

## OULTON PARISH COUNCIL MEETING – 21<sup>st</sup> January 2026

### MINUTES

#### **Present:**

S Mather (chair)	A Shaw
P Killingback	A Nash
K Reeves	G Peck

W Murphy (Clerk of the Council)  
S Catchpole (Broadland District Council)  
A Brook (National Trust)

#### **1. To receive apologies for absence.**

None

#### **2. To receive members' declarations of interest in agenda items and requests for Dispensation**

None

#### **3. To confirm minutes of the meeting of the Parish Council**

The minutes of the Meeting held on 9<sup>th</sup> December 2025 having previously been circulated to all members were amended and then APPROVED as an accurate record and signed by the Chair.

#### **4. To receive information on matters arising not listed elsewhere on the agenda**

The Clerk will check to make sure that a letter has been sent to the church

#### **5. To adjourn the meeting to receive**

##### **a. Reports from police, district and county councilors**

S Catchpole confirmed that the County Elections had been postponed and this was being contested by the Reform party. A decision would be made by 24<sup>th</sup> February. She confirmed that Aylsham Town Council will be holding a living well for less event at the town hall on 31<sup>st</sup> January 2026. This will be looking at cost savings in people's lives. The heritage center is doing an event on the history of Aylsham buildings. The Town Council is making an application to become a Town of Culture and a consultation is being done to look at removing spaces from the Market Place and making a 50-car space park and ride from the development on Norwich Road.

##### **b. Members of the public**

A Brook from National Trust gave an update on the National trust deer management policy and when implemented she will forward onto the Parish Council. National Trust are looking at textiles and the journey of them. There will be a display running from 22<sup>nd</sup> May 2026 until 1st November 2026. Trails are being programmed during the school holidays. She confirmed that there had been a few difficulties with the new parking machines but the trust have been there giving support.

#### **6. Finance:**

##### **a. To approve any accounts for payment**

Cheque 100715 £20.00 Garden Guardian £1190.40

##### **b. To agree the Grounds Maintenance Charge 2026/2027**

It was agreed to speak to Aylsham Grounds Team to see if they could assist with this. If they were not able to do this then it was agreed for the clerk to accept the Garden Guardian quote.

**7. To receive information on Allotments**

K Reeve is meeting with Aylsham Ground Maintenance team to discuss their allotments. It was agreed to speak to the tenant of the Horse field to assess the area and the Boundary.

**8. To receive and adopt the following policies/actions to make sure Oulton Parish Council is Assertion 10 compliant.**

- IT Policy
- Set up a .gov website and email address
- Email /communications policy
- Retention Policy
- FOI handling procedure
- Accessibility statement

All policies and actions were agreed and adopted. The clerk will arrange for the .gov email address

**9. To consider any planning matters**

**Solar Farm & Planning updates**

**Bluestone solar**

The Chair has been able to make contact with the construction manager for Bluestone Solar, and was given an outline of the timeline for construction.

From 12/01/26 they will be starting to put in the infrastructure at the southern end of the site.

The main infrastructure (solar array) will be from mid-march, weather permitting.

There will be a contact number attached to the gate of the site if there is a need to contact the construction team.

Despite asking the construction manager to pass on contact details for OPC, there has been no contact from the developers.

**Bluefield Solar (airfield solar farm phase 2)**

Bluefield solar have been in contact and have given details of their timeline for construction.

There has been a delay due to weather but they will be starting soon and the main construction period will be march.

Bluefield have said they are in contact with all the other projects in the area to try and coordinate traffic.

There has been no further update about any community funding.

**2025/2018 Hangar farm change of use to B8 storage and distribution.**

OPC submitted a response to the applicant's further information in December 2025.

OPC have reiterated their objection to this application due to Highway safety and industrialisation of the site.

**10. To discuss Blickling Road speed limit and any accidents and agree any decisions to be made.**

The Parish Council noted that this was a problem for Oulton Lodge and would encourage the occupants to report any cases of speeding or accidents to the police.

**11. To discuss the condition of the southern end of 'The Street and agree any decisions to be made.**

The Chair will draft a letter to be sent to the Highways Engineer

**12. To note items of information / future agenda**

Allotments

Roads

Grounds Maintenance Contract

**13. To confirm day and dates for the next meetings**

Tuesday 10<sup>th</sup> March 2026

Tuesday 21<sup>st</sup> April 7.00pm Annual Parish Council Meeting 8.00pm Annual Parish Meeting