



Newton by the Sea Parish Council

Clerk to the Council: Jan Anderson
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ANNUAL MEETING OF THE PARISH ANNUAL MEETING OF THE PARISH COUNCIL WEDNESDAY 15th May 2024 at 6pm St Mary's Church, Low Newton

OPEN TO THE PUBLIC

The Parish Council may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

ANNUAL MEETING OF THE PARISH

- 1. Minutes of the Annual Meeting held on 17th May 2023** – These have previously been approved.
- 2. Matters arising from the Minutes of the meeting held on 17th May 2023** – No matters arising.
- 3. Chairman's Report**
- 4. Embleton Joint Burial Committee Report**
- 5. Any Questions, Comments or Resolutions**

ANNUAL MEETING OF THE PARISH COUNCIL HELD IMMEDIATELY AFTER THE ANNUAL MEETING OF THE PARISH

- 1. Election of Chairman for ensuing year.**
- 2. Election of Vice-Chairman for ensuing year.**
- 3. Declaration of Member's Interests.** Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
- 4. Apologies for absence**
- 5. Appointment of Representatives to serve on the Embleton Joint Burial Committee (EJBC) (2 reps)**
- 6. Minutes of the meeting of 20th March 2024:**

7. Matters arising from the Minutes of the meeting of 20th March 2024:

- a. 021/24a Faulty solar bollard on the path to High Newton car park – Replacement solar bollard has been ordered.
- b. 021/24b – Footpath across Common Land, Covenants and White Cottage/Joiners Den – Postponed until after meeting with NCC legal.
- c. 021/24c – Clarification over responsibilities for Kareith Drive culvert – Update.
- d. 021/24d - Donations for the Parish Council – Options.
- f. 021/24f – Letters to owners of properties adjacent to Newton Common about car parking etc – Update.
- g. 021/24g – Unauthorised ditch cut into verge at Doxford flooding land – update.
- h. 021/24b – PC Vacancy – Update. Vacancy can now be filled as 'casual vacancy'.
- j. 021/24j - Sharp bends signs at Allansford Bridge near Fallodon – update.
- k. 21/24k – Regrading of Newton Steads car park – update.
- l. 25/24a - Faded 'No Parking' road markings at Low Newton, faded Road markings & slow bend sign at Brunton/Allansford Bridge (Cllr Roper).
- m. 026/24a - Defibrillator out of action – Update. Defibrillator back in use.
- n. 026/24 b - Tree Preservation Orders for trees in the Parish – Update.

8. 2024/25 Financial Matters

a) **Financial update** Account Balance as at 11.3.24 £2825.13

b) Spent and received since 20th March 2024

Mrs JM Anderson	£277.89
HMRC	£61.80
George Gregory (Mole catching) (NOT CASHED)	£40.00
NCC PC Insurance (NOT CASHED)	£229.48
Newton on the Moor and Swarland PC (to correct error by NCC NOT CASHED)	£119.00
Stableyard Landscapes (Grass cutting March)	£126.00

c) Payments received:

NCC Refund on cemetery (NCC included Newton on the Moor PC payment in error)	£148.00
Compensation payments from Northern PowerGrid	£200.00
Compensation payment from Northern PowerGrid (Not banked)	£100.00
Northern PowerGrid Wayleave payment	£3.45
NCC Precept (First half)	£2,700.00
Donation in lieu of Council Tax	£100.00
Donation in lieu of Council Tax	£15.00

Account Balance as at 30.4.24 **£5,525.89**

d) Cheques and other payments required:

Payment to Clerk SCP 9 – 8 weeks 20.3.24 – 15.5.24 (inc £ 192 for defib battery)	£490.30
HMRC PAYE Cheque	£70.60
Stableyard Landscapes Grass cutting April	£258.00
NALC Subscription and website	£159.11

e) **Annual RPI Rate Increase for Grass Cutting Contract** – Report previously circulated by Cllr Roper on rate increase due of 4.53% compared to 13.84% 2023/24. For discussion and decision.

9. Procedural Matters

a. **PC Risk Assessment** – For annual review, discussion and approval (Draft copy attached in Appendix A).

b. **Asset Register** – For annual review and agreement. (Draft copy attached in Appendix B).

c. Annual Governance & Accountability Return 2023/24 Part 2 Exemption Certificate - Formal discussion and agreement of the documentation to be sent to the External Auditors.

