

QUATT MALVERN PARISH COUNCIL

CHAIRMAN: Lawrence E Chitty.

www.quattpc.org.uk

William S. Griffiths
CLERK OF THE COUNCIL
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19th January 2024

Dear Councillor,

You are invited to attend the Meeting of Quatt Malvern Parish Council to be held on Thursday 25th January 2024 in the Village Hall, Quatt, at 7.30 pm, for the purpose of transacting the following business.

W.S.Griffiths

William S. Griffiths, Clerk of the Council.

OPEN FORUM 7.30 PM – 7.45 PM where members of the public are invited to speak on matters affecting the Parish.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST IN RESPECT OF ANY MATTER TO BE CONSIDERED AT THE MEETING.

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest or other Registerable Interest and should leave the room prior to the commencement of the consideration of that item.

3. MINUTES

To approve and sign the minutes of the meeting of Quatt Malvern Parish Council held on 30th November 2023.

4. MATTERS ARISING FROM THE MINUTES

To consider any matters arising from the minutes of the last meeting and not listed for consideration on this agenda.

5. POLICE REPORT

6. REPORT FROM THE LOCAL MEMBER OF SHROPSHIRE COUNCIL

Councillor Colin Taylor who represents the Alveley and Claverley Division of Shropshire Council.

7. NATIONAL TRUST REPORT

8. MEMORIAL GARDEN TO QUEEN ELIZABETH 2ND

The National Trust has confirmed that a member of the Quatt Village Hall Committee is prepared to meet the Council to discuss the other proposals for the former allotments land.

9. FINANCIAL MATTERS

a) Income

There is interest of £ 82.06

b) Payments made under delegated powers since the Last Meeting

To approve the following electronic payments:

i) Clerk's salary and PAYE

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>	<u>Purpose</u>
19.01.24	W.S.Griffiths	187.20	0	net salary December pay
19.01.24	HMRC	46.80	0	PAYE
19.01.24	W.S.Griffiths	187.20	0	net salary January pay
19.01.24	HMRC	46.80	0	PAYE

ii) Website hosting £9.99 + VAT £11.99

iii) Quatt Village Hall – November Meeting £25.00 (no VAT)

iv) To approve the payments made under delegated powers arising from the meeting of 30th November 2023, set out in the attached schedule.

d) Clerk's and Councillors' Expenses

i) W.S. Griffiths –

Clerks Travel Expenses - Posting of Notices 16 miles@0.45 per mile = £7.20

Telephone / Internet allowance £ 20.00

TOTAL £ 27.20

e) Grants and Donations

i) To consider the revised grant application form to be issued to local organizations. Copy attached.

ii) To consider two applications for grant aid received from the Parochial Church Council for St. Andrew's Church at Quatt. The supporting papers relating to these applications are attached.

The applications were received prior to the implementation of the new grants policy and therefore can be considered separately from that policy.

The Council will be aware that the legal restrictions imposed on local councils to provide financial support to the Church have been removed.

One grant request is for £800.00 for the purchase of a new lawnmower.

The second request is for the cost of a new noticeboard at £1270 plus VAT £254.00 = £1524

TOTAL £ 2324.00

f) Financial Progress

To consider the summary of receipts and payments for 24th January 2024 and to approve the bank reconciliation.

10. BUDGET AND PRECEPT 2024/25

To determine the Council's Budget and Precept for 2024-2025 (See clerk's Report and appendices 1 and 2 attached).

