

HANSLOPE PARISH COUNCIL

☎ 07383 091319

✉ clerk@hanslopeparishcouncil.gov.uk

You are hereby summoned to attend the Annual Meeting of Hanslope Parish Council on
Monday 11th May 2026 at 7pm at Hanslope Pavilion, MK19 7LG.

(Cllrs please attend from 6.30pm)

AGENDA

26.51 Election of Chairman and Vice Chairman for the year to May 2027

MOTION: To agree the chairman for 2026-27

MOTION: To agree the vice chair for 2026-27

26.52 Apologies

26.53 Minutes from previous meeting held 13/4/26

MOTION: to approve the minutes of the last meeting

26.54 Declarations of Interest: For councillors to declare any pecuniary interest in items on the agenda.

Public Participation: Suspended for one month. Contact the clerk with any queries.

26.55 Governance, Working Groups and Processes

- i. **Governance Documents:** Review and re-adoption of Standing Orders, Financial Regulations and Councillor Code of Conduct.
- ii. **Working Groups and Committees:** Review and agree membership and Terms of Reference.
- iii. **Processes, Policies and Procedures:** Review of all HPC policies
- iv. **Land, Assets and Insurance:** Review and re-adopt Asset Register, Risk Register, and level of insurance cover.
- v. **Financial Approvals:** Review Internal control procedure, bank mandate/signatories, rents/tenancies.

MOTION: to agree the re-adoption of the above and any additional/new policies or amendments.

26.56 Council

- i. Clerk's report
- ii. Highways, speeding, transport and road safety review
- iii. Tathall End SID – CIF funding
- iv. Any additional reports from Cllrs, Ward Cllrs, Parishes Forum etc.

26.57 Planning

- i. New planning applications – May 2026. Recommendations from planning working group. Discussion/agreement on PC responses to current/live applications.

MOTION: To agree the parish council's responses to current applications

- ii. Diversion of footpath 28 adjacent to Munday's Meadow

MOTION: to agree a response to the consultation proposed change.

- iii. New town's shortlist – proposed North MK site

MOTION: to agree a response to the consultation re. North MK proposal.

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- iv. Compulsory purchase of sites – to discuss options

26.58 Finance

- i. Reconciliations & financial situation report to April. 30th 2026.
- ii. Internal Audit report and reappointment of internal auditor
MOTION: To approve the reappointment of Tina Charteress as Internal Auditor for 2026-27
- iii. AGAR: Approval of the Annual Governance Statement and the Annual Accounting Statement
MOTION: To agree the Annual Governance Statement
MOTION: To agree the Annual Accounting Statement
AGAR to be signed off by Chairman and Clerk
- iv. Option to Tax – to discuss the necessity implications of opting to tax, in light of the cost of the new building
MOTION: To agree to obtain expert advice @ £880
- v. Approval of payments, including any grant applications – May 2026.
MOTION: To approve invoices as presented

26.59 Recreation Ground

- i. New Community Centre:
- Update from working group re. funding & PWLB implications.
 - Procurement of structural engineer, mechanical & electrical contractor and quantity surveyor
MOTION: To agree to delegate responsibility for assessing quotes and recommending companies for the above roles, to the community centre WG.
- ii. Football pitch permits – review of Ts and Cs
- iii. Nighttime lighting options for car park

26.60 Village Projects

- i. Updates on Hanslope Fields transfer of Public Open Spaces and any update from solicitor.
- ii. Update on transfer of Wheatfields Public Open Spaces.
- iii. Bench by the pond
MOTION: To agree to replace the bench as per budget and to relocate
- iv. Community library
MOTION: To agree to obtain and install a community mini-library @ £650 plus installation costs
- v. Bucks Best Kept Village update

26.61 S106 Projects: Any updates

26.62 Allotments: Any updates

26.63 Date of Next Meeting

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Gillian Merry.

Clerk/RFO,

06/04/26

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