

CHELFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

THURSDAY 14TH NOVEMBER, 2019 at 7:30p.m.

at CHELFORD PARISH HALL, KNUTSFORD ROAD, CHELFORD.

PRESENT - Councillors: D. Wilson (Chairman), B. Brindley, L. Hunt, C. Howlett, G. Willis.
Members of the Public (1).
Cheshire East Borough Councillor M. Asquith.
Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

1. APOLOGIES FOR ABSENCE - Councillor D. Kent - Unwell.

087/19 RESOLVED a) To receive and approve the apologies for absence as listed above.

Proposed: Councillor D. Wilson Seconded: Councillor B. Brindley All in favour

2. DECLARATIONS OF INTEREST - Councillor D. Wilson - Item 6(v) - Governor at Chelford C of E Primary School. Dr. E. M. Maddock - Item 16(i) - Clerk & Responsible Financial Officer.

DECISION a) To receive and note the Declarations of Interest made by Cllr. D. Wilson and the Clerk.

3. MINUTES -

- i) The Minutes of the Parish Council Meeting held 14th November, 2019 had been previously circulated to all Members. Councillor C. Howlett raised an objection to the phrase (i.e. 'personal commitment') recorded in respect of his absence from the last meeting.

088/19 RESOLVED a) That the Minutes of the Parish Council Meeting held 14th November, 2019 be confirmed as a correct record and signed by the Chairman.

Proposed: Councillor L. Hunt Seconded: Councillor B. Brindley All in favour

4. PUBLIC FORUM FOR QUESTIONS -

No questions had been received from or were presented by members of the public.

DECISION a) To note that there were no questions received from members of the public.

5. REPORTS FROM EXTERNAL ORGANISATIONS -

i) Gawsworth and Chelford Wards Policing Team -

- a) **Report on matters of interest / concern within Parish** - No police officers were available to attend the meeting, however, a written report had been made available which identified that, since 1st October, 2019, there had been a theft from Alderley Road and a number of road related incidents (including offences, congestion and speeding).

DECISION a) To receive the report from Gawsworth & Chelford Wards Policing Team.

- b) **Local Police Ward Cluster meeting** - The next Local Police Ward Cluster meeting had been scheduled for 19th November, 2019.

089/19 RESOLVED a) That Councillor G. Willis be nominated to represent the Parish Council at the above meeting.

Proposed: Councillor B. Brindley Seconded: Councillor L. Hunt All in favour

- ii) **Cheshire East Ward Member Cllr. M. Asquith** - Borough Councillor M. Asquith reported that he had visited Peover Lane to observe the issues reported by residents at the last meeting, however, did not witness any parking issues. There have been many flooding issues across the Borough over the last few weeks which are being addressed by Cheshire East Highways. Cheshire East Council does not have budgetary provision to fund the proposed signs to highlight the location of Chelford C of E Primary School.

DECISION a) To note the report of Borough Councillor M. Asquith.

7:40p.m. - Borough Councillor M. Asquith excused himself from the meeting and left.

- iii) **ChALC Annual Meeting - 24th October, 2019** - The Clerk reported that she had attended the meeting at which it was agreed that affiliation fees for 2020/21 would not be increased. A motion relating to the proposed delegation, by Cheshire West & Chester Council, of low level enforcement matters to Town & Parish Councils was not supported. A motion was supported relating to reviewing whether the roles of Chairman and Mayor for Town Councils could be parted. A motion was supported to call for a review of the definition of sustainable development to ensure that the climate impact of proposed development can be taken into consideration during the planning process to protect rural communities from inappropriate development.

DECISION a) To note the report of the Clerk.

iv) **Local Parish Cluster Meeting - 6th November, 2019** -

- a) **Report from meeting** - Councillor D. Wilson reported that he had attended the meeting at which updates

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had been provided relating to engagement with the Police to address issues in Alderley Edge. Information relating to the Alderley Edge Institute Trust was circulated. Efforts are being made to promote a cycling route from Alderley Edge to Wilmslow.

DECISION a) To note the report of Councillor D. Wilson.

