

# GRANTLEY, SAWLEY, SKELDING & EAVESTONE PARISH COUNCIL

## INCLUDING THE VILLAGE OF RISPLITH

Clerk: David Taylor,

c/o Thornfield, 57 Whitcliffe Lane, Ripon, North Yorkshire., HG4 2LB

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### Minutes of the Ordinary Meeting of the Parish Council held on Tuesday 17<sup>th</sup> May 2021 at 7.30pm At Sawley Village Hall

**(2021 – 001) Present** were Cllr Martin Kirbitson (Chairman), Cllr Jim Wigginton, Cllr Simon Learoyd and Cllr Will Parry

**(2021 – 002)** Also present were David Taylor, Clerk, Cllr Margret Atkinson and 1 member of the public.

**(2021 – 003) No Apologies** were received.

**(2020 – 004) A Declaration of Interest was** received from Cllr Wigginton in respect of agenda item 15 (To adopt an updated protocol for the use of Sawley Village Green) reminding the meeting that he is a member of the Sawley Village Hall management committee.

**(2021 – 005)** It was **resolved** to give a **Dispensation** to Cllr Wigginton and that he should remain in the meeting when Item 15 was discussed.

**(2021 – 006)** It was **resolved** that the minutes of the meeting held on 16<sup>th</sup> March 2021, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

**(2021 – 006)** Cllr Margaret Atkinson **reported** on the following from North Yorkshire County Council:-

1. A scheme to help low-income families meet the cost of food for children during the school holidays has been extended, with food vouchers being provided in North Yorkshire for the May half-term break.
2. The Covid19 infection rate in North Yorkshire is 17 per 100,000, below the England average of 21 per 100,000. In Selby, the rate is reducing from its recent high and the outbreak affecting the Clipper workplace appears to be settling.
3. An additional 15,830 homes and businesses in North Yorkshire will be able to connect to superfast broadband thanks to the latest phase of the Superfast North Yorkshire programme.
4. The re-routing of the A59 at Kex Gill has been given the go-ahead by Central Government with the funding of over £56m allocated. However, the County Council's highways repair budget has been cut by half – approximately £24m.

**(2021 – 007)** The Clerk **reported** that:-

5. He has been working on the new Parish Council website and it should go live within a week. This will be discussed later in the meeting.
6. He visited the Picking Gill nature reserve and noted that some freshening up work was required. He was asked make this an agenda item for the next meeting.
7. He noted that the Parish Council should consider the use of Sawley Village Green in order to ensure that no infringements go unchecked and so head off unnecessary disputes in the future.

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8. He reported that he had been in contact with the Planning Inspectorate regarding the helipad development at Grantley Hall Hotel. He was informed that other than making a planning appeal the only course of action left was to make a submission to the Local Government Ombudsman. It was decided that until the present application in the matter is decided, there was little point in further action.

**(2021 – 008)** The matter of speeding motorists in Grantley was **not considered** as the member concerned was not in attendance.

**(2021 – 009)** It was **resolved** to adopt the revised (NALC) Code of Conduct. This will be uploaded onto the new website.

**(2021 – 010)** It was **resolved** to appoint Mrs Susan Welch as the internal auditor for the Parish Council 2020-2021 annual audit.

**(2021 – 011)** It was **resolved** to approve the Certificate of exemption (Annual Governance and Accountability Returns (AGAR) Part 2). The Clerk will send this to the government appointed central auditor.

**(2021 – 012)** The draft updated protocol for the use of Sawley Village Green was considered. It was **resolved** that Councillors should consider the draft and let the Clerk know what they wished to include or update. In the meantime the Clerk should use the existing form with updated contact details.

**(2021 – 013)** The meeting considered the placement of goal posts on Sawley Village Green. It was resolved that the following course of action be taken:

1. The goal posts should be of the temporary design that require no digging of holes to install.
2. They could be stored at the side or rear of the Village Hall.
3. An application shall be made to the Parish Room Fund for funding.

**(2021 – 014)** The Clerk **reported** that the present website is built on a platform supplied by BT, the "Community Web Kit". The BT Community Web kit is closing down on 24<sup>th</sup> May 2021. A new platform operator has been identified and the Clerk is building a fresh Parish Council website accordingly. It should be live prior to 24<sup>th</sup> May and will have a different URL (web address).

**(2021 – 015)** Correspondence was received and considered from Nidderdale AONB concerning new members of the AONB Board.

### Financial Matters

**(2021 – 016)** It was **resolved** that the insurance renewal invitation from Came & Company should be acted upon. The Clerk should ascertain whether or not the policy is on a rolling renewal program and report back to members.

**(2021 – 017)** The accounts for payment as listed on "Appendix A", below, were approved for payment.

**(2021 – 018)** A bank reconciliation for the period to 18<sup>th</sup> May 2021 concerning Parish Council only funds was received and unanimously approved. This appears at "Appendix B", below.

