

Brandon Town Council
Full Council Meeting
Monday 9th March 2020

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held on Monday 9th March 2020 in the Council Chamber, Old School House,
Market Hill, Brandon at 7.00pm

Present: Cllr V Lukaniuk (Chair), Cllr G Brocklehurst, Cllr S Corciulo, Cllr N King,
Cllr D Palmer, Cllr P Ridgwell, Cllr S Skinner, Cllr P Wittam

Also Present: 10+ members of the public.

Cllr Lukaniuk thanked all those involved with the chainsaw carving of the flintknapper on Market Hill.

1 APOLOGIES for absence and approval of reasons tendered – None.

2 DECLARATION OF INTEREST and additions to Members Register of Interest – None.

3 TO RECEIVE A REPORT FROM SQN LDR TURNBULL - RAF LAKENHEATH

Sqd Ldr Turnbull advised the meeting that the base is actively following advice on the coronavirus and they currently have three meetings a week on site to look at the latest situation. Sqd Ldr confirmed he will be attending a meeting on 27th March to discuss the KVF-35 project. In reply to a point raised by Council the driving training of US personnel is being reviewed on base. Cllr Brocklehurst queried the latest information on late flying exercises. He replied that Lakenheath has planned exercises between 3rd and 12th March. Further exercises are planned at Stanta which involve other services. Cllr King requested that some attention is paid to the orientation of base personnel headlights as they seem to be focusing in the wrong direction. Cllr Ridgwell asked what proportion of left hand drive vehicles operate on base. He suggested possibly 30%.

4 TO RECEIVE, CONFIRM AND SIGN MINUTES

- Of the Brandon Town Council Meeting of Monday 10th February 2020.

Proposer: Cllr V Lukaniuk

Seconder: Cllr P Wittam

Resolution Record No: **BTC/83/9/Mar/20**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL
MEETING OF MONDAY 10TH FEBRUARY 2020 BE APPROVED

Signed.....

5 MATTERS ARISING for information exchange only of the Full Council Meeting of 10th February 2020.

Cllr Brocklehurst requested that the date on item 17 on last month's minutes be amended. This was attended to after the meeting. Cllr Ridgwell queried if any information had been received regarding the alignment of the Stephenson Humps. Cllr King replied that he had had no reply from Greater Anglia at this time. Cllr Ridgwell requested information on the bollards at the entrance to Market Hill. The Clerk reported that Cllr Wittam had affected a repair to the bollard securing mechanism and that new padlocks had been purchased.

6 URGENT BUSINESS any items the Chairman considers a matter of urgent business – None.

7 TO RECEIVE REPORTS from County, District and Town Councillors and Community Groups Representatives.

Cllr Lukaniuk raised the issue of supplying a wreath to be placed at the Desert Rats Memorial costing no more than £50 and asked for a show of hands to authorise the payment. All Councillors were in agreement to this being done. He then reported that due to the number of claims for broken windscreens on the road between Elveden and Brandon he had taken the Suffolk Highways engineer out and highlighted the issues with him. In particular the route taken by HGV's via Barnham to avoid traffic in Thetford. He was also shown the disrepair of the drain covers in Brandon town centre.

Cllr Brocklehurst stated that Brandon Town Council had opposed the development of the Flower Pot due to the parking issues but West Suffolk passed the application ignoring the fact that the proposed car parking did not belong to them.

Cllr Ridgwell informed the meeting that he had attended Santon Downham and Weeting meetings. He informed the meeting that Weeting Parish Council was opposed to the railway siding development.

8 TO RECEIVE WRITTEN REPORT from the Town Clerk.

Report was received.

9 PUBLIC FORUM Monthly event limited to 3 minutes duration maximum per resident.

A resident brought to the attention of the Council the dangerous situation of parking near the entrance to the vets in the High Street. Cllr Lukaniuk advised the resident that traffic wardens will be appearing from 6th April which he hoped would alleviate parking issues in Brandon. A member of the public reported that the pedestrian crossing in the middle of the High Street had a defective light. Clerk is to revisit and investigate. The resident noted that there was a resolution (number 13) to allow parking at the entrance of The Lode. He advised the Council to be wary of approving this.