- b) **Local Area Newsletter** - Councillor D. Wilson reported that it was suggested that a local area newsletter could be introduced which incorporates information from all the Parishes involved in the Cluster meeting. Members considered the proposal noting both benefits and limitations of the proposal.

090/19 RESOLVED a) That Chelford Parish Council does not participate in the local area newsletter.

Proposed: Councillor B. Brindley Seconded: Councillor L. Hunt All in favour

6. FINANCE -

- i) **To receive and consider the Financial Statement 2019/20 as at 14th November, 2019.** (Appendix A)

Members considered the Financial Statement 2019/20 which was unanimously accepted.

- ii) **To authorise the following payments** - the Chairman outlined the basis of the following payments:

- | | | | |
|----------------------|-----------------------------|---------|--|
| a) Direct Debit | E-ON | £17.25 | Electricity charges: 01/07/19 - 30/09/19. |
| b) Direct Debit | 1&1 IONOS | £1.00 | Email account fee - November 2019. |
| c) Cheque No. 001320 | E. M. Maddock | £781.85 | Salary - November, 2019 & Expenses. |
| d) Cheque No. 001321 | H.M. Revenue & Customs | £4.06 | Income Tax and National Insurance Contributions. |
| e) Cheque No. 001322 | Greenfingers Landscape Ltd. | £205.99 | Chelford Activity Park Maintenance - October 2019. |
| f) Cheque No. 001323 | Northwich Town Council | £342.00 | Winter Floral Displays. |

- iii) **Receipts** - the Clerk reported that the following receipts had been received since the last meeting:

- | | | |
|---|-------|-----------------------------------|
| a) NatWest Bank plc. - Business Reserve Account | £8.27 | Gross Interest - July, 2019. |
| b) NatWest Bank plc. - Business Reserve Account | £7.52 | Gross Interest - August, 2019. |
| c) NatWest Bank plc. - Business Reserve Account | £7.77 | Gross Interest - September, 2019. |

091/19 RESOLVED a) That the Statement of Account, as at 14th November, 2019 be received and the Clerk's observations duly noted.

- b) That the schedule of 6 payments be approved and duly authorised.**

- c) That the report on receipts since the last meeting be received and duly noted.**

Proposed: Councillor C. Howlett Seconded: Councillor L. Hunt All in favour

- iv) **Budget 2020/21** - The Clerk invited Members to suggest special items for inclusion within the 2020/21 budget. The following suggestions were put forward: replacement notice boards; £120 for recording equipment to support the production of an audio newsletter; parish boundary signage; grant of £2,000 towards the community day event. Members discussed whether provision should be made for Member allowances. Options were also discussed relating to improved footway maintenance within the Parish and provision of cycle routes.

092/19 RESOLVED a) That the Clerk include the above suggestions (subject to item (b) below) within the 2020/21 draft budget for discussion at the next meeting.

- b) That no provision be made within the 2020/21 draft budget for Member allowances.**

- c) That the Clerk explore possible options relating to improving footway maintenance.**

- d) That the Clerk explore possible options relating to provision of cycle routes within the Parish.**

Proposed: Councillor L. Hunt Seconded: Councillor D. Wilson All in favour

- v) **Signage for Chelford C of E Primary School** - The Clerk reported that a grant request had been received for funding towards a non-refundable cost of £500 to explore the feasibility of mounting and subsequent design, construction and installation of two flag-type signs to highlight the location of the school.

093/19 RESOLVED a) That a grant be approved in the sum of £250 towards the provision of the proposed flag-type signs.

Proposed: Councillor B. Brindley Seconded: Councillor C. Howlett All in favour

7. CORRESPONDENCE -

- i) To consider the specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate thereto:

- a) **Holmes Chapel Parish Council - New Homes Bonus Scheme.** It was reported that Holmes Chapel Parish Council had expressed dissatisfaction with the process used to allocate New Homes Bonus funding

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to community projects. An alternative allocation method was suggested which would direct funding to those Parishes where residential development had taken place. Members discussed the proposal, however, noted that Cheshire East Council had presently suspended the scheme to review the process.

