

BURTON LEONARD PARISH COUNCIL
MEETING: 1st October 2018 (7.30pm - St Leonard's Hall, Burton Leonard)
MINUTES

Present:

Cllr. K Townson (Chairman)
Cllr. F Barwick, Cllr. P Bappoo, Cllr. C Trout, E Boddy (Temporary Clerk), P Thornhill (Parish Clerk)
Cllr. M Harrison (NYCC), Cllr. Z Metcalfe (HBC)

ACTION

1. Apologies for Absence

None received

2. Declarations of Interest in Items on the Agenda

Cllr Townson declared an interest in item 7.viii (to consider the request for a donation to the organisation BLOG under Section 137 of the Local Government Act 1972).

3. Approval of Minutes from the previous Meeting held on 3rd September 2018 as a correct record

Proposed: Cllr. C Trout
Seconded: Cllr. F Barwick

4. Matters Arising from the Minutes not covered by the Agenda

None

5. Planning

Appeals:

i. HBC Status: Allowed

Proposed residential development (Use Class C3) comprised of 19 open-market dwellings and 12 affordable dwellings on land to the East of Scarah Lane, Burton Leonard HG3 3RS.

Application reference: 6.68.51.H.FULMAJ 17/00078/NREFPP

Appeal Reference: APP/E2734/W/17/3181652

Noted: Currently the subject of a High Court challenge by BLOG

Planning Applications:

ii. HBC Status: Pending Consideration [17/00525/FULMAJ|Received Mon 6 Feb|Validated Fri 17 Feb 2017]

Erection of 23 no. dwellings: 1 Copgrove Road Burton Leonard HG3 3SJ (Hymas Haulage)

Cllr. Metcalfe offered to ascertain why there was an apparently long delay in approving this application

iii. HBC Status: Pending Consideration [17/01006/OUTMAJ|Received 06.03.17|Validated 21.03.17]

Outline planning permission with access considered for the construction of approximately 42 residential dwellings: Land Comprising Field At 432759 463602 Copgrove Road Burton Leonard North Yorkshire
Councillors unanimously agreed to Option B: The Parish Council objects reference the objections submitted on 8th May 2017 documents: 8811146, 8811147, 8811149. 09.04.18 letter sent from BLPC re flooding on the area.

iv. HBC Status: Pending Consideration [18/02991/TCON|Received Mon 23 July 18|Validated Mon 23 July 18]

Felling of 1 Rowan tree within Burton Leonard Conservation Area: 1 Burnett Close Burton Leonard HG3 3TX

v. HBC Status: Pending Consideration [18/03203/FUL|Received: Fri 03 Aug 18|Validated: Fri 03 Aug 18]

Erection of single, first-floor and two storey extensions, formation of new vehicular access, and alterations to garage, driveway and fenestration (revised scheme): Newton House Mill Lane Burton Leonard HG3 3SH

vi. HBC Status: Pending Consideration [18/03600/DISCON|Received: 29 Aug 18|Validated: 29 Aug 18]

Application for approval of details required under Conditions 3 (Materials) and 8 (Root protection) of planning permission 18/02047/FUL - Erection of single and two storey and dormer extensions and replacement roof, alterations to fenestration and demolition of existing garage and conservatory, formation of additional parking and felling of trees in the Burton Leonard Conservation Area (Revised Scheme): Green Gables Mill Lane Burton Leonard Harrogate North Yorkshire HG3 3SH

vii. HBC Status: Pending Consideration [18/03697/TCON|Received: 05 Sep 18|Validated: 05 Sep 18]

Felling of 2no. Acer trees and 1no. Chilean Lantern tree in Burton Leonard Conservation Area: Westella Straight Lane Burton Leonard Harrogate North Yorkshire HG3 3SE

viii. HBC Status: Pending Consideration [18/03665/TCON|Received: 03 Sep 18|Validated: 19 Sept 18]

Felling of 1no. Cherry, 1no. Holly and 1no. Cedar trees, crown lift (by 2.3m) of 1no. Walnut tree and

Cllr Metcalfe

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selective pruning of 1no. Pine tree in Burton Leonard Conservation Area: Prospect House Scarah Lane
Burton Leonard HG3 3RS

- ix. **HBC Status: Pending Consideration** [18/03926/TCON | Received: 20 Sep 18 | Validated: 20 Sep 18]
Crown reduction (by 2m) of Thuja Tree within Burton Leonard Conservation Area.
1 Pinfold High Peter Lane Burton Leonard Harrogate North Yorkshire HG3 3RZ

6. Members of the Public are invited to Address the Council with Questions or Comments
No members of public attended

7. Finance

i. Bank statement

Balance £10,474.14 dated 06.09.18 was received and signed by the Chairman

ii. Income and Expenditure:

Account dated 01.10.18 balance circulated to Councillors with the Agenda.

