

SHOREHAM

Parish Clerk:
Sarah Moon

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PARISH

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COUNCIL

MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

at Shoreham Village Hall on 20th July 2016 from 7:30pm

Present: Cllrs R Blamey, A Collins, P Dodd, J Histed, N McDonell and L Spence

Also Present: District Cllr J Edwards-Winsler, 2 members of the public

Clerk: Sarah Moon

1. Apologies for absence were received from Sarah Parkes.
2. No disclosures of interest from members in respect of items of business included on the agenda for the meeting were received.
3. Election of Chairman
Cllr Dodd was proposed by Cllr Histed and seconded by Cllr Spence.
Cllr Dodd was elected Chairman of Shoreham Parish Council.
4. The Chairman signed the Declaration of Acceptance returned it to the Clerk, who counter signed it.
5. Code of Conduct and Standing Orders
The Code of Conduct and Standing Orders were agreed to be satisfactory in order to allow a more open type of meeting. District Councillor Edwards-Winsler explained how, at Otford, there is a ten minute public session at the start of the meeting which allows residents to raise items not on the agenda, rather than having to wait until the end of the meeting as is currently the case. It was agreed to trial this format at the next full council meeting in September and, in the meantime, members agreed to attend the parish council meeting at Otford on Monday 8th August to see first-hand how the meetings are run. District Councillor Edwards-Winsler also explained how agenda items are discussed with the public at that point in the agenda – the meetings are not constantly opened and closed for public debate. Point 12d of our Standing Orders would allow for this to happen. It was however agreed that a review of our Financial Regulations should be undertaken in time for the next Parish Council meeting.
6. Financial Matters
The Clerk explained that the payment to Walker and Walker was actually only a £100 addition in respect of undercharged VAT. The existing payment record had to be amended however rather than a new record created which is why the amount is shown as the original plus the extra VAT rather than just the VAT element. The Schedule of Payments was subsequently agreed and authorised.
7. Litter Pickers
It was agreed not to purchase the six litter pickers as requested by the Shoreham Society, as they can easily be borrowed from Dunbrik Depot, who also provide hi-vis jackets and gloves.
8. Dates of next meetings (all starting at 7:30pm)
 - a) Planning Committee Meeting : Wednesday 3rd August 2016, Shoreham Village Hall (if required)
 - b) Planning Committee Meeting : Wednesday 17th August 2016, Shoreham Village Hall (if required)
 - c) Planning Committee and Council Meeting : Wednesday 7th September, Shoreham Village Hall

Sarah Moon, Clerk to Shoreham Parish Council

Meeting closed at 8.38.

Public Question Time

A question was raised as to what could be done about a recent incident on the allotments whereby a plot holder was intimidated by a member of the public unhappy about the proposed fence installation behind the Crown Road properties. It was agreed that the Clerk should re-publish the minute from the Amenities meeting held in June during which it was agreed to investigate different types of fencing, pinpoint exact locations and enter into consultation with the residents of Crown Road. Any further queries regarding the fence should be directed at the Parish Council and not at the Allotments Association.