- DECISION a) That the Clerk advise Holmes Chapel Parish Council that Chelford Parish Council will wait until Cheshire East Council publish details of the revised scheme before drawing conclusions about the likely acceptability of the allocation process.**
- b) **Manchester Airport - Tickets for Musical Performances.** It was reported that tickets were available for musical performances in early 2020.

- DECISION a) That the Clerk request tickets for performance of 'Emma Johnson and friends' in March, 2020.**
- b) **That the tickets be offered to Chelford C of E Primary School as a prize at a fundraising event.**

- c) **Cheshire East Council - Pre-Budget Consultation Report 2020-2024.** It was noted that the New Homes Bonus Scheme funds had been deferred from the 2020/21 budget to the 2021/22 budget.

- DECISION a) That no response be submitted to the consultation.**
- d) **Cheshire East Council - Community Governance Review - Part 1 Consultation. (Closes 31/01/20)**

- DECISION a) That no response be submitted to the consultation.**

- ii) To note correspondence received since the date of the last ordinary meeting. (Appendix B)

- DECISION a) That items of correspondence be received and noted.**

8. PLANNING & LICENSING APPLICATIONS -

i) Applications for consideration -

- a) **19/2854M** - Land at Chelford Road, Marthall - Advertisement consent for off-site main V board.

- 094/19 RESOLVED a) That the Clerk submit the following comment to Cheshire East Council: "That, should advertisement consent be granted, the sign structure is completely removed from site on or before the end of the consent period which should have a strict end date."**

Proposed: Councillor D. Wilson Seconded: Councillor B. Brindley All in favour

- b) **19/4781M** - The Manor House, Holmes Chapel Road, Chelford. SK11 9AH - Proposed garage refurbishment and extension. (19/4782M - Listed Building Consent application.)

- 095/19 RESOLVED a) That no comments be submitted in respect of the planning applications 19/4781M and 19/4782M.**

Proposed: Councillor D. Wilson Seconded: Councillor C. Howlett All in favour

- c) **19/2513M** - Former Mere Farm Quarry, Chelford Road/Alderley Road, Nether Alderley. SK10 4SZ - Delivery of Watersports and Outdoor Activity Centre on the North Lake of the former Mere Farm Quarry, including new vehicular access, car parking, and multi-use building. [Amended application]

- 096/19 RESOLVED a) That the Clerk submit the following comment to Cheshire East Council: "Chelford Parish Council has considered the recent amendments to the planning application. The amendments do not lead the Council to change its views expressed in the previous submission. In reaching this decision, the Parish Council wishes to re-emphasise that the policies in its Neighbourhood Plan, which are based on the wishes of residents, seek to protect the existing landscape and open countryside; protect wildlife habitat and conserve the natural environment and biodiversity. The Plan also seeks to reduce the negative and cumulative impact of traffic within the Parish by ensuring that any future development is sustainable. Given that this application fails to fulfil the requirements of these policies our previous objections remain as stated."**

Proposed: Councillor D. Wilson Seconded: Councillor C. Howlett All in favour

- d) Any further applications received - none.

- DECISION a) To note that no further planning applications had been received.**

- ii) **Former Coal Shed, Station Road - Update on future of the former Coal Shed** - The Chairman reported that members of Friends of Chelford Station had been collating information relating to the Coal Shed.

- DECISION a) That the Clerk continue to pursue information from Cheshire East Council relating to the former Coal Shed at Station Road.**

9. NEIGHBOURHOOD PLAN -

- i) The Clerk reported that the Neighbourhood Plan is due to be 'made' by Cheshire East Council on 19th November, 2019.

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DECISION a) To receive and note the report of the Clerk.

10. ASSETS -

i) Chelford Activity Park -

- a) **Routine Inspections of Chelford Activity Park** - Councillor B. Brindley reported that the tennis net and table tennis equipment had been removed for the winter. The damaged barbeque had been removed from site. The clearance of moles from the play area is in hand.