**(2021 – 019)** A bank reconciliation for the period to 18<sup>th</sup> May 2021 concerning Sawley Parish Room Funds only was received and unanimously approved. This appears at "Appendix C", below.

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### Planning Notices

(2021 – 020) Planning Enforcement Notice - 21-00145-PR15 - Southview Sawley. Storage of Materials. **Noted.**

(2021 – 021) Planning Enforcement Notice - 21-01072-PNA Prior notification for erection of general-purpose agricultural building. Gill Farm Risplith. G and NJ Taylor. **Received and noted but the procedure used by HBC not understood.**

(2021 – 022) Planning Application Decision Notice. 21/00514/FUL Erection of gazebo. The Old Rectory Track Sawley. Mr And Mrs P Daffern. **Noted.**

(2021 – 023) Planning Enforcement Notice 21-00145-PR15 Land South and East Of Southview Sawley. Breach of condition 9 (18/00242/FUL) - on-site materials storage area. **Noted but keep a watch on this matter.**

(2021 – 024) Planning Application Decision Notice 21.00610.FUL. Erection of extension to side of existing agricultural building. Town End Farm Grantley. Mr and Mrs Wills. **Noted.**

(2021 – 025) Planning Application Decision Notice. 21-00333-TPO Lateral etc to 1 Lime tree of Tree Preservation Order 50/2008. Land North of Sawley Arms Sawley. **Noted. Clerk to Action.**

(2021 – 026) Planning Application Decision 21-00887-LB Installation of Air Source Heat Pumps on concrete pad etc Sawley Hall Sawley Hall. **Noted.**

### Planning Applications

(2021 – 027) Planning Application 21-01537-TPO. Felling of 1 no. Sycamore tree of Tree Preservation Order 34/2017 at Hill Top Barn, Grantley To Low Grantley Grantley HG4 3PJ. It was **resolved** to return Option B – with the following comments. *The Parish Council objects on the grounds set out below: There is too little information in the application and the Parish Council wishes to know: Is it in need of felling? If so Why? Is the tree diseased and beyond saving? Does it present a threat to life and limb? Can the tree be saved? If permission to fell the tree is granted, will a replacement tree(s) be planted?*

(2021 – 028) Planning Application 21-01351-FUL. Erection of building to cover muck store. Skelding Grange, Skelding, Nelson. It was **resolved** to return Option A - *The Parish Council has no objections.*

(2021 – 029) Planning Application 21-01502-KIOSK. BT consultation on the proposed removal of payphone kiosk. (01765 620649). Telephone Box Grantley BT Payphones. It was **resolved** to return Option B - *The Parish Council objects on the planning grounds set out below: Objections to the removal of telephone box in Grantley.*

- 1. It is easy to assume that everyone carries a mobile phone, not everyone does, particularly the elderly.*
- 2. Mobile telephone coverage is unreliable with most networks. With some networks there is no coverage in the village.*
- 3. There is a defibrillator in the village that requires an access code to open its box. This code is given over the telephone by the Yorkshire Ambulance Service. In this scenario should a mobile signal not be available a telephone kiosk would save a life. If there were no telephone kiosk a life may be endangered. Therefore, this facility could be a lifeline in an emergency.*
- 4. The villages are throughways to many cyclists and walkers.*

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5. *The box may be of use to people walking or cycling who find they have no mobile coverage in the area.*
6. *The Parish Council wishes to retain the working telephone kiosk in the village of Grantley.*

**(2021 – 030)** Planning Application 21/00806/FUL. Conversion of existing garage to living accommodation. Theakstone Barn Low Gate Lane Sawley. Mr And Mrs John Way. *It was **resolved** to return Option A - The Parish Council has no objections.*

**(2021 – 031)** Planning Application FUL 21/01783/FUL Change of use and conversion of former stables to provide garaging and storage to also include; a replacement roof, re-cladding and formation of new openings. Old Hall Farm. Grantley HG4 3PJ Mr & Mrs Donnelly. *It was **resolved** to return Option A - The Parish Council has no objections.*

**(2021 – 032)** The Clerk **requested** that agenda items to be considered at the next meeting of the Parish Council should be sent direct to via email or post to arrive no later than 1 week prior.

**(2021 – 033)** As a result of the Sawley Village Meeting it was resolved that the Clerk should have the Wellingtonia in the Sawley play area surveyed in order to ascertain its future.

**(2021 – 034)** **It was confirmed** that the next regular meeting of the Parish Council would be the Annual Meeting of the Parish Council on 20<sup>th</sup> July 2021 at 7.30pm at Sawley Village Hall. This appears at "Appendix D", below.

