

Minutes: Council Meeting Monday 11th November 2019, 7pm at The Mercury, High Street, Hamble

Present: Councillors: S Hand (Chair); M Cross; J Dajka; S Hayward J Nesbit-Bell; D Rolfe; S Schofield; A Thompson; and I Underdown.

Clerk and Deputy Clerk

Members of the Public: None present

Minute reference is 11.11.2019 + the agenda item number

1a. Apologies for absence			
Cllrs Cohen and Dann			
1b. Declaration of interest and approved dispensations			
Cllr Underdown – Hamble History Society			
1.c To approve minutes of previous Council Meetings			
Corrections for the 09.09.2019 minutes were noted and <u>IT WAS RESOLVED</u> to accept these minutes and the minutes of 14.10.2019 as true records; both sets were then signed by the Chair. All agreed.			
Proposed	Cllr Underdown	Seconded	Cllr Dajka
2. Public Participation			
Cllr Hayward reported that Coopervison is keen to support community activities in Hamble. It was agreed to invite a representative to attend a Council meeting to discuss opportunities.			
3. Resignation of Tony Ryan from the Council			
<u>IT WAS RESOLVED</u> to accept the resignation of Tony Ryan. The Council thanks him for his service to the community.			
Proposed	Cllr Hand	Seconded	Cllr Underdown
<u>COMMUNITY</u>			
4. Grant Application: Carols in the Square			
<u>IT WAS RESOLVED</u> that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure to meet the cost of the sound equipment and technician for the event based on the figure of £360 for last year plus or minus 10% and on production of a quotation or proforma invoice.			
Proposed	Cllr Hand	Seconded	Cllr Thompson
5. Stakeholder Project Review of Coronation Parade Project			
<u>IT WAS RESOLVED</u> that the Council write to Eastleigh Borough Council (EBC) providing stakeholder feedback on the project and request a formal response to the points raised to help improve the governance around these types of projects.			
<u>IT WAS RESOLVED</u> that Hamble Parish Council revises its project process to reflect the points raised			
All agreed			
Proposed	Cllr Hand	Seconded	Cllr Role

6. Eastleigh Borough Council (EBC) Report

Local Plan update – The Clerk gave feedback from the hearing session on 21st November and dates of various submissions by various interested parties.
West Hampshire Clinical Commissioning Group contacted for information regarding the cover Blackthorn Surgery for the Bursledon Surgery following Dr Dings retirement. – no response to date

7. Local Area Committee Project List (Review and Update)

IT WAS RESOLVED to add Mount Pleasant Play Area as a separate item with an estimate of £130,000.

To remove 3 items:

- Bartletts Field as the playground has been replaced
- Avro Court Play Area
- New Library

Councillors felt the Gun emplacement should be removed from the list as well.

Proposed

Cllr Hand

Seconded

Cllr Underdown

8. Vision for Hampshire 2050 – www.hants.gov.uk/visionforhampshire2050

The Clerk will attend the briefing and workshop on 9th January 2020 and report back.

FINANCE & PAYMENTS

9. Budget 2020/21

The report was noted. The budget recommendation will be presented to the Council in January 2020

10. Approve the Following:

- a. **Petty Cash and Bank Reconciliations;**
- b. **To Authorise the Schedule of Payments;**
- c. **Village Magazine Refund;**
- d. **New Financial Contracts; and**
- e. **Income and Expenditure Schedule Including Irregular Payments and Receipts.**

IT WAS RESOLVED TO:

Accept the Petty cash reconciliation at £14.05

The business current account reconciliation was noted as £146,916.43

Authorise the presented schedule of payments

Accept the detailed list of income and expenditure for October 2019

Note two PAYE payments made during October

Approve part payment, £483.04 of the disputed Eastleigh Borough Council invoice

Note the Reduction of the interest rate on funds held in the Reserve Account to 0.2%

Issue a refund of £303.79 in respect of the cancelled advertisement in the Hamble Village Magazine

Note the change to the Opus Energy contractual terms and conditions

Proposed

Cllr Schofield

Seconded

Cllr Dajka

11. The Task List

This was noted.

12. Officers Report

12a. Update on The Mercury Library and Community Hub

An update was given by the Clerk

- Day to day operations have now passed to EBC.
- The volunteers have advised that they don't want to keep the coffee machine.
- No update from EBC regarding a new provider.