10 CORRESPONDENCE

- The Fire Fighters Charity – Chosen Charity 2020/21 – information received.
- IES Breckland – Swimming Pool – Clerk informed the meeting that he was in correspondence and was awaiting further details.
- St Peter's Church – St Peter's Church Footpath – letter was received and being circulated.

Signed.....

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11 ACCOUNTS To approve the payments for February 2020.

Proposer: Cllr V Lukaniuk

Seconder: Cllr S Skinner

Resolution Record No: **BTC/84/9/Mar/20**

CARRIED: Unanimous

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
20/02/2020	1111508	Specialised Canvas Sers.	County Flag - OSH	55.55	11.11	66.66	105561
17/02/2020		CMS		45.00	0.00	45.00	105569
12/02/2020	23	Whitemans Scape	Emergency Tree Work	500.00	0.00	500.00	105570
16/01/2020	K88004	Ernest Doe & Sons Ltd	Replacement Pressure Wash	249.95	49.99	299.94	105572
29/01/2020	42605820	WPS Insurance Brokers	Building Insurance	50.10	0.00	50.10	105573
01/02/2020	937411055	Arco Ltd	PPE	108.85	21.77	130.62	105574
04/02/2020	417148987	Denmans Electrical	New Flourescent Tubes	115.56	23.11	138.67	105575
04/02/2020	48152	Chase Timber Products	BRPF Playground	3.89	0.78	4.67	105576
24/02/2020	48292	Chase Timber Products	Town Costs	25.40	5.08	30.48	105576
28/02/2020	48411	Chase Timber Products	Town Costs	18.17	3.63	21.80	105576
28/02/2020	48412	Chase Timber Products	Orchard Bench	5.80	1.16	6.96	105576
28/02/2020	48413	Chase Timber Products	Town Costs	44.85	8.97	53.82	105576
29/02/2020	48472	Chase Timber Products	Town Costs	14.35	2.87	17.22	105576
05/02/2020	505708	J & D Green	Cleaning Windows OSH	16.50	0.00	16.50	105577
10/02/2020		Mrs A Barnes	Reimbursement	5.00	1.00	6.00	105578
11/02/2020	51	The Gas Company	Water Leak - OSH	75.00	13.00	88.00	105579
28/02/2020	5	The Gas Company	Drainage repair - OSH	80.00	16.00	96.00	105579
11/02/2020	57856	Blademaster	Mower Maintenance	15.00	3.00	18.00	105580
12/02/2020	0785209074	EU Ltd	Trailer Plug	2.84	0.57	3.41	105581
13/02/2020	81626	Culford Waste Ltd	Trade Waste	220.83	44.17	265.00	105582
18/02/2020	3754 AFR757	Travis Perkins Ltd	Town Costs	22.51	4.50	27.01	105583
24/02/2020	3754 AFS041	Travis Perkins Ltd	Town Costs	31.34	6.27	37.61	105583
25/02/2020	3754 AFS086	Travis Perkins Ltd	Town Costs	16.42	3.29	19.71	105583
26/02/2020	3754 AFS208	Travis Perkins Ltd	Town Costs	8.63	1.73	10.36	105583
27/02/2020	3754 AFS317	Travis Perkins Ltd	Town Costs	50.00	10.00	60.00	105583
19/02/2020		Mr G Cock	Reimbursement	14.21	2.84	17.05	105584
21/02/2020	80978	SCH Supplies Ltd	Town Costs - Trailer	6.25	1.25	7.50	105585
23/02/2020	BTC023	Terry Hawkins	Website Charges	145.50	0.00	145.50	105586
21/02/2020	101638	Blazetech Fire Protection	Fire Extinguishers - Yard	288.50	57.70	346.20	105587
28/02/2020	193262	Fengate Fasteners Ltd	Town Costs	294.22	58.84	353.06	105588
29/02/2020	6210274363	Lyreco UK Ltd	Stationery	15.05	3.01	18.06	105589
29/02/2020	2020000193	Finevale Service Station	Fuel	41.44	8.29	49.73	105590
05/03/2020		HMRC	NICS	1079.21	0.00	1079.21	105591
21/01/2020	M025 4S	BT	OSH Phone	44.49	8.90	53.39	Direct Debit
22/01/2020	M002 VE	BT	OSH Phone	97.31	11.46	108.77	Direct Debit
03/02/2020		Creative Pension Trust	Pensions	306.27	0.00	306.27	Direct Debit
07/02/2020		Siemens	Photocopier	472.00	94.40	566.40	Direct Debit
07/02/2020		Siemens	Photocopier	37.93	7.58	45.51	Direct Debit
28/01/2020	H181713E12	E.ON	Electric Pillar 9 Market Hill	1.41	0.07	1.48	Direct Debit
29/01/2020	H1817CE774	E.ON	Electric Pillar 8 Market Hill	8.22	0.41	8.63	Direct Debit
29/01/2020	H181902241	E.ON	Electric Cemetery Yard	76.72	3.84	80.56	Direct Debit
29/01/2020	H106987F41	E.ON	Electric Christmas Tree Pillar	7.28	0.36	7.64	Direct Debit
02/02/2020	H106A38EAE	E.ON	Electric OSH	33.85	1.69	35.54	Direct Debit
06/02/2020	Q008 GN	BT	Phone OSH	163.58	32.71	196.29	Direct Debit
18/02/2020	471886	Everflow Ltd	Water OSH	19.84	0.00	19.84	Direct Debit
24/02/2020		Creative Pension Trust	Pensions	308.67	0.00	308.67	Direct Debit