11. PLANNING MATTERS

a) New Planning Applications

Reference: 23/05258/FUL (validated: 15/01/2024)

Address: Gable End Barn, Brook House Farm Barns, Wootton, Six Ashes, Bridgnorth, Shropshire, WV15 6EB

Proposal: Installation of a roof light window in the south west elevation and alteration to side walls of an existing partially open sided store/car port

Applicant: Mr William Silcock (Gable End Barn, Brook House Farm Barns, Wootton, WV156EB)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S57JGZTDLZ800>

b) Determined Applications

Reference: 23/04415/FUL (validated: 16/11/2023)

Address: Wootton Lodge, Duken Lane, Wootton, Six Ashes, Bridgnorth, Shropshire, WV15 6EA

Proposal: Erection of single storey rear extension and annex for dependant relative

Applicant: Mr And Mrs Rob And Sue Law

Decision: Refuse

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S2B8MLTD07U00>

The Council did not object to this application

NOTE: One of the applicants is a member of the Parish Council

c) Community Led Plan

12. ROADS AND FOOTPATHS

a) To consider any issues arising in the Parish with regards to Roads and Footpaths

b) The BOAT,

The Clerk is continuing to explore the possibility of providing CCTV cameras at the BOAT.

c) Pedestrian Refuge

Following a site visit with an engineer from Shropshire Highways, that officer and another officer from the Unitary Council were invited to the last meeting to discuss the technical options and funding opportunities for providing a refuge or other aide to assist pedestrians crossing the A442 road in Quatt. Unfortunately, none of the officers attended. The Clerk has contacted the relevant officer again.

d) VAS (Vehicle Activated Sign) Northbound

The Clerk is awaiting a cost from the supplier to provide speed monitoring software on the new VAS sign.

e) VAS Southbound

Shropshire Council has replaced the faulty sign on the southbound approach to Quatt village.

13. TOWN AND PARISH COUNCILS BOUNDARY REVIEW

The following message has been received from the Shropshire ALC.

“As you will be aware, it was announced early in 2021 that Shropshire Council was planning to undertake a Community Governance Review throughout Shropshire following the Local Government Elections held in May 2021. At that point, representations were initially sought from Parish and Town Councils on changes that might be considered to be less controversial in nature and which had some element of support from the local community and surrounding parishes. Changes were to be effective from the date of Local Government Elections scheduled to be held in May 2025. It was anticipated that a programme for the review would be announced later that year. However plans were halted at the request of the Local Government Boundary Commission for England when it announced, in August 2021, that it would be undertaking a review of divisional boundaries (Unitary Council Wards), initial consultations for which commenced in December 2021. Since then, Parish and Town Councils have still been encouraged to continue to consult with neighbouring councils and submit their wishes, with or without any agreement, and submissions were collated by SALC and passed on to Shropshire Council.

The position now is that the LGBCE has set out its proposed boundary changes and more information and details can be viewed here - <https://www.lgbce.org.uk/all-reviews/shropshire> . An interactive map is here - www.lgbce.org.uk/all-reviews/shropshire . The changes become law once Parliament has approved them with new arrangements in place for the Shropshire Council elections in May 2025. As a result of this, Shropshire Council will need to have in place arrangements for those divisions, wards and parishes affected by the changes and this will include a review of Polling Districts. Work on this would prevent a full Community Governance Review taking place which would also take 12 months to complete.

However, it would be practical to undertake a review of those wards and parishes that are directly affected by the divisional boundary reviews. If you fall into these categories, you will be encouraged by Shropshire Council to submit your requirements so that these can be taken into account.

Expressions of interest already submitted, unless they fall into the categories described above may not be considered until after the 2025 elections. This may be disappointing, however, the Divisional Boundary Review and the subsequent arrangements for the 2025 elections must take precedence.

It is currently expected that a Community Governance Review of the whole of the area will commence shortly after the ordinary elections in 2025."

14. PARISH MATTERS

a) Parish Amenities

To consider any matters of concern arising in the Parish.

15. AMENDMENTS TO REGISTER OF ELECTORS

There are 192 electors on the Register.

16. REPORTS FROM OTHER MEETINGS

a) SALC

b) Local Joint Committee

c) Village Hall Committee.

d) Bridgnorth Local Plan Review Steering Committee

17. CORRESPONDENCE

18. DATE OF NEXT MEETING

a) The next meeting of Quatt Malvern Parish Council will be held on Thursday 28th March 2024 in Quatt Village Hall at 7.30pm.