- i. To approve the draft annual accounts for 2023/24 (Draft copy attached in Appendix C).
- ii. To consider and agree any actions arising from the report of the internal auditor (If any, to be provided at meeting).
- iii. To approve the Annual Governance Statement (Appendix D)
- iv. To approve the Accounting Statement and Explanation of Variances (Draft copies attached in Appendix D).
- v. To confirm and approve the Certification of Exemption (draft copy attached in Appendix D).

10. County Councillor Report by Wendy Pattison

Reports for April and May previously circulated.

11. Planning

22/02619/FUL – Retrospective Change of Use of White Cottage to serviced accommodation in Association with the Joiners Arms. White Cottage, The Inn Road, Newton by the Sea, Northumberland, NE66 3EA. The Parish Council objected to this application for several reasons including concerns about the lack of on site parking. Application REFUSED 23.11.23. Planning Appeal submitted 5.2.24 to the Planning Inspectorate.ref APP/P2935/W/24/3338004

23/00519/ENDEVT – New 'Glasshouse' at Newton Hall. Matter being looked into by NCC Planning Enforcement.

23/03039/FUL - Relocation of 5No camping pods and 1 toilet pod from Doxford Barns to Doxford Farm Camping. Land North West Of Doxford Newhouses Doxford. The Parish Council objected to this application on the grounds of concerns about insufficient water pressure and current discussion with residents and Northumbrian Water. As at 4.5.24 decision still awaited.

23/03248/FUL – Demolition of existing building for erection of 2no residential units. Women's Institute, Newton Point, Newton by the Sea, NE66 3EA. The PC welcomes the re-use of the dilapidated building but asked that a condition be applied to limit the use of the proposed dwellings to being used as primary residences only. AS at 4.5.24 decision still awaited.

23/03704/FUL - Construction of 4no. dwellings with associated access, landscaping and parking. Land south of Kareith Drive , Newton by the Sea. The Parish Council objected to this application for a number of reasons including its concern about the need for affordable homes in the Parish, the risk of flooding on the site, development of open land, and impact on the settlement boundary. As at 4.5.24 decision still awaited.

24/04459/FUL - Proposed New Headquarters, Directors House, Workers Accommodation, Staff Amenities and Estate Support. Land South East Of Doxford Barns Doxford Northumberland. The Parish Council objected to this application for several reasons including the excessive size of the development. As at 4.5.24 decision still awaited.

24/00220/FUL – Demolition of storage buildings/stables and removal of various items and the erection of 1 no. 'self build' dwelling house (C3 use). The Parish Council did not object to this application but expressed hope that the property would be kept as primary accommodation ie not a become a holiday let. As at 4.5.24 decision still awaited.

24/00411/LBC – Listed Building Consent for replacement of 2no stone chimney stacks above ridge line. Newton Hall, Newton by the Sea, NE66 3DZ. The Parish Council had no objections to this application. As at 4.5.24 decision still awaited.

12. Highways

a. Change of name of Town Close to Inn Road on recent planning application – To receive report back from Clerk, and for a discussion and decision on action to be taken (if any).

b. NCC Notification of proposed scheme at Kittycarter Burn Culvert near Fallodon Road closure in June 2024. – For discussion and decision on any action to be taken.

c. Update on 2 new waste bin liners required at Low Newton

13. General

a. NCC Treescap Fund – To consider if the Parish Council should obtain more trees for the common land as originally offered by NCC in 2023.

b. Powergrid – Issue of frequent powercuts – Update regarding PG meeting with residents 20th March 2024.

14. Embleton Joint Burial Committee (EJBC)

a. Update.

15. Correspondence/Meetings/Urgent Business

The National Trust – Wittingham Scout Group cake sale at Low Newton on 8th June 2024 10am-3pm.

CRAAG – Update on improved rail service to/from Chathill from 2025.

NCC Planning – Consultation on local list requirements open until 17th May 2024.

Embleton Vincent Edwards Primary School consultation towards academy status.

NCC Notification of proposed scheme at Kittycarter Burn Culvert near Falloden Road closure in June 2024.

NCC Love Northumberland Award Scheme 2024 – Closing date 3rd May 2024.

Network Rail – Survey relating to Biodiversity Planning.

Alnmouth Parish Council - Query about coastal erosion and beach access after recent storms.

Notes of the Northumberland Coast national Landscape Partnership meeting 27.2.24 from Adrian Hinchcliffe.

16. Items for next agenda

a. Update from Iain Robson – Northumberland Coast National Landscape Manager (Previously AONB).

17. Date of next meeting:- 6pm Wednesday 17th July 2024