Signed.....

12 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR JANUARY 2020

The Income and Expenditure Statement against Budget for January was received.

13 RESOLUTION from Cllr V Lukaniuk No. 353

Brandon Town Council resolves to grant permission for shop keepers to park at The Lode, subject to conditions.

Seconder: Cllr P Wittam

Resolution Record No: **BTC/85/9/Mar/20**

A named vote was requested by Cllr Ridgwell.

CARRIED: By majority vote: Cllr Brocklehurst, Cllr King, Cllr Skinner, Cllr Corciulo, Cllr Palmer, Cllr Wittam, Cllr Lukaniuk for, Cllr Ridgwell against.

A general discussion ensued. Cllr Ridgwell stated he was concerned regarding the drainage pipe from Lode Street being crushed. Cllr Palmer raised concern that the surface would become muddied. Cllr Ridgwell queried the cost of tarmac surfacing the area. Cllr Lukaniuk informed the meeting that a condition of the permission would be that a named person manages the area and a suitable surface is laid to alleviate any surface damage.

BRANDON TOWN COUNCIL RESOLVES TO GRANT PERMISSION FOR SHOP KEEPERS TO PARK AT THE LODE, SUBJECT TO CONDITIONS.

14 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr V Lukaniuk

Seconder: Cllr P Wittam

Resolution Record No: **BTC/86/9/Mar/20**

CARRIED: Unanimous

15 TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

- Of the Brandon Town Council Full Council Meeting of 10th February 2020.

Proposer: Cllr V Lukaniuk

Seconder: Cllr P Wittam

Resolution Record No: **BTC/87/9/Mar/20**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE CONFIDENTIAL MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 10TH FEBRUARY 2020 BE APPROVED

Signed.....

16 MATTERS ARISING

A general discussion ensued about the progress of the new cemetery development. A Councillor requested some historical documents which the Clerk would provide. The meeting then moved to a discussion regarding the HGV movements in Brandon. Cllr King enquired what plans there were for the current Covid-19 virus. The Clerk confirmed that we were considering government advice on the matter which could require shutting the office and communicating via telephone and email. A Councillor raised the possibility of funds being allocated for a cycle route.

17 I.T. DISCUSSION

A discussion took place regarding the Brandon Town Council website and email system. Further information from SALC will be requested.

The meeting closed at 9:30pm

Signed.....