DECISION a) To receive and note the report of Councillor B. Brindley.

- b) **Sports Equipment and Storage Box** - Councillor D. Wilson reported that ownership of the sports equipment and storage box had been transferred to the Parish Council by the Parish Plan Team.

DECISION a) To receive and note the report of Councillor D. Wilson.

- c) **Update on booking requests** - The Clerk reported that no booking requests had been received since the last meeting.

DECISION a) To receive and note the report of the Clerk.

- d) **Resident complaints** - The Clerk reported that several complaints had been received from residents relating to various activities at Chelford Activity Park. Members discussed the complaints and considered that the users concerned should be made aware of the concerns raised by residents.

DECISION a) That the Clerk contact the relevant users of Chelford Activity Park to make them aware of the complaints received.

- e) **Recent event at Chelford Activity Park** - The Clerk reported that damage to the grass surface of Chelford Activity Park had occurred during a recent event at Chelford Activity Park. A quotation had been obtained for turf damage restoration. Members discussed the information provided.

097/19 RESOLVED a) To receive the report of the Clerk.

- b) **That, until further notice, access to Chelford Activity Park by vehicles is no longer permitted in order that turf damage restoration can be undertaken.**
c) **That, to avoid unauthorised access, the lock on the gate be changed by the Clerk.**
d) **That the Clerk arrange for the access codes on the storage box to be changed.**
e) **That the quotation for turf restoration work at Chelford Activity Park be accepted.**
f) **That the cost of turf restoration work be recharged to the hiree in accordance with the conditions associated with the booking.**

Proposed: Councillor D. Wilson Seconded: Councillor B. Brindley All in favour

- f) **Tree Survey** - The Clerk reported that the report had not yet been received.

DECISION a) To receive and note the report of the Clerk.

- g) **Play Area Upgrade** - The Clerk reported that she had met with representatives of Cheshire East Council regarding possible funding to facilitate upgrades at Chelford Activity Park. It was suggested by Cheshire East Council that, given the likely availability of s.106 funding in the medium term, large scale local investment at this time may be inappropriate.

DECISION a) To receive and note the report of the Clerk.

- h) **Maintenance specification for Chelford Activity Park** - Members discussed possible changes required to the maintenance specification for Chelford Activity Park.

098/19 RESOLVED a) That the maintenance specification for Chelford Activity Park remain as existing.

- b) **That the Clerk seek quotations for maintenance of Chelford Activity Park for 2020/21 onwards.**

Proposed: Councillor D. Wilson Seconded: Councillor L. Hunt All in favour

ii) Red Telephone Kiosks -

- a) **Possible future uses of the red telephone kiosks within the Parish** - Members considered possible options relating to the telephone kiosks. It was considered that extensive refurbishment would be required to restore them to a good standard. Potential future limitations on usage may also exist due to the present locations of the kiosks.

099/19 RESOLVED a) That the Clerk establish a process to allow the disposal of both telephone kiosks, with a possibility to transfer ownership of a kiosk to a local organisation.

Proposed: Councillor B. Brindley Seconded: Councillor C. Howlett All in favour

- b) **Interim management strategy for the red telephone kiosks** - Item deferred to a future meeting.

DECISION a) That this item be deferred to a future meeting.

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iii) Notice Boards -

- a) **Retention/replacement of existing notice boards** - Members discussed existing notice board provision.

100/19 RESOLVED a) That the notice board at Dixon Drive be retained.

b) That the notice board at Oak Road be replaced.

c) That the notice board at Peover Lane be retained until a further review is undertaken.

Proposed: Councillor D. Wilson

Seconded: Councillor B. Brindley

All in favour

- b) **Proposed notice board at Cricketers Green** - The Clerk reported that, subject to conditions relating to design, location and installation, agreement had been obtained from Jones Homes (NW) Ltd. to locate a notice board at Cricketers Green.

101/19 RESOLVED a) That the Clerk obtain quotations for possible notice board designs which may be located at Cricketers Green for consideration at a future meeting.

