

**9. CORRESPONDENCE**

TWBC:  
Grants for Xmas decorations – Clerk to request £50  
Precept arrangements

KCC:  
Notice of temporary Community Warden

Kent Highways:  
2009 Survey – LG

Kent Fire and Rescue Service:  
2010/13 Risk Management Plan - JB

KALC:  
Chairmanship Training Day  
Parish News  
NALC Annual Report - AH

BTCV:  
Trees project – NA

**10. FINANCE**

It was proposed by Mr L Gosbee, seconded by Mrs A Holroyd and agreed unanimously to pay accounts as follows:

Mr S Holloway.....	£105.00
Sutcliffe Play.....	1070.19
Direct Technical Services.....	£29.90
Cory Environmental.....	£9.20
Frittenden Memorial Hall.....	£13.00
Mrs D.A. Jenkins Salary.....	£365.33
Expenses	£6.04
EDF Direct Debit.....	£37.26

**11. ANY OTHER BUSINESS**

It was agreed the Chairman and Clerk should compose a letter from the Parish Council regarding concerns over the proposed loss of free parking in Cranbrook. Minutes of the TWBC Cabinet Meeting held on Friday 13<sup>th</sup> November 2009 stated that further consultation with interested parties, including Parish Councils, is to take place before any decisions are made.

An electrical contractor has been contacted regarding the street lights not working, again.

There being no further business the Chairman closed the meeting at 8.55pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Tuesday 15<sup>th</sup> December 2009 at 8.00pm.

Present were: Mr J Beech (Chairman)  
Mrs A Holroyd (Vice-Chairman)  
Mr M Cooper  
Mrs J Croucher  
Mrs H Cullingworth  
Mrs N Aldhouse  
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), and Mrs Hazel Gosbee.

**1. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr. John Smith.

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were none.

**3. MINUTES OF THE PREVIOUS MEETING**

The acceptance of the minutes took place being proposed by Mr M Cooper, seconded by Mrs H Cullingworth and agreed unanimously.

**4. MATTERS ARISING FROM THOSE MINUTES**

New Playground:

The Chairman offered his thanks and congratulations to the Community Playground Group for all their hard work over the year in gaining funding and completing a successful project in the installation of a new play area in the village. He also thanked Mrs H Cullingworth and Mrs N Aldhouse for initiating the idea and the Mayoress for attending the very successful opening event.

Mrs H Cullingworth stated that a few villagers had voiced concerns regarding the boulders on the new mound being a safety issue. The Chairman replied that as these had been part of the scheme approved by professionals they were perfectly acceptable.

Any Other Business:

The Clerk is aware that the street lighting, although repaired since the last meeting, is off again. The Contractor has been contacted.

**5. DONATIONS**

It was proposed by Mr L Gosbee, seconded by Mrs N Aldhouse and agreed unanimously to make the following donations under Section 137:

Kenward Trust	£100
Kent Air Ambulance	£100
Hawkhurst Cottage Hospital	£50
Citizens Advice Bureau	£50
Frittenden Pre School	£50
Royal British Legion	£50
Frittenden Parochial Church Council	£350
Hospice in the Weald	£75
Kent Youth	£30
Frittenden Primary School	£100
Victim Support	£25
Angley School Farm	£50
Samaritans	£50

## 6. NEXT YEARS MEETING DATES

Due to the Chairman's many commitments it was agreed to hold the next meeting on Wednesday 20<sup>th</sup> January 2010 and to agree further dates at that meeting.

## 7. ROAD REPORT

Mr L Gosbee reported that the recent continuous rainfall has caused some damage to the roads which is expected to worsen with frost. The salt bins have been filled but will be the last thing to be refilled if they are emptied. Mr M Cooper noted that the salt bin on Mill Lane has been removed following damage but believes it will be replaced.

Mr L Gosbee had recently attended a Highways meeting where it was reported that severe cut backs will happen in 2010. Potholes can now be reported on line although the system is still to be improved along with the Winter Service line. £2m was spent on Kent roads last year. In 2007 there were 58 deaths, a reduction of one third in the last 5 years.

Mr M Cooper thanked Mr L Gosbee for having the tyres removed from Parkwood Lane. However, further rubbish including glass has been dumped in the area since.

The Chairman reported on his meeting with Mr L Gosbee and Mrs J Croucher with regard to funding offered by Cllr Roger Manning at the previous Parish Council meeting. They had reached the view that further consultation with residents in the spring would be held regarding a bus service to the village. It was felt that at present a better use of the funding would be to purchase speed signs for the Cranbrook Road and possibly Biddenden Road depending on the sum available. The Clerk has written to Roger Manning with regard to this and is awaiting a reply.

## 8. PLANNING

### Applications:

TW/09/03386: Alterations to outbuilding to form first floor accommodation at 1 Ian Cottages, Knoxbridge, Frittenden.

It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to remain Neutral.

TW/09/03415: Retrospective – 1.7 metre high fence adjacent to the highway at Rockdene, Rocks Hill, Frittenden.

It was proposed by Mrs A Holroyd, seconded by Mrs H Cullingworth and agreed unanimously to Remain Neutral.

### Decisions:

TW/09/03151: Two-storey side extension with detached garage and new entrance gates at Cherry Tree Cottage, Headcorn Road, Frittenden

Permission Refused.

### Correspondence:

There was none.

## 9. CORRESPONDENCE

### TWBC:

Parish Council Training 1<sup>st</sup> March 2010

Cranbrook Conservation Area Appraisal Consultation – MC reviewed positively

### KCC:

Consultation Draft re Community Infrastructure Provision Service – Clerk to review

### Jacobs:

Services available to Parish Councils at KCC rates

The Chairman had received letters from Mrs Elizabeth Bradshaw thanking the Parish Council for their hard work in providing the new play area and from the Mayoress thanking the Parish Council for the invitation to open the playground.

**10. FINANCE**

It was proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously to pay accounts as follows:

Direct Technical Services.....	£77.05
Cory Environmental.....	£9.20
Allianz Insurance.....	£135.21
KCC (KCS).....	£281.12
Poyntell.....	£102.57 EF
Homeleigh Supplies.....	£163.10 EF
Titan Containers.....	£1932.00 EF
Frittenden Memorial Hall.....	£13.00
Mrs D.A. Jenkins Salary.....	£303.20
Expenses	£9.36
Emma Griffin.....	£40.65
Joanna Beech.....	£180.57
EDF Direct Debit.....	£37.26

**11. ANY OTHER BUSINESS**

The Clerk is to contact TWBC asking for a response regarding the grant request of £50 for Christmas lights.

There being no further business the Chairman closed the meeting at 8.47pm