

Bourton-on-the-Water Parish Council

Minutes of the Youth & Wellbeing Committee Meeting held at 7pm on Monday 14th November 2022 in The Windrush Room, The George Moore Community Centre

Those Present: Cllr L Hicks (Chairman & minute-taker), Cllrs S Coventry, A Davis, B Hadley, J Wareing and B Wragge.

Members of Public: None present.

- 1) Apologies for absence: There were none.
- 2) To note that Cllr Jon Wareing was co-opted to the committee by full Council. Noted.
- 3) Declarations of Interest: There were none.
- 4) To receive and approve the minutes of the Youth & Wellbeing Committee held on 10th October 2022. Cllr Davis requested an amendment to item 8b to 'recommend' rather than 'review' the need for the separate Health & Wellbeing budget to remain in place for 2023-24. With this amendment the minutes were APPROVED.
- 5) Matters Arising:
 - a) Rye Close – work to activity trail and Burmah (swinging) bridge: The contractor had been instructed and a date awaited. Funding to be taken from the SSEN Resilience Grant by Council approval.
 - b) Melville – tread bolt in junior multi-play: Completed.
 - c) Melville – repairs to basket swing: The contractor had been instructed and a date was awaited.
 - d) Painting of equipment at The Naight: This was complete.
 - e) Warranty repairs by contractor at The Naight and Melville: A date had still not been advised by the contractor and the Clerk will continue to chase.
 - f) Rye Crescent lease: Heads of terms were being drawn up by CDC to transfer ownership of just the play area to the Parish Council.
 - g) The Naight rules signs: Ordered and installation awaited.
 - h) The Naight wildflower planting: The area at the bottom of The Naight had been scarified and sown. The £50 charge for the seeds to be paid from the Health & Wellbeing budget. The Clerk to send letters of thanks to those involved. Cllr Hicks to supply contact details.
 - i) Cricket Club risk assessment. Cllr Hicks will continue to chase.
 - j) Actions from Accessibility Audit: Completed actions as follows: Removal of signage to flats from main entrance, relocation of information posters from reception hatch, reduction/removal of information displayed in glass within side entrance door, adaptation of the GMCC fire map to simplify colour and add symbols and relocate literature rack from main entrance to side corridor. Cllr Hicks and the Assistant Clerk to continue to work through the list of actions.
 - k) 2023-24 budget: The current draft did not include provision for Rye Crescent play equipment but full Council to consider a proposal by F&GP Committee to earmark £20,000 for the project from general reserves. The Committee was in favour of this proposal.
 - l) SSEN Resilience Fund feedback: Cllr Davis confirmed with the funding body that no feedback was required.
 - m) Generator: This was considered by GMCC Committee who decided not to progress this initiative. The Clerk to ask GMCC Committee to consider providing an electrical socket connection on the outside of the building for an external generator.
- 6) Youth:
 - a) Playrangers – cost of sessions for 2023-24 (Paper 1a): To review notice of increases and agree further actions. The Parish Council were advised of a 9% increase in charges from April 2023 with after school sessions being £280.50 and a full day at £619.50. This would leave a deficit of £1,108 to provide the same schedule of sessions as for 2022/23. It was agreed that Cllr Wragge would request the shortfall from Moore Friends via the Clerk. The Clerk to advise Play Gloucestershire of the current situation.
 - b) Youth Club: To note Sept/Oct report (Paper 1b). Attendance by 55 juniors and 0 seniors. Great engagement and behaviour was reported and this was noted. The Clerk to arrange a meeting with

Inspire to Aspire to include the CEO and Youth Club Leader with Cllr Hicks and the Clerk to discuss information exchange.