Proposed: Councillor D. Wilson

Seconded: Councillor L. Hunt

All in favour

11. HIGHWAY MAINTENANCE & ENHANCEMENTS -

i) Updates in respect of the following outstanding highway matters from/since the previous meeting:

a) Hedges, trees and verges:

- i) Ownership of footway vegetation either side of bus passenger shelter - Knutsford Road (near junction with Dixon Drive). Awaiting update.
- ii) Overgrown vegetation - Dixon Drive (adjacent to No. 10 Millbank Close). No update available.
- iii) Hedge maintenance - Knutsford Road (near to station bridge). No update available.
- iv) Overgrown hedge - Knutsford Road (from Chelford Activity Park towards roundabout). Work complete.
- v) Footway - Alderley Road (from Yew Tree Farm to former School building). Footway siding out and vegetation trimming scheduled for 16th October, 2019. Work complete.

DECISION a) To note that items (iv) and (v) have been completed.

b) That the Clerk continue to pursue items (i), (ii), (iii).

b) Carriageways and footways:

- i) Blocked gullies - Knutsford Road (near to roundabout). Some flooding issues have been resolved, however, further future work is planned.
- ii) Traffic counting strips on footway - Holmes Chapel Road (between roundabout and St. John's Church). No update available.
- iii) Flooding outside Chelford Parish Hall, Knutsford Road. Borough Councillor M. Asquith has raised an additional report about this issue.
- iv) The Clerk reported that patching work was due to take place on Peover Lane on 21st November, 2019.

DECISION a) That the Clerk monitor progress with item (i), (ii) and (iii).

b) That the report of the Clerk in respect of item (iv) be noted.

c) Signage:

- i) Damaged sign - Alderley Road. Due to be repaired by April 2020.
- ii) Query re installation of 'no through road' and 'give way' signs at Oak Road. No update available.

DECISION a) That the Clerk monitor progress with item (i) and (ii).

d) Street Assets:

- i) Broken Windows (2) in Bus Passenger Shelter - Chelford Road. No update available.

DECISION a) That the Clerk continue to pursue item (i).

ii) To receive highway matters for attention from Members -

- i) None.

DECISION a) To note that no additional highway matters were raised.

iii) Dropped Kerbs within Dixon Drive estate and surrounding area - The Clerk reported that she was still awaiting receipt of the relevant plan.

DECISION a) That the Clerk continue to pursue the provision of the plan of existing dropped kerbs within the Parish.

iv) Zebra crossing on Knutsford Road - The Clerk reported that she was presently awaiting a response from the Police relating to safety concerns associated with the crossing.

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DECISION a) To receive and note the report of the Clerk.

- v) **Obstructive Parking along Peover Lane** - The Clerk reported that she was presently awaiting a response from the Police relating to concerns about obstructive parking along Peover Lane.

DECISION a) To receive and note the report of the Clerk.

- vi) **Verge cutting within Parish -**

- a) **Outcome of request to Cheshire East Council for costs associated with verge cutting within Parish -** The Clerk reported that the requested information was not available.
- b) **To consider and determine, in principle, the request from resident volunteers regarding future verge cutting arrangements in Chelford** - Members discussed the request for the Parish Council to provide verge cutting services within the Parish. It was noted that some parishes have volunteer groups who undertake small scale maintenance work.

- 102/19 RESOLVED a) To receive and note the outcome of the request for verge cutting costs from Cheshire East Council.**
- b) That the Parish Council does not proceed to provide verge cutting services within the Parish.**
- c) That the Clerk make enquiries as to how Alderley Edge Parish arrange their parish maintenance volunteers.**

Proposed: Councillor B. Brindley

Seconded: Councillor L. Hunt

All in favour

12. COMMUNITY -

- i) **Community Speed Watch** - Community Speed Watch events will be resuming again subject to weather conditions.

DECISION a) To receive and note the report.

- ii) **Mere Court Park** - Councillor D. Wilson reported that Mere Court Park should be open again soon following work to create paths around the site. Further work is planned for over the winter months.

DECISION a) To receive and note the report.

