MONKSILVER PARISH COUNCIL

Annual open meeting for the electorate of Monksilver Parish Council

To be held on Monday 12th May 2025 @ 7.00 p.m.

at the EMN Hall, Monksilver

1. Apologies for absence.
2. Declarations of interests
3. Approval and signature of the annual open meeting dated 13th May 2024.
4. Open meeting for the Monksilver residents to participate.

To be immediately followed by

Monksilver Parish Council Annual Parish Council Meeting

1. Apologies for absence
2. Approval and signature of the Annual Parish Council meeting dated 13th May 2024
3. Election of new chairman and Acceptance of Office of new chairman
4. Election of vice-chairman and Acceptance of office of vice-chairman
5. Co-option of new councillors (two vacancies)
6. Acceptance of the role of new councillors
7. Declaration of interests
8. Allocation of Parish Councillors' areas of responsibility
9. Matters arising – Coleridge Way footpath
10. Overview of the year by the retiring chairman
11. Approval of income and expenditure for the year ended 31/03/24
12. Approval of the Annual Governance and Accountability Return 2022/23 Part 2, including approval of the following by the council.:
    • Certificate of Exemption
    • Internal Audit • Section 1 – Agreement of the Annual Governance Statement 2022/23
    • Section 2 – Accounting Statement
13. Annual review of policies and strategies:
    a) Communications
    b) Requirement for safeguarding and possible equality and diversity policiesS
14. Any other business
15. Dates of the 2025-2026 meetings:
    11th August 2025 at 7.30 p.m.
    24th November 2025 at 7.30 p.m.
    23th February 2026 at 7.30 p.m.
    11th May 2025 annual meetings commencing at 7.00 p.m.

To be immediately followed by the quarterly meeting of Monksilver Parish Council

Monksilver Parish Council

Quarterly meeting – 12th May 2025

1. Apologies received.
2. Minutes of the meeting held 24th February 2025
3. Somerset Council Reports
4. Matters arising - Bleed Kit
5. Local community network meeting:
   a) Feedback from 10th April 2025 meeting.
   b) Representative for 16th July 2025 meeting.
6. Finance:
   a) Precept of £3,300 received from Somerset Council 11th April 2025.
   b) Payments to be approved and cheques to be signed:
      - Zurich Insurance Company Ltd. Insurance renewal 2025 £112.
      - SALC & NALC affiliation fees 2025-2026 £56.19
      - M.E. Jacobs reimbursement of Bleed Kit purchase £247.75
      - D. Sykes, Black Cat Computers April website upload – to be invoiced
7. Pond Orchard – N0. 1 and communal land
8. Highways update
9. Flooding and drainage
10. Neighbourhood Watch
11. Pathways and deer management
12. Planning applications – none received
13. Matters outside of Monksilver – none received
14. Any other business
15. Dates of the next meetings:
   11th August 2025 at 7.30 p.m.
   24th November 2025 at 7.30 p.m.
   23th February 2026 at 7.30 p.m.
   11th May 2025 annual meetings commencing at 7.00 p.m.