

BURTON LEONARD PARISH COUNCIL
MEETING: 15 April 2019 (7.30pm - St Leonard's Hall, Burton Leonard)

AGENDAMINUTES

	ACTION
1. Apologies for Absence	
2. Declarations of Interest in Items on the Agenda	
3. Approval of Minutes from the previous Meeting held on 4 March 28 August 2020 2019 as a correct record	
4. Matters arising from the previous Minutes not covered by the Agenda	
5. Planning	
Recent notifications received:	
i. HBC Status: Registered [21/00064/DISCON Received 08.01.21 Validated 08.01.21] Approval of details required under conditions 9, 10 & 11 (drainage) of planning permission 19/03854/FULMAJ - Partial demolition of Primrose House, demolition of existing commercial buildings, improvements to access from Copgrove Road, change of use of application site to residential (C3) and construction of 30 dwellings (including affordable homes). Primrose House Copgrove Road Burton Leonard HG3 3SJ	
ii. HBC Status: Registered [21/00391/DISCON Received 01.02.21 Validated 01.02.21] Approval of details required under conditions 3 (materials) and 14 (highways) of planning permission 19/03854/FULMAJ - Partial demolition of Primrose House, demolition of existing commercial buildings, improvements to access from Copgrove Road, change of use of application site to residential (C3) and construction of 30 dwellings (including affordable homes) Primrose House Copgrove Road Burton Leonard HG3 3SJ	
Important planning applications on-going	
Other planning applications on-going or approved since last meeting	
iii. HBC Status: Registered [20/04332/FUL Received 01.11.20 Validated 01.12.20] Loft Conversion with erection of 2no. rear facing dormer windows. Melbourne House Station Lane Burton Leonard HG3 3DG <i>Cllrs have resolved not to object</i>	
iv. HBC Status: Registered [21/00030/PBR Received 21.12.20 Validated 21.12.21] Prior notification for the conversion of existing agricultural buildings to form 3no. dwellings. South Of Park House Station Lane Burton Leonard Harrogate North Yorkshire HG3 3RX <i>Clerk has already requested via email that Cllrs provide him with a coordinated view by 23 January 2021</i>	Cllrs
v. HBC Status: Permitted [20/04153/AMENDS Received 23.10.20 Permitted 15.01.21] Non Material Amendment to allow alterations to the house types approved under Condition 2 of 16/01869/FULMAJ as amended by 19/05043/DVCMAJ Flats House Scarah Lane Burton Leonard HG3 3RS <i>[27.11.20]: Parish Clerk briefing paper to Cllrs on issues (including lack of timely HBC notification/consultation); [01.12.20]: Cllr Townson requests BLPC Cllrs views on next steps; No formal input yet submitted to HBC by BLPC. [11.01.21]: Discussed and agreed unanimously that there was a risk that other changes would be forthcoming/implemented and that all changes should be considered in one application. BLPC Clerk requested to draft and submit an objection on behalf of BLPC</i>	Clerk
vi. HBC Status: Permitted [20/02767/FUL 24.07.20 Permitted 01.02.21] Installation of pedestrian gate. Land Opposite 8 West Terrace Scarah Lane Burton Leonard Harrogate North Yorkshire HG3 3RR <i>[09.10.20] Parish Council has objected. [11.01.21]: Discussed revised proposals. Unanimously agreed to object again on the grounds that gate still located in an unsafe location adjacent to Scarah Lane, a better</i>	

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alternative would be adjacent to field gate; protection of orchard

- vii. **HBC Status: Permitted** [20/03910/FUL] Received 08.10.20 | Permitted 01.02.21
SHOWER ROOM EXTENSION AND STABLE BLOCK | Lime Kilns Farm Limekiln Lane Burton Leonard HG3 3TE
Clrs have resolved not to object
- viii. **HBC Status: Permitted** [20/03205/FUL] 24.08.20 | Permitted 11.01.21
Erection of garage. Installation of electric gates. Alterations to access. | The Lilacs Copgrove Road Burton Leonard

On-going tree and enforcement notifications

- ix. **HBC Status: Registered** [21/00040/PR15] Received 04.02.21
Potential change of use from tourist accommodation to residential

6. Finance

- i. **Bank statement:**
To receive the bank statement for the period 28 November 2020 to 29 January 2021
- ii. **Income and expenditure:**
To receive and approve the I&E summary (31 January 2021) circulated in advance of the meeting.
- iii. **Confirmation of Income and Expenditure incurred during CV-19 lockdown since previous meeting:**
 - a) Noted that copies of all invoices (as shown on the I&E statement) were circulated (in line with Parish Council's standard financial procedures) as part of the payment initiation/approval process to Cllrs O'Kane, Townson & Barwick
 - b) Approval of invoices submitted for payment by Philip Thornhill (Clerk/RFO), initiated for BACS payment by Cllr O'Kane and approved for BACS payment by Cllr Townson and/or Cllr Barwick
- iv. **Parish Precept 2021-22**
Update