iii. Notification of Receipts

HBC precept of £4,466.00 received on 28/9/2018

iv. Invoices Approved for Payment

- a) Temporary Clerk, E Boddy for September for £275 gross and October for £275 gross claim sheet for Chairman to sign, payment by BACS.
- b) SLCC Membership fees £72.00 to be paid by BACS.
- c) Yorkshire Water invoice 1180903 dated 3.09.18 value £7.29
- d) To note the new procedure to claim the grass cutting grant from NYCC and Cllr Bappoo to check/confirm work carried out so claim can be made
- e) Clerk, P Thornhill for October £300.69 and November £300.69, gross claim sheet for Chairman to sign, payment by BACS.

v. Defibrillator

A reserve balance of £201.00 remains. Cllr Townson to check/confirm with Mr Moore if he is happy for the balance to be used towards on-going running costs.

vi. Review of existing banking signatories

On-going for BACS, cheques and address for the issue of bank statements. Agreed that all Parish Councillors should be bank account signatories and that Clerk should be able to view on-line

vii. Evaluate transfer to another bank for the PC account.

Possibilities: Yorkshire Bank, Santander, HSBC

viii. Request for a donation to BLOG

Cllr Townson advised that he had received a letter from the Chair of BLOG (Burton Leonard Opposition Group) formally requesting Parish Council funding support (£780 including VAT) for BLOG's obtaining legal Opinion as to whether there were grounds to challenge in the High Court the recent Planning Inspectorate decision in favour of Loxley Homes' planning application 6.68.51.H.FULMAJ 17/00078/NREFPP (see item 5.i). Cllr Townson declared an interest due to his involvement with BLOG.

Following discussion, Cllr Trout proposed and Cllr Bappoo seconded a motion to make a payment to BLOG of £780 under Section 137 of the Local Government Act 1972. Motion voted in favour by Cllrs Trout, Bappoo and Barwick. Cllr Townson abstained. Cllr O'Kane to be asked to facilitate payment of £780 to BLOG's Treasurer

8. Correspondence

- i. List of general correspondence received and circulated prior to the meeting was noted and is attached to the minutes
- ii. Cllr Townson updated the meeting on a letter he had received from the Chief Constable of NY Police concerning the issue of the large volume HGV's that recently passed through the village. This confirmed that the route had been approved by NYCC Highways - with NYCC Police essentially suggesting referring any complaints/issues back to NYCC Highways.

9. Councillors Reports

i. Defibrillator update

Reserve balance of £201.00 (see also 7.v). Cllr Townson advised that 16 October 2018 is date for familiarisation training. Cllr Harrison asked if other villages could participate. Agreed subject to trainers'

All payments
to be actioned
by Cllr.
O'Kane.

Cllr Bappoo

Cllr Townson

Cllr. O'Kane

Clerk

Cllr. O'Kane

Cllr.Townson
Cllr Harrison

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capacity.	
ii. School Access Road No progress on previous minutes - but see also 9.ix	Cllr.Townson
iii. Drainage on the Lower Village Green To check/confirm whether Yorkshire Water had repaired/replaced broken surface water drainage pipe	Cllr.Townson
iv. Potentially Dangerous Wall on Dolly Walk – unsafe wall No update on previous minutes. Cllr Townson to continue to chase NYCC Pathways Officer	Cllr.Townson
v. General Data Protection Regulation a) Registration with ICO. b) Project management for GDPR. c) Training	
All remain pending. New Clerk has past DPA experience as a Data Controller and offered to review. Agreed.	Clerk
vi. Tree Donation Location of planting to be confirmed	Cllr.Townson
vii. Councillor areas of responsibility (updated list circulated to councillors with the agenda) Discussed	
viii. HBC Infrastructure Levy Preliminary Charging Schedule Consultation Requires a Village Plan to be developed to benefit from this. Possibilities discussed by all attending and concerns expressed that village would have to accept (eg) HBC LDP to benefit - which may not always be the case. Agreed need to assess implications of developing village plan vs grant funding available	All
ix. Update on Risk Assessment for village green and school access road (draft RA's circulated by Cllr. Barwick 26.08.18) Discussion of condition of road surface, longer term repair needs and apparent unwillingness of NYCC to commit to long-term upkeep. Cllr Harrison offered to check situation within NYCC	Cllr Harrison Cllr. Barwick
x. Update of Standing Orders To be drafted by Liz Boddy for finalisation by Philip Thornhill	
xi. Clerk Vacancy New Clerk, Philip Thornhill, appointed wef from this meeting. Temporary Clerk, Liz Boddy, to work alongside during a 1 month handover.	Temp Clerk
Keith Townson (Chairman) presented Liz with a bouquet of flowers. Speaking on behalf of Burton Leonard and the Parish Council, Keith thanked Liz for taking on the role of Temporary Parish Clerk and for her significant contribution over the last year or so - especially in supporting the work of the Parish Councillors and in updating as well as establishing new administrative procedures.	
10. Items for Discussion/Action	
i. Update of Standing Orders To be drafted by Liz Boddy for finalisation by Philip Thornhill	Temp Clerk
ii. Items for the Parish Magazine None raised	All
11. Dates of Next Meetings	
i. Monday 5th November 7.30pm, St Leonard's Hall.	
ii. Monday 10th December 7.30pm St Leonard's Hall (NB Change of date)	
12. Confidential Items No confidential items were raised.	

The meeting closed at 9.15pm