**(2021 – 035)** The meeting closed at 8.45pm.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Martin Kirbitson, Chairman

Date:

At the Regular Meeting of the Grantley and Sawley Parish Council held on **20<sup>th</sup> July 2021** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

**The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.**

**Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693**

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When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

**Option A** – The Parish Council has no objections.

**Option B** – The Parish Council objects on the planning grounds set out overleaf.

**Option C** – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

**Option D** - The Parish Council supports the application.

### **Appendix "A" – Schedule of accounts approved for payment.**

- Clerks Salary – April 2021
- HMRC – Clerk PAYE
- StOfEx – April 2021
- Donation to Citizens Advice Craven and Harrogate Districts
- Fusion Systems
- Came & Company – Insurance premium
- DTMS – Parish Caretaker
- YLCA – Annual Membership
- Yorkshire Accountants Ripon

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### Appendix "B" –

Bank Reconciliation as at 18.05.2021 (Including all payments up to and over £100.00)

#### NB: Not including Parish Room Funds

HSBC a/c *****16		£	6,548.94	
HSBC a/c *****08		£	10,623.85	
		£	17,172.79	<b>£ 17,172.79</b>
Less Unpresented Cheques	SCD "1"	£	-	£ 17,172.79
<b>Sub Total</b>				<b>£ 17,172.79</b>

#### Cash Book at 16.03.2021

HSBC a/c *****16		£	4,785.87	
HSBC a/c *****08		£	10,623.85	
Sub Total		£	15,409.72	£ 15,409.72
Add receipts	SCD "2"	£	4,375.00	
		£	19,784.72	£ 19,784.72
Subtract payments	SCD "3"	£	2,611.93	£ 17,172.79
<b>Current State</b>				<b>£ 17,172.79</b>

	<u>SCD "2"</u>			
1	HBC	30.04.2021	£	4,375.00
			£	<b>4,375.00</b>
	<u>SCD "1"</u>			
1			£	-
	<u>SCD "3"</u>			
1	DN Taylor/Salary.Apr DN	06.05.2021	£	461.63
2	Taylor/StOfEx.Apr	06.05.2021	£	26.10
3	HACCAB	06.05.2021	£	400.00
4	Fusion Systems	06.05.2021	£	128.16
5	Came & Co	06.05.2021	£	381.41
6	DTMS	06.05.2021	£	213.00
7	YLCA	06.05.2021	£	300.00
8	Yorks Acc Ripon DN	06.05.2021	£	36.00
9	Taylor/Salary.Mar DN	25.03.2021	£	641.03
10	Taylor/StOfEx.Mar	25.03.2021	£	24.60
			£	<b>2,611.93</b>

### Appendix "C" –

**GRANTLEY, SAWLEY, SKELDING & EAVESTONE PARISH COUNCIL**  
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Bank Reconciliation as at 18.05.2021

**Parish Room Funds ONLY**

HSBC a/c *****24	£	248.24
HSBC a/c *****47	£	41,689.72
HSBC a/c *****39	£	479.10
Cambridge Building Society	£	36,241.00
Co-Operative Bank	£	51,810.58
Sub		
Total		<b>£ 130,468.64</b>

**Cash Book**

Please note that account HSBC a/c \*\*\*\*\*47 is higher than usual as it contains funds from the old Castle Trust account that is waiting to be transferred into a CCLA fund as agreed at the last meeting.

Please note that the Co-Operative Building Society account total is a historical figure that will be updated shortly when the forms signed at the last meeting have been actioned.

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### Appendix "D" – Schedule of Forthcoming Meetings of Grantley & Sawley Parish Council:

Tuesday 18 <sup>th</sup> <b>May</b> 2021 Village Hall and Annual Village Meetings	Ordinary Meeting - venue Sawley
Tuesday 20 <sup>th</sup> <b>July</b> 2021	Annual Meeting of the Council - venue Sawley Village Hall.
Tuesday 21 <sup>st</sup> <b>September</b> 2021	Ordinary Meeting - venue Sawley Village Hall.
Tuesday 16 <sup>th</sup> <b>November</b> 2021	Ordinary Meeting - venue Sawley Village Hall.
Tuesday 18 <sup>th</sup> <b>January</b> 2022	Ordinary Meeting - venue Sawley Village Hall.
Tuesday 15 <sup>th</sup> <b>March</b> 2022	Ordinary Meeting - venue Sawley Village Hall.

- **Meetings** are held on the 3<sup>rd</sup> Tuesday of alternate months – January onwards.
- **There** will be a Public Participation Session starting at 7.15pm before each meeting and all meetings start at 7.30pm unless otherwise advised.
- **There** will be six meetings per year unless more are required when extraordinary meetings may be called. These will be publicised on the Parish Council Website and the usual local noticeboards.
- **Please** check notice boards and the Parish Council website for changes to dates, times & venues.
- **Where** held, Parish Meetings will be held in succession before the Annual Meeting of the Parish Council and will commence at 7.30pm.