

Minutes: Council Meeting 9th September 2019, 7pm at The Mercury, High Street, Hamble

Present: Councillors: S Hand (Chair); S Cohen (Vice-Chair) (*arrived at 19:02*); M Cross; J Dajka; T Dann; J Nesbit-Bell; D Rolfe; T Ryan; S Schofield; A Thompson; and I Underdown.

Clerk and Admin Assistant

Members of the Public: Five members of the public were present at the start of the meeting, including three co-optee candidates. Two further members of the public arrived at 19:04.

Minute reference is 09092019 + the agenda item number

1a. Apologies for absence			
Cllrs Airey and Manning.			
1b. Declaration of interest and approved dispensations			
Cllr Underdown and Hand for DSP – dispensations for both			
1.c To approve minutes of previous Council Meetings			
Corrections were noted and the minutes were then signed by the Chair. All agreed. <i>19:02 Cllr Cohen arrived</i>			
Proposed	Cllr Underdown	Seconded	Cllr Schofield
2. Public Participation			
<i>Five members of the public were present at the start of the meeting, including three co-optee candidates, two further members of the public arrived at 19:04.</i>			
Four members of the public spoke about the Donkey Derby Field conditions that are imposed, including the deposit for use of the field, seeking that these are relaxed for sailing events.			
A request was also made to review the request for deposits to be paid in cash, due to security and difficulty of obtaining the amount required. It was agreed that this would be looked at.			
<i>Public session ended at 19:26</i>			
3. Appointment of One Co-optee			
Each of the candidates were asked to introduce themselves and to answer the following three questions:			
<ul style="list-style-type: none">• What are the three major issues effecting Hamble and its future?• Are you involved in any groups or do you belong to any clubs in the village?• What skillset could you bring to the council?			
Exempt Business			
To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.			
It was resolved that in view of the confidential nature of the business to be discussed the public and press be excluded.			
<i>19:49 moved to Exempt Business to discuss and vote on the three candidates.</i>			
Proposed	Cllr Underdown	Seconded	Cllr Cohen

16. Discussion on Candidates for Councillor Vacancy

Following the presentation by the three candidates, members discussed the respective merits of each of three remaining candidates. Following this a vote was taken to select the preferred candidate. This was done by each member casting one vote.

Sharon Hayward had absolute majority.

It was resolved to appoint Sharon Hayward as co-optee on to the Council to fill the vacancy.

Proposed

Cllr Hand

Seconded

Cllr Cohen

4. Feedback from meeting with Cllrs Craig and Holes 30th August 2019

19:54 moved back to public session

The Chair gave an overview of a meeting held with himself, the Vice-Chair, the Clerk, Chair and Vice-Chair of the Local Area Committee and the Local Area Manager.

A range of issues were discussed and it was agreed that monthly meetings would be arranged to improve joint working.

5. Borough Report

Cllr Cross mentioned that to move the disabled bay to the end of the parking area at Coronation Parade a new Traffic Regulation Order has to be made to allow this.

6. The Mercury – Update

The Clerk said she understands that only one organisation remains tendering for working in partnership with Eastleigh Borough Council (EBC) at The Mercury, subject to this being signed off by that organisation. The Clerk had written to EBC asking for clarification that the offer to other organisations is on the same terms as those Hamble Parish Council had been offered, namely the one-off payment of £10,000. The letter of reply from Sarah King and Cllr Craig dated 3rd September 2019 states: "As it stands this is the case. However, if we are unable to secure a new partner on these terms we reserve the right to review them as we deem necessary."; this was noted.

Councillors agreed they want sight of any amended packages.

An event was proposed for Tuesday 17th September to recognise the work of the volunteers of The Mercury.

IT WAS RESOLVED that a budget of £300 be agreed for the Mercury Volunteer Recognition Event.

Proposed

Cllr Hand

Seconded

Cllr Underdown

7. PSPO and Freedom of Information

The Clerk gave overview of the freedom of information request made to Eastleigh Borough Council regarding the Public Spaces Protection Order (PSPO) for the Foreshore which can't be published currently as is awaiting permission from another organisation to do so.

Clerk said Cllr Craig would support bringing back of PSPO.

Members commented that there was a need to keep an eye on interpretation and commentary around police statics for the Foreshore.

8. Feedback Reports on:

- a. **Hamble Estuary Partnership**
- b. **Hamble River Valley Forum**
- c. **Henville Trust**

Council noted the reports.

9. Planning Updates

- a. Satchell Lane Development Judicial Review decision
- b. GE Aviation Planning Application

9b. Cllr Hand outlined the judge not dismissing the Judicial Review.