Cllr Townson

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6.7. Members of the Public are invited to Address the Council with Questions or Comments

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7. Finance

- i. **Bank statement**
To receive the bank statement circulated before meeting: To be approved by the Chairman
- ii. **Income and expenditure:**
To receive the I&E accounts circulated to Councillors in advance.
- iii. **Notification of receipts:**
None
- iv. **Invoices to approve for payment:**
 - a) Clerk, P Thornhill for May £300.69 gross claim sheet for Chairman to sign, payment by BACS.
- v. **Review of existing banking signatories**
On going with Barclays Bank for signatories BACS, cheques and address for the issue of bank statements and Clerk's ability to view bank account activity on line
- vi. **Consider transfer to another bank for the PC account**

Cllr Townson

Cllr Townson

Cllr O'Kane

Cllr O'Kane

Cllr O'Kane

8. Correspondence

- i. **Summary list**
Circulated in advance

8. Councillor's Reports

- i. **Implementation of speedgates following award of NY PFC grant funding**
Update
- ii. **Road safety concerns related to incomplete highway improvements at Limekiln Lane/Copgrove Road and discussion of complaints from villagers concerning alleged inaction of the Parish Council**
Review indicated that works 25% complete (at best), that safety-related junction improvements (including warning signage), Limekiln Lane widening incomplete. Agreed that Clerk would prepare formal analysis

Cllrs Bappoo + Trout

Cllr Townson + Clerk

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and that Cllr Townson would discuss with Cllr Harrison (NYCC) since the apparent breach was of NYCC Highways conditions

- iii. **Yorkshire Water S/W drainage from George Armitage House**
Update.

- iv. **The absence of adequate sanitary facilities and CV19 safeguards at Chartford Homes' development**
Update

99. Items for discussion/review/action

~~95 Alive Speed Watch and discussion with Cllr Harrison concerning visibility splays~~

- i. **School access road update** Road ponding in vicinity of Village Hall
Update

- ii. **Provision of disabled access to upper village green seating area**
Re-planned and re-budgeted in 2021-22 financial year to ensure Speedgate funding vs s137

- iii. **Registration of village greens with Land Registry (due by 2025)**

- iv. **Postcode for Chartford Homes sales web page showing as Scarah Lane HG3 3RS**
Update

- v. **Request for BLPC to include link to village Facebook on BLPC website**
Update

- vi. **Footpath (and access road) opposite St Leonard's Hall in vicinity of Station Square**
Update

- vii. **Request for PC to install additional dog poo bins**

iv. —

v. — ~~Drainage on the Lower Village Green~~

vi. — ~~Potentially dangerous wall on Dolly Walk — unsafe wall~~

vii. — ~~Councillor areas of responsibility~~

viii. — ~~Draft circulated in advance of meeting~~

ix. — ~~Update on risk assessment for village green and school access road (draft RA's circulated by Cllr Barwick 26.09.19)~~

x. — ~~LED replacement street lighting
Christmas lights permanent power feed~~

10. Items for Discussion/Review/Action

- i. ~~Standing orders
Inclusion on website on going~~

- ii. ~~Absence of road markings along Apron Lane~~

- iii. ~~Annual Meeting (May)
Agendas~~

- iv. ~~Dates for 2020 Parish Council meetings
Draft circulated in advance of meeting~~

- v. ~~Items for Parish Magazine
a) Precept confirmation
b) Annual Meeting (20 May)~~

11. Dates of Next Meetings

- 10.** Proposed as Webinars (confirmation required - schedule and timing to be reviewed in light of CV19 Public Meeting restrictions):

Cllr Townson

Cllr Townson +
Clerk

Cllr Townson
Clerk

Clerk

Clerk

Cllr Townson
Clerk

Clerk

Clerk

Clerk Cllr
Harrison

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Cllr Bappoo
Cllr Trout

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Cllr Townson/
Clerk

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Monday	8 March 2021	5.00pm
Monday	12 April 2021	5.00pm
Monday	10 May 2021	5.00pm
Monday	7 June 2021	5.00pm
Monday	12 July 2021	5.00pm
Monday	9 August 2021	5.00pm
Monday	13 September 2021	5.00pm
Monday	11 October 2021	5.00pm
Monday	8 November 2021	5.00pm
Monday	13 December 2021	5.00pm
Monday	10 January 2022	5.00pm
Monday	7 February 2022	5.00pm
Monday	7 March 2022	5.00pm

~~Monday 20 May 2019: 7.30pm St Leonard's Hall (Annual Meeting)~~

~~Monday 1 July 2019: 7.30pm St Leonard's Hall~~

~~12.~~ Confidential Items
~~11.~~ ▲

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The meeting ended at 19.05

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