

# BURNISTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,  
Annan, 41 Scalby Road, Burniston, Scarborough, YO13 0HN  
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## PARISH COUNCIL MEETING Thursday 5<sup>th</sup> January 2023 at 6.30pm Burniston & Cloughton Village Hall

Parishioners Invited to attend

### AGENDA

**All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure, please contact the Clerk on receipt of the agenda.**

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of meeting of 1<sup>st</sup> December 2022 (*enclosed*) to approve and sign.  
**Meeting to be suspended by Chairman to allow for next item.**
4. Public Open Forum.  
**Meeting to be re-convened to continue with business on the agenda.**
5. To consider & if appropriate, agree action on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Clerk - not to exceed 15 minutes in total.
7. Vacancies unfilled at the election by reason of insufficient nominations – to receive applications for co-option to the two existing Ordinary Vacancies & agree action.
8. Updates on matters from December meeting:-
  - a) The 'way forward' for Burniston Parish Council [*Minute 126/22b*] refers] – to receive updates and agree action as appropriate.
  - b) Possible breach of planning and environmental health by a catering business which was being run from a residential property [*Minute 127/22*] refers] – to note SBC Environmental Health has no concerns.
9. Parish Councillors reports to receive [max. 5 mins/councillor please].
10. Correspondence:-
  - a) Letter [*enclosed*] received 5/12/22 from B&C Village Hall requesting financial assistance with repairs to Under 10's playground – to receive and agree action as appropriate;
  - b) Email [*enclosed*] received 12/12/22 from Burniston Gardens resident asking for grit bin asking for grit bin at far end of street – to receive & agree action as appropriate;
  - c) Correspondence received after 29/12/22 & requiring a response before next meeting – to agree action as appropriate.
11. Planning Matters:-
  - a) Applications Received (to agree comments):- none at preparation of agenda;
  - b) Decisions Received:-
    1. 22/01826/HS Erect single storey rear extension, 2 The Limes – granted with conditions;
  - c) To agree comments/note any planning matters/decisions received after 29/12/22.
12. Finance & Regulatory Matters:-
  - a) To agree 2323/24 budget and set 2023/24 precept.
13. Accounts to Authorise for online payment:- HMRC (Tax/NI Oct-Dec) £269-60.
14. Date of next Ordinary meeting – 5<sup>th</sup> February 2023, Burniston & Cloughton Village Hall, 6.30pm start.

*J. Marley*

J. Marley (Mrs)  
Clerk to the Parish Council  
29<sup>th</sup> December 2022

**MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 1<sup>st</sup> DECEMBER 2022 AT 6.30PM**

**Present:** Councillor R Parsons (Chairman)  
Councillor A Hill  
Councillor B Marley  
Councillor P Tidd  
Councillor Mrs C Topham

County Cllr. D Bastiman (left 6.46pm), Mrs J Marley (Clerk).

**Absent:** Cllr. Mrs P Grimwood.

**117/22** **APOLOGIES FOR ABSENCE** None.

**118/22** **DECLARATIONS OF INTEREST** None.

**119/22** **MINUTES**

The minutes of the meeting of 3<sup>rd</sup> November 2022 were **approved** as an accurate record and authorised for signature by the Chairman.

**120/22** **PROCEDURAL MATTER** No suspension of Standing Orders as no public present.

**121/22** **PUBLIC OPEN FORUM** No public present.

**122/22** **PROCEDURAL MATTER** Standing Orders resumption not required.

**123/22** **MATTERS RAISED IN PUBLIC OPEN FORUM** None.

**124/22** **REPORTS**

a) **Police:** No reports available.

b) **County:** County Cllr. Bastiman reported that 1] the toy reuse scheme was being run at the household waste recycling centres, 2] as a result of the current Avian Flu outbreak, 135,000 birds had been destroyed so far in North Yorkshire, 3] work by the upcoming unitary authority to harmonise services continued apace, 4] as a result of an approach from a Cloughton parishioner about a property in Quarry Bank he had spoken to both SBC and NYCC.

c) **Borough:** No report to receive.

d) **Clerk:** Reported the Skipton account was now open and the Santander closing cheque for £1,231-01 [*Minute 113/22a*] refers had been paid into the account.

**125/22** **VACANCIES UNFILLED AT ELECTION BY REASON OF INSUFFICIENT NOMINATIONS:-** **Noted** no further applications had been received.