- iii) **Post Office** - The Clerk reported that it was anticipated that a local service may be provided in Chelford in the coming months.

DECISION a) To receive and note the report.

- iv) **Chelford Bowling Club** - The Clerk reported that no response had been received from the landowners following a request for sale particulars and an asking price for the site.

DECISION a) To receive and note the report.

- v) **Parish Appearance Improvement Project -**

- a) **Replacement Floral Display Planters** - The Clerk reported that a draft street furniture licence application had been received. There would be a fee of £350 to process the agreement.

- 103/19 RESOLVED a) That approval be given to proceed with the street furniture licence application at a cost of £350.**

Proposed: Councillor D. Wilson

Seconded: Councillor B. Brindley

All in favour

- b) **To receive suggestions for possible further improvement work** - None.

DECISION a) To note that no further suggestions for improvement work were submitted.

- vi) **Parish Community Day** - Councillor L. Hunt reported that the event would take place on Saturday 4th July, 2020. The event will mainly focus on local residents and community groups, however, there may be opportunity for local businesses to also participate. The organising group are presently considering a wide range of activities for the event.

DECISION a) To receive and note the report of Councillor L. Hunt.

13. PARISH COUNCILLOR VACANCY -

- i) **Formal advertising of the vacancy by Cheshire East Council** - The Clerk reported that the outcome of the formal advertising of the vacancy by Cheshire East Council had not yet been received.
- ii) **Co-option process to fill the vacancy** - The Clerk suggested that, subject to the outcome of item (i) above, the vacancy be advertised in the next Parish Council newsletter in order that all households are made aware of the opportunity.

- 104/19 RESOLVED a) To receive and note the report of the Clerk.**

- b) That the Parish Councillor vacancy be advertised within the next Parish Council newsletter.**

Proposed: Councillor D. Wilson

Seconded: Councillor B. Brindley

All in favour

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14. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -

- i) Review of Asset Security Arrangements.
- ii) Asset Risk Assessment.
- iii) Chelford Parish Hall (Part 2).
- iv) Parish Appearance Improvement Project -
 - a) Quotation for regular watering of replacement planters.
 - b) Parish Boundary Signs.
 - c) Village Gateways.
 - d) Bench Provision.
- v) Cheshire East Council - Hedge maintenance policy.
- vi) Cheshire East Council - Town & Parish Council Conference - 20th November, 2019.

15. DATE OF NEXT MEETING - The Clerk suggested that, given the next meeting was scheduled for the same date as the General Election, the date of the meeting be changed. Members considered possible options.

- 105/19 RESOLVED a) That the date of the next Parish Council meeting be Wednesday 4th December, 2019.**
b) That the Clerk arrange a venue for the above date.

Proposed: Councillor D. Wilson Seconded: Councillor B. Brindley All in favour

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

- 106/19 RESOLVED a) That a resolution to exclude the Public and Press from the remainder of the Meeting be made on the grounds that the following item of business could involve the likely disclosure of exempt information.**

Proposed: Councillor C. Howlett Seconded: Councillor L. Hunt All in favour

10:04p.m. - One member of the public excused themselves from the meeting and left.

16. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS -

- i) Clerk & Responsible Financial Officer - Annual Performance and Pay Review -

- 107/19 RESOLVED a) That approval be given for the Chairman and Vice-Chairman to undertake the Annual Performance and Pay Review.**

Proposed: Councillor C. Howlett Seconded: Councillor L. Hunt All in favour

The Meeting was declared closed by the Chairman at 10:08p.m.

