

BRADFIELD PARISH COUNCIL

To: All members of Bradfield Parish Council

You are hereby summoned to attend an ordinary meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

Notice of Meeting

Date: Tuesday 7th April 2026

Time: 7.30pm

Location: St. Peter's Church, Southend Road, Bradfield Southend, RG7 6EY

Helen Pratt

Helen Pratt – Clerk to Bradfield Parish Council

31st March 2026

Agenda

- 1 Public forum.
- 2 To receive apologies for absence.
- 3 Declarations of Interest:
 - 3.1 To receive any updates to the Register of Interests.
 - 3.2 To receive any interests in agenda items.
- 4 To approve the minutes of the meeting held on Monday 2nd March 2026.
- 5 Planning matters:
 - 5.1 To consider the following planning applications:
 - 5.1.1 26/00503/CLASSR – Barn, Malthouse Farm.
Change the use of a portion of their agricultural building to be utilised under Class R of the Town and Country Planning (General Permitted Development) (England) Order 2015. The total floor area of the proposed change of use equates to 138 square meters (31.7 metres x 4.35 metres).
 - 5.1.2 26/00585/LBC – The Mill House, Church Road.
Conversion of existing storage areas into new study and shower room. New single-glazed timber windows to replace existing.
 - 5.1.3 26/00620/PIP – Glenvale Nurseries, Hungerford Lane.
Application for permission in principle for a phased application for up to 5 service plots for custom building housing.
 - 5.1.4 26/00608/FUL – Reservoir (covered), Tutts Clump.
Revised application for demolition of former water pumping station reservoir, associated plant and buildings, replacement with detached 5-bed dwelling with integral garage. Section 73 to vary Condition (10) Land Contamination of planning permission 22/01953/FULD.

- 5.2 Planning decisions taken by WBC.
- 5.3 To receive an update on enforcement matters:
 - 5.3.1 1 Buscot Copse.
- 6 To receive the District Councillors report.
- 7 Finances.
 - 7.1 To review expenditure against budget to the 31st March 2026.
 - 7.2 To review the bank reconciliation (dated 7/4/2026).
 - 7.3 To receive a list of receipts and payments since the last meeting.
 - 7.4 To review progress with online banking.
 - 7.5 To approve the Clerks salary for April 2026.
- 8 Highways.
 - 8.1 To receive an update on the PCC grant application and consider how to proceed with a VAS/SID.
 - 8.2 To receive an update on CSW.
 - 8.3 To receive an update on any other highway issues.
- 9 To receive the Clerk's report.
 - 9.1 Bradfield May Fayre – Monday 4th May – Parish Council stand.
 - 9.2 Annual Parish Assembly arrangements – Monday 20th April 2026.
 - 9.3 Correspondence.
 - 9.3.1 To consider supporting the Parochial Charities with the cost of oil for heating the Alms Houses.
 - 9.3.2 WBC District Parish Conference – Wednesday 29th April
- 10 To receive a report from any meetings attended on behalf of BPC.
- 11 Round table comments (note this is for information only and no decisions may legally be made).

**Next Parish Council meeting (Annual meeting of Council):
Tuesday 5th May 2026 at 7.30pm – St. Peter's Church, Bradfield.**