**126/22** **UPDATES ON ITEMS FROM NOVEMBER MEETING**

a) Burniston Show [*Minute 109/22a*] refers] Cllr. Mrs Topham reported 1] the requested for slot at the December Council meeting to outline the committee's progress had not been taken up – the committee chairman was unwell, there was a lack of committee members but a lot of people offering help, initial investigation of potential costs for staging the show indicated costs had increased since the last show was held and there was a shortfall in funding of around £5,000. **Agreed** Clerk to contact committee chairman (J Hartley) re. an update and to place an item on February agenda to consider the way forward.

b) The 'way forward' for the Parish Council [*Minute 115/22*] refers]. Various suggestions were made including 1] the need to raise Council's public profile, 2] the need to get more members of public to attend, 3] social media presence, 4] providing refreshments, 5] planning site visits, 6] obtaining permanent premises, 7] establishing working links with other village organisations & groups, 8] buying vehicle parking education/enforcement time. **Agreed** Cllr. Mrs Topham to look at 3] and 4]. Clerk to check village hall kitchen availability. Cllr. Marley to look at 5]. Cllr. Parsons to look at 6], 7] and 8].

**127/22** **PARISH COUNCILLOR'S REPORTS.** Cllr. Tidd reported the light was out in the bus shelter next to the Methodist Chapel. Cllr. Mrs Topham reported the fire in the field next to grain store on Coastal Road [*Minute 110/22*] refers had taken about three weeks to successfully put out. Cllr. Hill reported considerable accumulation of mud and leaves in the layby outside the Methodist chapel – Clerk to ask SBC to remove. He also reported faded/missing road markings outside the Post Office and the 3 Jollies roundabout (Clerk to refer to NYCC Highways). Complaints were also being received about a possible breach of planning and environmental health by a

catering business which was being run from a residential property – **agreed** Clerk to refer to relevant departments at SBC. Cllr. Parsons reported branches from the trees at the bottom of the High Street to Overgreen View ginnel continued to cause a problem **agreed** Clerk to refer to NYCC Highways.

**128/22** **CORRESPONDENCE**

- a) Invitation from North Yorkshire Council [*emailed to councillors 18/11/22*] to submit expression of interest for piloting double devolution – **received & agreed** no action to be taken at moment.
- b) **Received** email from SBC asking for street names for the new street to be located at Beechville, Limestone Road and **agreed**–suggested name be Beechville Close.
- c) Correspondence received after 26/11/22 & requiring a response before next meeting – none.

**129/22** **PLANNING MATTERS**

a) **Applications Received:-**

- 1. 22/01906/HS – replacement and extension of roof with new rooflights, first floor windows and cladding, erect decking to west and alterations to ground floor windows and doors, Holmefield, Scalby Road – **agreed** no objections.

b) **Decisions received:-**

- 1. 20/00840/OL Development of land with 16 single storey older persons' dwellings. Appearance, landscaping and layout as well as precise details of access and scale reserved for later consideration, rear of 38 High St – Disposed Of;
- 2. 22/00929/OL Demolish existing bungalow and erect 4 bungalows with all matters reserved, Thoraby Two, 31 Limestone Road – refused;
- 3. 22/00939/HS single storey rear extension to replace existing conservatory, 15 Laurel Close – granted with conditions;
- 4. 22/01768/HS Erect single storey side extension to allow ground floor living for a disabled occupant, 9 The Limes, granted with conditions.

c) **Planning matters received after 26/11/22:-** none.

**130/22** **FINANCE & REGULATORY MATTERS**

- a) **Ground maintenance contract 2023/24 – noted** contractor increasing cost by 5% (an extra £415+VAT for the year) and **agreed** to accept increase.

**131/22** **ACCOUNTS TO CERTIFY** – Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Hill and Parsons to do the online authorisation within 24 hours):-

Village Hall	Council meeting Oct-Dec	£36-00
YLCA	C Topham training	£66-80

**132/22** **DATE OF NEXT COUNCIL MEETING**

**Agreed** 5<sup>th</sup> January 2023 (Covid permitting), Village Hall Supper Room, 6.30pm start.

There being no further business, the Chairman declared the meeting closed at 8.23 pm.

27 November 2022

Rx by email 5/12/22

Burniston & Cloughton Village Hall,  
High Street,  
Burniston, Scarborough YO13 0HN  
Tel: 01723 643003  
Email: [abc@bcvillagehall.org.uk](mailto:abc@bcvillagehall.org.uk)

To Burniston Parish Council

Dear Councillors

**Burniston & Cloughton Village Hall and Playing Fields - Charity 523328**

We write today to ask for financial support from the Parish Council for some unexpected repairs which are needed for the Under 10's playground at the village hall.

Each year we have a ROSPA Inspection of the playground to ensure that it is safe for children and meets current regulations. The 2021 inspection advised unexpectedly that we needed to replace the wooden supports to the swings in the playground at a cost of £3669.94 which we completed earlier this year.

