

Rockland St Mary with Hellington Parish Council

Charlotte Rust

Parish Clerk

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Date: Wednesday 28th September 2022

Time: 7.30pm

Place: Parish Room, Rockland St Mary

Councillors are hereby summoned to this Parish Council Meeting of Rockland St Mary with Hellington Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

Charlotte Rust, Parish Clerk & RFO

AGENDA

1. A minute silence to be observed in remembrance of HRH Queen Elizabeth II, 1926-2022.
2. To receive and approve apologies for absence.
3. **Reports from:**
 - 3.1 District Councillor, Cllr Vic Thomson
 - 3.1.1 Update on Green Lane Road status.
 - 3.2 County Councillor, Cllr Kay Mason-Billig.
 - 3.3 Parish Clerk
 - 3.3.1 Update on progress of finger and cast-iron posts.
 - 3.3.2 Update on Whites Wastepaper bank.
 - 3.3.3 Confirm Data Protection Committee appointments.
 - 3.3.4 Discuss need for website review.
 - 3.3.5 Emails.
 - 3.4 Cllr Nikki Stone – Green Lane Playing Field and Rockland St Mary Primary School.
 - 3.5 Cllr Kate Bevington – Footpaths.
 - 3.6 Cllr Jo Norris – Environment and wildlife matters.
 - 3.7 Cllr John Sayles and Steve Gildersleeve, Caretaker – Blackhorse Dyke and Staithe car parks, defibrillators.
4. To consider the co-option of a new councillor to fill a vacancy.
5. To receive declarations of interest from Members & consider requests for dispensation.
6. To approve minutes of extra-ordinary meeting of 27th July 2022.
7. To approve new member of Poor's Trust.
8. To discuss plans in the event of the death of a senior royal.
9. Adjournment for Public Participation (15 minutes allowed for). This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
10. To report on the appointment of Clerk/RFO.
11. To report the progress of Low Common – flood alleviation.
12. To provide an update on the Post-box at Hellington.
13. To report progress on Ranger Partnership tasks.
14. To discuss proposal (from Bird Hide Action Group) to form a Bird Hide Action Sub-Committee of the Parish Council.
15. To provide an update on Memorial plaques.
16. To provide an update on the return of Norfolk Community Foundation unspent grant.

17. To provide an update on utilising CIL funding for purchase of a bench for Hellington triangle.
 18. To approve minutes of Parish meeting of 13th July 2022

19. **Correspondence:**

- 19.1 Discuss potential warm room.
 19.2 Scarecrow Trail dates.
 19.3 Electric Vehicle Charging Point.

20. **Planning:**

- 20.1 To receive any new planning applications and make comment.
 20.1.1 Application 2022/1706 – Side Extension
 20.2 To receive the results and updates on any outstanding applications.
 20.2.1 Application 2022/1552 – Approved with Conditions.

21. **Highways:**

- 21.1 To receive a report on any highways issues outstanding.

22. **Finance:**

- 22.1 To note the bank balance.
 22.2 To note any receipts.

22.2.1

Amount	Sender
£20.03	August Salvation Army
£18.92	September Salvation Army
£1,200.00	Annual lease – Wildfowlers

- 22.3 To note any grants.

- 22.4 To approve any payments of invoices and other expenses received since last meeting.

22.4.1

Amount	Recipient	Reason
£117.59	Cllr K Bevington	Defibrillator pads
£31.25	Cllr K Bevington	Condolence book, black ribbon and parking
£367.50	Steve Gildersleeve	July Invoice
£325.50	Steve Gildersleeve	August Invoice
£341.88	Mrs C Rust	Clerk Salary for Sept
£115.38	Mrs C Rust	Microsoft Subscription, stamps, lever arch, plastic wallets, folder dividers, minutes book
£26.00	NPTS	Clerk Autumn Seminar
£240.00	PKF Littlejohn LLP	Audit 2021/2022
£216.00	BWP Creative Limited	Website hosting

23. To arrange new signatories.

24. To discuss items to add to the agenda for next Parish Council meeting.

25. Parishioners final word.

26. To confirm next meeting on Wednesday 12th October 2022 at 7.30pm at The Parish Room, Rockland St Mary.