

CHURCH PULVERBATCH PARISH COUNCIL

Clerk: Mrs S Ryan, 2 Harold's Bank, Church Pulverbatch, Shrewsbury SY5 8BY
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TO THE MEMBERS OF CHURCH PULVERBATCH PARISH COUNCIL: You are hereby summoned to attend the Annual Meeting of the Parish Council on Thursday 24 May 2018 at Church Pulverbatch Village Hall which will follow the Annual Parish Meeting to be held at 7.30pm.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND



S Ryan, Clerk to the Council
17 May 2018

AGENDA

1. **ELECTION OF CHAIRMAN & SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**
2. **ELECTION OF VICE CHAIRMAN**
3. **APOLOGIES** – to receive and accept apologies and reasons for absence
4. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**
5. **PUBLIC TIME** – an opportunity for the public to speak on items on the agenda
6. **MINUTES** - to approve the minutes of the meeting held on 22 March 2018
7. **TO REVIEW STANDING ORDERS** – to approve amendments as per NALC L04-18
8. **TO REVIEW FINANCIAL REGULATIONS**
9. **TO REVIEW FOI POLICY**
10. **TO REVIEW ASSETS REGISTER**
11. **TO REVIEW TRUSTEE APPOINTMENTS TO MARGARET PERKINS CHARITY**
12. **TO SET MEETING DATES FOR 2018/19**
13. **HIGHWAYS MATTERS**
 - (a) Condition of the road between Pulverbatch and Habberley
14. **PLANNING MATTERS**
 - (A) **PLANNING NOTIFICATIONS – FOR INFORMATION ONLY**
 - (B) **PLANNING MATTERS FOR CONSIDERATION**
 - (C) **PLANNING APPLICATIONS/NOTIFICATIONS RECEIVED AFTER THE AGENDA WAS SENT OUT – FOR CONSIDERATION/INFORMATION**
15. **FINANCE**
 - (a) To receive internal auditor's report
 - (b) To complete, approve and sign the 2017/18 Annual Governance and Accountability Return, end of year bank reconciliation and budget report
 - (c) To agree and sign Certificate of Exemption

- (d) To note NJC pay award 2018/19 (NALC E01-18) and to agree that this be applied to Clerk's pay wef 1 April 2018
- (e) To approve accounts for payment:
Clerks salary and expenses April and May 2018
- (f) To note any Receipts:
2018/19 Precept £3,135

16. GDPR

- (a) to receive report and approve recommendations
- (b) to approve Retention of Documents Policy
- (c) to review Complaint Policy

17. WEST MERCIA PCC – TOWN AND PARISH COUNCIL SURVEY 2018 – to receive and complete survey

18. ITEMS FOR NEXT AGENDA

DATE OF NEXT MEETING: THURSDAY 26 JULY 2018 7.30pm at CHURCH PULVERBATCH VILLAGE HALL