The annual ROSPA inspection carried out in August 2022 has shown that a further £2,519.95 is needed to bring the playground up to standard, wear and tear to ropes, some corrosion on the handrails to the toddler's tunnel and fixings to other pieces of equipment. We do have a maintenance plan and budget for repairs for the playground equipment, but these items were unforeseen and over and above our annual budget. Quotation attached.

*retained by clerk*

As you are aware, the playground is used every day by local children sometimes after school or at weekends and is also a meeting place for mums, babies, and adults during the week, it is a key element of village life. We may need to close the playground if we cannot get the repairs done.

We manage the village hall accounts in a professional manner, allowing around £12,000 per annum for running costs to the hall and grounds. The majority of this income is from hire of the hall for a variety of activities.

Our current accounts demonstrate a healthy balance, however £35,000 of this balance is restricted income for the Active Burniston & Cloughton Project (ABC) to refurbish and improve the playing field facilities. The monies raised through grants, donations, and fundraising events.

There are 3 phases to the project. Phase 1 is almost complete with the final element a Nature Trail, to be launched in March 2023. Also includes the planting of a Heritage Orchard, planting 400 trees and 1400 bulbs to develop a Heritage Wood and other works to manage the increasing Himalayan Balsam in the beck, spread from upstream.

Phase 2 is to renovate the tennis courts and install a Multi-Use Games Area. We have Planning Permission for this week and have commenced installation of ducting from the village hall to the courts for the installation of CCTV. We are now fundraising to complete these works at a budgeted cost of £65000.

Phase 3 is to build a Skatepark on the greenfield area at the foot of the Bowls Club adjacent to high street with a budget of £100,000 plus VAT. We will be applying for Planning Permission early 2023.

A further £5000 of our restricted funds are grants awarded to establish and run the Active Burniston & Cloughton Youth Club which is very successful with over 60 children from the villages, between the ages of 7-16 registered, and 95% attendance rate. Monies are being used not only to purchase equipment, special events like the summer BBQ and silent disco, but also every child has a meal at each youth club session.

Other Income was earmarked for replacement of 2 pedestrian bridges (which were beyond their serviceable life and didn't comply with regulations), and the maintenance bridge.

The pedestrian bridge repairs cost £5,000 for materials and contractor labour, and we couldn't have achieved this without approximately 40 hours volunteer labour which would have cost an addition £600.

The maintenance bridge replacement was critical and although safe for pedestrians was no longer able to accommodate the weight of a First Response emergency vehicle if needed. The concrete pillars supporting the bridge were severely cracked. Also, to proceed with the work to the tennis courts and multi-use games area the bridge needed to be designed to support the contractor vehicles and materials which will be required to complete this work.

The cost of the maintenance bridge replacement was:

- £968 for an Environmental Permit to carry out the works to the Burniston Beck, classed as a statutory river, and therefore we had to demonstrate that our work would not increase flooding to the area in anyway.
- £2100 for the design of the bridge necessary to assure both the Environment Agency and our contractors that the bridge could support the vehicles and materials as described
- £4380 for the 3-steel beams provided at cost by FabraWeld
- £16,584 for the labour and materials (including hardwood sleepers to ensure longevity of the bridge works)

We are seeking a positive, productive, partnership with the Parish Council and any financial support which you could offer would be greatly appreciated.

We are happy to supply more information if needed and trust that the Council will look favourably on our request.

Yours sincerely

*FM Kitching*

pp Andrew Backhouse  
Chair  
Burniston & Cloughton Village Hall and Playing Fields

**Subject:** New Message From Burniston Parish Council

**From:** [REDACTED]

**Date:** 12/12/2022, 16:31

**To:** clerk@burnistonparishcouncil.org.uk

Good afternoon, I live in Burniston Gardens and I am exploring the possibility of the provision of a Rock Salt bin and rock salt contents at the far end of the road. During this current spell of sub zero temperatures, the road surface has remained ice bound and, with additional night frosts perpetuating the situation, the road surface has become extremely dangerous, not only to motorists, but also to some of the elderly residents who live at this end of the road who have been trying to negotiate the treacherous pavements also. This end of the road does not receive any direct sunlight onto the road surface and remains constantly frozen. Conversely, the junction of Burniston Gardens and Scalby Road does receive some direct sunlight facilitating some road surface thaw. There is also a rock salt bin with contents at that location and it is regularly used. I would be grateful if this matter could receive some rather urgent attention before injury to persons or damage to vehicle(s) is incurred.

Many thanks in anticipation of your early attention to this request.