

HORSMONDEN PARISH COUNCIL - AGENDA

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON MONDAY 7TH OCTOBER 2019 AT 7.30PM

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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1. APOLOGIES FOR ABSENCE

2. PUBLIC SESSION (no decisions): Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.

3. MINUTES OF PREVIOUS MEETING

Agree the minutes of the Parish Council Meeting 2nd September 2019, Planning Committee Meetings of 17th September 2019.

4. MATTERS ARISING (the Council looks at matters ongoing from the last meeting - no decisions)

5. PARISH COUNCIL FINANCE/QUOTATIONS

- 5.1 Agree Parish Council accounts and invoices for September - See **Appendix 1**
- 5.2 Chair to reconcile accounts with bank statement for period up to and including 30th September 2019
- 5.3 Quotations for replacement of Parish Council noticeboards
- 5.4 Quote for new street lighting column to replace existing column 21 which is beyond repair.
- 5.5 Quote for fertilizer and weed killer – Village Green and Fromandez Drive.
- 5.6 Quotation for play area surface repair following installation of planned new equipment

6. TWBC'S DRAFT LOCAL PLAN CONSULTATION (Comments by 1st November 2019)

- 6.1 The Parish Council's initial points to raise for further discussion.

7. HIGHWAYS AND GROUNDS MAINTENANCE

- 7.1 Highways issues – footpaths, trees, roads, signs, verges, and markings
- 7.2 Street lighting - updates on new street light heads and repainting of columns.

8. ADMINISTRATION

- 8.1 Traffic Solutions and HIPS (any updates)
- 8.2 Neighbourhood Planning.
- 8.3 Confirmation of the Parish Council's use of Face book.
- 8.4 Horsmonden Parish Council Social Media Policy
- 8.5 Horsmonden Village Hall - Discuss survey results produced by Bracketts for roof cavity/lighting box and consider how to proceed. Consider new fire exit door adjacent to Parish Office and fitting of snib lock to fire exit from kitchen
- 8.6 Assets of Community Value
- 8.7 HoVEC Christmas event 6th December
- 8.8 Power supply around the Village Green
- 8.9 Legacy – New Parish Footpaths map on Village Green



Appendix 1

Date: 30/09/2019

Horsmonden Parish Council

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Time: 15:08

Current Bank A/c

List of Payments made between 01/09/2019 and 30/09/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/09/2019	Tunbridge Wells Borough Council	300014	52.00		Payment for VH Bin
06/09/2019	EDF Energy	DD	66.93		Electricity supply VG
10/09/2019	EDF Energy	DD	52.00		Electricity Public toilets
13/09/2019	Interdirect Ltd	BACS	180.00		Domain and email hosting
13/09/2019	Specialist Hygiene Services Ltd	BACS	281.47		August cleaning
13/09/2019	PSR Lighting & Signs Ltd	BACS	178.00		July & Aug Maintenance
13/09/2019	Clearview Windows	BACS	60.00		Cleaning furniture Vill Green
13/09/2019	Grovehurst Plumbing	BACS	70.00		Repairs public toilets
13/09/2019	P & PSigns	BACS	126.00		Sign for play area
16/09/2019	Castle Water	DD	14.83		Supply for toilets
18/09/2019	Horsmonden Social Club	300015	25.00		Payment for RBL wreath
19/09/2019	British Telecom	DD	231.70		Telephone and Broadband
25/09/2019	Mrs L Noakes	BACS	1,150.71		September salary
25/09/2019	Ms J Stanton	BACS	683.67		September salary JMS
27/09/2019	Mr J Couchman	300016	83.08		Sept Clock and play area
27/09/2019	PSR Lighting & Signs Ltd	BACS	89.00		Sept Maintenance
27/09/2019	Viking	BACS	85.02		Stationery
27/09/2019	ChoiceleaderLtd (TMS)	BACS	138.20		Prints for Local Plan/NHPlan
27/09/2019	ChoiceleaderLtd (TMS)	BACS	30.00		Map for Planning VG Box
27/09/2019	Mrs L Noakes	BACS	21.60		Reimbursement for keys cut
27/09/2019	Mrs L Noakes	BACS	34.11		Travel costs
27/09/2019	HMRC	BACS	203.89		Tax & NI for September
30/09/2019	Capel Groundcare	BACS	149.50		September SID maintenance
30/09/2019	Old Barn Audio Ltd	BACS	2,086.03		Second half of Sound system
30/09/2019	Playdale Playgrounds Ltd	BACS	4,033.20		Deposit for new equipment
30/09/2019	Kent County Council	BACS	5,115.82		Purchase of new SID
30/09/2019	PSR Lighting & Signs Ltd	BACS	2,066.40		Street lighting repaint
30/09/2019	We Hang Christmas Lights UK Ltd	BACS	2,558.83		Deposit for Christmas Lighting
Total Payments			19,866.99		