IT WAS RESOLVED TO:

Accept the recommendation from the Asset Management Committee to send a letter to Eastleigh Borough Council advising an hourly rate of £22.48 will be charged for handover advice and support.
To approach EBC for a retrospective grant of £10,000 to reflect the significant Officer time spent on the project impacting on other functions and cost of volunteer training and other expenses,

12b. Legionella Works

To instruct Total Water Compliance to undertake a range of measures stemming from the Legionella Risk Assessment for works estimated at £880 plus vat

12c. IT & Broadband Review

The report recommendation was noted.

12d. 'Welcome to Hamble' Sign

To order the Welcome to Hamble sign from Hampshire County Council at a cost of £486.20

12e. Annual Parish Meeting Date

To confirm the Annual Parish Meeting will be held on Thursday 21st May 2020

12f. Staff Christmas Lunch

To contribute to the staff Christmas lunch up to £400.

12g. Christmas Office Closures: Afternoon of 13th December and for the period 20th December – 2nd January

To agree to the closure of the Parish Office on the afternoon of 13th December and for the period of 20th December until 2nd January 2020.

IT WAS RESOLVED to agree items 12a to 12g as noted above.

Proposed	Cllr Hand	Seconded	Cllr Schofield
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13. Asset Management Committee Recommendations to Council:

- a. To set a budget of no more than £6,000 for a package of improvements at the Roy Underdown Pavilion.
- b. To buy the council truck at the end of the lease period at a cost not exceeding £7,000.
- c. Appoint Atlas Cleaning for twelve months at a cost of £140.00+ VAT per week.
- d. To purchase a connecting scramble net for Mount Pleasant play area at the cost of £1791.52+VAT.
- e. Approve memorial safety training at a cost of £800 + VAT and Bereavement Care Training at a cost of £169.00 per person (x2).
- f. To approve delivery of milk in glass bottles to reduce plastics for a 6-month trial period.
- g. To confirm by way of letter to EBC the hourly rate of £22.68 for further advice or information relating to the mercury Library and Hub and to seek a financial contribution towards the expenses already incurred by the Council.
- h. To approve the tender specification for the bench replacement at Southern Quay and to delegate authority to Asset Management Committee to shortlist 3 tenderers. The contract sum will be £35,000 from the earmarked reserve.
- i. To approve the terms for the use of the Donkey Derby Field for 2020.
- j. To agree the arrangements for the use of contractors.
- k. To approve the terms set out for the use of the council's facilities.

IT WAS RESOLVED to accept recommendations 13a to 13h as proposed

Proposed	Cllr Underdown	Seconded	Cllr Schofield
<p>13i to 13k</p> <p>Cllr Cross raised a query regarding the proposed arrangements for use of contractors – The Clerk will arrange a meeting with him to discuss the procedure.</p> <p><u>IT WAS RESOLVED TO:</u></p> <p>Agree in principle the proposed terms of use in for the Donkey Derby Field subject to responses and feedback from the public consultation which will be extended until 3rd January 2020.</p> <p>Agree new terms of use for the use of the Council's facilities including specific Health and Safety arrangements for hirers of the Roy Underdown Pavilion especially visitors of limited mobility in the event an evacuation is necessary and adequate public liability insurance.</p> <p>That all hirers or community groups will be charged for use of the Roy Underdown Pavilion regardless of status.</p>			
Proposed	Cllr Rolfe	Seconded	Cllr Dajka
14. Matters Arising from the Planning Committee			
The email sent in response to the Air Quality Plan was noted .			
15. Feedback and updates from Working Groups			
15a. Street Signage			
Verbal feedback was given by Cllr Thompson.			
15b. Information Boards			
Cllr Cohen hasn't yet met with the Clerk.			
15c. Logo			
The office is listing the items which will need notices or stickers. A more detailed report will be brought to the next meeting.			
15d. Village Magazine			
<p>IT WAS RESOLVED to:</p> <p>Set up an editorial working group to meet at least quarterly to review and plan content. Agree redesigning the diary centre pages which will including advertising space within these. To take the proposed rate changes to the Resources Working Group.</p>			
Proposed	Cllr Hand	Seconded	Cllr Schofield
EXEMPT BUSINESS			
<p>To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.</p> <p><u>It was resolved</u> that in view of the confidential nature of the business to be discussed the public and press be excluded.</p> <p><i>21:17 moved to Exempt Business</i></p>			
Proposed	Cllr Hand	Seconded	Cllr Scofield
16. Approve Exempt Minutes			
There were no Exempt Minutes to approve, a summary of the exempt business was included in the public minutes.			

17. Contractual Dispute

The Clerk updated the Council on the issue.

The meeting ended at: 21:20