

IGHTFIELD PARISH COUNCIL

Locum Clerk: Mrs A Roberts

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Dear Councillor:

You are hereby summoned to attend a **Meeting of the Parish Council of Ightfield** to be held on **Monday 18 September 2023 at Calverhall Village Hall** which will commence at 7.30 p.m. to conduct the business enclosed on the agenda below. The Press and public are welcome to attend.

Signed:



Date: 11 September 2023

1. **Chairman's welcome, announcements and public session**
2. **Present, apologies or absent**
3. **Declaration of Disclosable Pecuniary or any other interests or requests for dispensations**
Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer
4. **Exclusion of Public and Press**
 - a) To resolve that, due to the confidential nature of the business to be transacted, the public and press be excluded from this item of business, in accordance with Section 12a of the Local Government Act, 1972.
 - b) To agree a course of action regarding the appointment of a permanent Parish Clerk and RFO.
5. **To approve the Minutes of the Parish Council Meeting held on 18 July 2023**
6. **Reports**
Unitary Councillor; Councillors and Clerk
7. **Parish Matters** - An opportunity for Councillors to report items requiring attention
 - a) Pathway signs with old telephone number. To agree action
 - b) Calverhall Playground. To review quote from Wicksteed for replacement of Rocker Motorbike
 - c) Place Plan – to review
 - d) VAS installation – to receive an update
 - e) Corra Place Sign. To receive an update.
8. **Highways / Environmental Health**
Matters to report / updates on items previously reported. To include drainage issues (if any).
9. **Planning** (to include all received since the last meeting)
 - a) **Applications**
None
 - b) **Decisions**
23/02430/FUL: Cloverley Lodge, Calverhall, SY13 4PH
Works to take down a damaged gate pier and build it (including repairs) 0.75m wider.
Decision: Refuse

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10. Finance

- a) Balance reconciliation and cash book for information
- b) Cashflow. To receive a verbal update.
- c) Payment / Invoices (*to include payment of invoices received post-agenda*)
- d) Update on bank mandate changes (verbal report)

Funds Transfer to be Approved.

From	To	Value	Reason
Instant Access ****1781	Current Account ****1778	5000.00	Current account balance is insufficient to make required payments.

Payments

Recipient	Reason for Payment	Amount	Reference	Power of Expenditure
Pandora Tech	VAS purchase	3738.00	29.23	LGA 1948 s133(2)
A Roberts	Locum Parish Clerk Services / Reimbursement (July)	187.47	30.23	LGA 1972, S112(2) LG(FP)A 1963 s5
Calverhall Village Hall	Room Hire	25.00	31.23	LGA 1972, S111
A Roberts	Locum Parish Clerk Services (August)	296.28	32.23	LGA 1972, S112(2) LG(FP)A 1963 s5
Marches Landscape Management Ltd	Ground Maintenance Contract Payment	1530.90	33.23	PHA 1875, S164
		5777.65		

11. Housekeeping

- a) Website. To agree a course of action following the introduction of charges.

12. Items for Next Agenda

To enable Councillors to bring forward items for the 16 October meeting agenda