Signed:

Approval Date - 4th December, 2019

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APPENDIX A

Financial Statement for 2019/20 as at 14th November 2019					
Actual 2018/19 £.	Details	2019/20 Budget £.	Actual to Oct. 2019 £.	Agenda Nov. 2019 £.	Budget Balance £.
	Receipts				
24,549.00	Precept	31,684.00	31,684.00		0.00
0.00	Balances	5,118.00	0.00		0.00
24.39	Investment Interest	0.00	15.27	23.56	0.00
0.00	Sale of Assets	0.00	0.00		0.00
6,079.00	Grants, Donations & Refunds	0.00	125.00		0.00
0.00	Contra Income	0.00	0.00		0.00
874.80	V.A.T. Refund		1,022.16		594.44
31,527.19	Total Receipts	36,802.00	32,846.43	23.56	594.44
	Payments				
8,393.14	Salary (Clerk)	8,940.00	5,082.98	726.14	3,130.88
31.60	National Insurance (Employer)	0.00	22.68	3.24	-25.92
593.87	Allowances (Clerk)	675.00	349.97	56.53	268.50
0.00	Chairman/Member Allowances	0.00	0.00		0.00
93.34	Administration	250.00	0.00		250.00
350.00	Audit Fees (Internal & External)	375.00	353.00		22.00
818.36	Insurance	1,000.00	0.00		1,000.00
114.62	Sect. 137 Donations	400.00	50.00		350.00
1,001.86	Grants	2,812.00	0.00		2,812.00
65.00	Parish Council Newsletter	360.00	156.00		204.00
0.00	Christmas Trees & Lighting	0.00	0.00		0.00
51.11	Street Lighting (Electric & Repairs)	255.00	31.65	16.43	206.92
430.56	Website	60.00	3.32	0.83	55.85
0.00	Professional Services	500.00	0.00		500.00
26.76	Advertising	100.00	0.00		100.00
504.96	Subscriptions/Affiliation Fees	570.00	462.20		107.80
297.50	Room Hire	370.00	0.00		370.00
35.00	Training	360.00	100.00		260.00
2,371.29	Chelford Activity Park - Maintenance	5,525.00	1,333.63	171.66	4,019.71
570.00	Chelford Village - Maintenance	3,100.00	566.00	285.00	2,249.00
118.00	Asset Maintenance	1,900.00	0.00		1,900.00
475.28	Asset Purchase	8,000.00	20.81		7,979.19
0.00	Contingency	750.00	0.00		750.00
6045.57	Neighbourhood Plan	500.00	276.84		223.16
1,022.16	V.A.T.		502.12	92.32	
23,409.98	Total Payments	36,802.00	9,311.20	1,352.15	26,733.09

Cash/Bank Reconciliation	01/04/19	10/10/19	14/11/19	31/03/20
Balance B/Fwd.	45,690.35	45,690.35	69,225.58	67,896.99
Add Total Receipts	36,802.00	32,846.43	23.56	594.44
Less Total Payments	-36,802.00	-9,311.20	-1,352.15	-26,733.09
Balance C/Fwd.	45,690.35	69,225.58	67,896.99	41,758.34
Cumulative Balances	Balance	Balance	Balance	Balance
	01/04/19	10/10/19	14/11/19	31/03/20
General Funds	18,526.76	42,494.83	41,166.24	15,027.59
Earmarked Reserves	27,163.59	26,730.75	26,730.75	26,730.75
	45,690.35	69,225.58	67,896.99	41,758.34

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CASH/BANK RECONCILIATION AS AT - 14th November 2019

CASH

Balance Brought Forward 01/04/19	
Current Account	24,969.15
Business Reserve Account	20,721.20
Plus Receipts	32,869.99
	<u>78,560.34</u>
Less Payments	10,663.35
Balance Carried Forward 14/11/19	<u><u>67,896.99</u></u>

BANK (Natwest)

Business Reserve Account -	45,760.03		04/10/19
Add income/transfer received since above statement			
	<u>0.00</u>	0.00	
Less unrepresented cheques			
	<u>0.00</u>	<u>0.00</u>	
		45,760.03	14/11/19
Current Account -	23,565.48		05/11/19
Add income received since above Statement			
	<u>0.00</u>	0.00	
Less unrepresented cheques/ Transfer			
Approved 2018/19	-64.62		
Approved 2019/20	-30.00		
For approval	-1,352.15		
Less payments already issued	<u>18.25</u>		
	<u>-1,428.52</u>		
		22,136.96	14/11/19
Total Bank Balances 14/11/19		<u><u>67,896.99</u></u>	