7) Play Areas

- a) Weekly Inspections – to receive reports (Paper 2) and agree any further actions.
 - i) Melville: Matting lifting under basket swing as previously advised.
 - ii) Burmah (suspension) bridge still taped off awaiting repair.
 - iii) The Naight: Slide steps cracking, repair recommended.
- b) Quarterly inspections. Dave Perry accompanied the Kompan inspector and found this to be very informative.
 - i) To review reports and agree further actions (Paper 3a) Overall risk rating is low/moderate. A repair to the Rye Crescent activity trail was recommended as a moderate risk but the activity was taped off and the repairs had already been instructed. The contractor carrying out the quarterly inspections had previously advised that only medium or high risk actions required action, other low risk actions to be monitored or completed in-house if possible.
 - ii) To review list of items suggested by Dave Perry for his repair (Paper 3b). Dave Perry offered to complete a number of the low risk actions from the quarterly inspections and these had been annotated on the Defect Summary Report. The Committee approved this work on the understanding that it would be done within his usual hours per week. It would be necessary to purchase bolts, caps and cleaning materials etc. via the office.

Dave Perry had been advised at the quarterly inspection that the step repair on the slide at The Naight could be done in-house. The Clerk to request written confirmation of this. Following that, Dave to advise of the number of hours required and cost of materials for the committee's approval.
- c) The Naight:
 - i) MUGA: To consider compensation offer from contractor. The offer was for invoice credit of £500 and £500 spares credit to be used for parts only. This was APPROVED but the Clerk to ask for a closing date on the £500 spares and whether this would apply to supply of parts only if the work was done in-house. The Clerk to request an updated invoice for payment in December. It was confirmed that in the May Council meeting it had been agreed to fund the work using £2,500 from the Youth Club budget, £1,000 from Thriving Communities, £200 Father Brown filming and the balance from Contingency.
 - ii) To review quote from Greenfields to address surfacing issues in the old play area at a cost of £1,956.48 + VAT (Paper 4). Having checked the Annual ROSPA inspection and the Quarterly inspection which both showed this to be a low risk, it was agreed to monitor this issue.
 - iii) Zip wire: To receive report from the Clerk on a recently reported accident and proposed actions.

The Clerk had spoken to a member of the public who raised concerns about the design of the equipment following an accident. The supplying contractor confirmed that all current UK and EU playground safety standards were being met and the measurements were checked on site by Dave Perry. The Clerk to confirm this to the member of public.
- d) Grant Funding for new equipment for Rye Crescent play area:
 - i) To approve application to Tesco by Cllr Hicks. An application to be made to Tesco's Community Grant which was offering funding of up to £50,000. Application wording to be put together with reference to previous applications.
 - ii) To review list of available funding (Paper 5a) and information on the Commissioner's Fund (Paper 5b) and agree further actions. Cllr Hicks to review the list and bring suggestions for applications to the next meeting. Committee members to approach previous private donors with regards to possible future support. The next agenda to include a discussion item on sourcing of suitable contractors for the new play equipment.

- 8) Wellbeing:
- a) Register of help available to residents during the current cost of living crisis (Cllr Davis). Cllr Davis was working on the information for the website.
 - b) White Ribbon Day 25th November: Proposal by Cllr Davis to support the initiative towards ending violence against women and girls. For further ratification by full Council. APPROVED. The logo to be added to our social media and website.
- 9) Frequency of Meetings: To review current monthly schedule and whether frequency can be reduced. It was agreed not to hold a meeting in December and to move future meetings to 6 weekly.
- 10) Correspondence:
- a) To note Cotswold Friends AGM 24th November 2022 (Paper 6). Cllr Wragge and possibly Cllr Davis to attend.
- 11) Items to note:
- a) Cllr Davis encouraged all to join the Gloucestershire library email circulation list for updates on wellbeing matters.
 - b) The path from the A429 to Lower Slaughter was being resurfaced by GCC Highways.
 - c) Cllr Davis would like to invite a member of the Youth Parliament to attend and speak at the next Youth and Wellbeing Meeting and at full Council.
- 12) Date of Next Meeting – 7pm on Monday 16th January at 7pm in the Windrush Room.

There being no further business the meeting closed at 20.25 Hours.