CHELFORD PARISH COUNCIL

APPENDIX B

CORRESPONDENCE

Received	Cheshire Association of Local Councils (ChALC) -
-	ChALC Weekly Bulletin - 10, 17, 25 October 2019; 8 November 2019.
09/10/19	Reminder for Chairmanship Training - 06/11/19.
16/10/19	Further reminder for Healthy Living Half Day Workshop - October 2019.
08/11/19	Letter from Police & Crime Commissioner regarding Policing of Remembrance events.
	Cheshire East Council -
-	Traffic Management LAP Reports - 10, 17, 24, 31 October 2019; 7 November 2019.
01/10/19	Waste Strategy five yearly review. (Survey closes: 03/11/19)
09/10/19	Environmental Strategy 2019 - 2024 Consultation. (Closes: 24/11/19)
11/10/19	Connected Communities Newsletter.
16/10/19	Reminder for Town & Parish Council Conference - 20 th November, 2019.
22/10/19	Community Governance Review Information.
	Rural Services Network -
-	Rural Bulletin - 8, 15, 22, 28 October 2019; 5 November 2019.
-	Rural Funding Digest - November 2019.
	Other Correspondence -
-	Public Sector Executive - 9, 18, 26, 30 October 2019; 5, 7 November 2019.
-	HMRC - 14/10/19 - Training webinars; 18/10/19 - Getting ready for Brexit; 18/10/19 - Statutory payments; 22/10/19 - Employee expenses; 31/10/19 - Trivial benefits; 07/11/19 - Business travel.
-	Manchester Airport - 09/10/19 - Employment Opportunities; 17/10/19 - Employment Opportunities.
-	CPRE - 03/10/19 - Autumn events; 12/10/19 - Campaigns Update; 02/11/19 - Fracking campaign win; 09/11/19 - Campaigns Update.
-	Community & Voluntary Services - e-Bulletin - 11, 25 October 2019; 8 November 2019.
-	Information Commissioner's Office - Newsletter - October 2019; November 2019.
-	Cheshire Community Action - 14/10/19 - Annual General Meeting 06/11/19; 22/10/19 - Reminder for Annual General Meeting; 30/10/19 - Reminder for Annual General Meeting.
-	Cheshire & Warrington Growth Hub Newsletter - 22 October 2019.
09/10/19	FCC Communities Foundation Ltd. - Extension of FCC Communities Foundation Operational Area in Cheshire.
09/10/19	NatWest Bank - Boost your marketing knowledge.
25/10/19	Came & Company - Council Matters Newsletter.
-	E-ON - Monthly Market Report - October 2019.
	Advertisements -
-	02/10/19 - B&C Shelters - Autumn offers on bus passenger shelters; 03/10/19 - geViews - New planter options; 07/10/19 - Wicksteed - Playgrounds built to last; 07/10/19 - Eibe Play - Play facilities at affordable prices; 08/10/19 - Clean Safe Environments - Various services available to local councils; 09/10/19 - Amberol - Reminder of the golden sticker hunt; 09/10/19 - Kompan - Great savings to be made on swing seats, climbing towers and outdoor gym equipment; 10/10/19 - Mallatite Ltd. - Scotland site open day; 10/10/19 - Keep Britain Tidy - Combatting dog poo; 11/10/19 - Primary Care Supplies - Defibrillator and First Aid Training; 15/10/19 - Plantscape - Solar Christmas Trees; 16/10/19 - Kompan - Reminder of match funding competition; 17/10/19 - Notice Boards Online - Updateable Information Boards; 24/10/19 - Primary Care Supplies - Defibrillators; 28/10/19 - Primary Care Supplies - Glow in the dark stickers for defibrillators; 28/10/19 - Eibe - Local Areas Equipped for Play; 29/10/19 - Amberol - Successful planters; 31/10/19 - Kompan - One week left to enter match funding competition; 05/11/19 - Marmax - Recycled plastic street furniture; 07/11/19 - Primary Care Supplies - Defibrillators.