Cllr Underdown queried why the parish council had not been informed. Clerk asked LAC Manger to investigate, but was told they'd not been informed either. Cllr Underdown asked if can go back again to look in to why. Clerk said this has been added to the task list.

9b. Believe site may be for sale now since LAC meeting of July. 75 redundancies had been made last month.

Proposed		Seconded	
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10a. Approve Petty Cash and Bank Reconciliations

The petty cash had been reconciled at £36.55 on 13th August and £25.75 on 2nd September.

Bank reconciliation:

The bank Statement for 31st July had been reconciled at a balance of £80,865.27 and for 31st August at £74,438.61.

The petty cash and bank statements, and reconciliation statements were checked and signed by the Chair.

10b. Authorise the Schedule of Payments

Cllr Ryan enquired the amount being paid per month to Carerra. The Clerk outlined the services they provide and said that another company is coming out on 1st October to look at current systems. Cllr Ryan said he would be happy to attend the meeting, given his expertise in IT.

IT WAS RESOLVED to approve for July and August 2019: the petty cash and bank statements and reconciliations; and the schedule of payments.

Proposed	Cllr Schofield	Seconded	Cllr Hand
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10c. New Financial Contracts

Cale Web Office: £408 + vat per year (£17/month +VAT per machine). To allow audit and error checking of both pay & display machines – Agreed at AMC on 3rd September 2019.

Amazon: A new account has been set up for Amazon, which is in the Parish Council's name. Purchase costs for items are variable.

Alarm Service Line: Cancel the BT contact and instruct the alarm company to install the GSM service line for a one-off installation cost of £245+VAT and an annual cost of £120+VAT – Agreed at AMC on 3rd September 2019.

IT WAS RESOLVED that the new contracts above are agreed.

Proposed	Cllr Cohen	Seconded	Cllr Dajka
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10d. Approve Income and Expenditure Schedule Including Irregular Payments and Receipts

IT WAS RESOLVED to approve the Income and Expenditure Schedule Including Irregular Payments and Receipts.

Proposed	Cllr Cohen	Seconded	Cllr Dajka
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11. Task List

Cllr Thompson had requested that the Clerk provide a list of work being undertaken. Members noted the items on the task list. Cllr Hand and the Clerk agreed that the officers involved in actions would also be included.

12. Officers' Report			
12a. Fire Risk Assessment Costs			
This was noted.			
12b. Bollard at the Southern Quay			
The Clerk said a response was being awaited from the Hamble River Sailing Club Commodore with date to meet to discuss this.			
12c. Tree Survey Report and Urgent Works			
Clerk said that work is still being carried out to determine who is responsible for the tree so can seek to recover the costs of the urgent work carried out on a tree near the allotments.			
12d. Terracycle			
Member had mixed views on this project given recent changes by Terracycle in terms of the ease in which items could be sent back. <i>Deferred to the next Council meeting on 14th October.</i>			
12e. Showers at the Roy Underdown Pavilion			
Clerk outlined tests to be undertaken and work likely needed following this given change in legislation.			
12f. Football season 2019/20			
This was noted.			
13a. Issues from the Planning Committee a. England Coastal Path			
The response was noted.			
14. Issues from the Asset Management Committee (AMC)			
14a. Agreed Fees for Cemetery: Council to Advise on Timing			
Cllr Schofield outlined cost of adhering to legislation and historical issues and that have been undercharging for a number of years. <u>IT WAS RESOLVED</u> to accept the proposed fees and agree these will take effect from 1 st January 2020.			
Proposed	Cllr Schofield	Seconded	Cllr Ryan
14b. Fees for the Dinghy Storage Park for 2020/21			
<i>Cllrs Hand and Underdown left the room at 20:43 during discussion of item 14b. Cllr Cohen stepped in to the Chair.</i> Cllr Schofield as Chair of AMC outlined that Committee had recommended to implement a policy to increase the prices by CPI and that this would start from 2021, so there was therefore no increase for the 2020/21 season. Cllr Cohen asked if these and other fees could be rounding to the nearest pound. Cllr Schofield agreed would round to nearest fifty-pence or pound where possible. <u>IT WAS RESOLVED</u> that fees were not increased this year and that for the year 2021/22 onwards the increases would be pegged to the rate of inflation defined by the CPI in July each year.			
Proposed	Cllr Schofield	Seconded	Cllr Ryan

14c. Benches Renovation on the Foreshore – Use of Reserves

AMC have recommended buying a full set of slats for 16 benches and to do rolling improvements over the coming months, but work on the circular bench would still need to be looked at.

Businesses have been approached about sponsoring benches when they are replaced and would also look to contact individuals about replacements, but terms would need to be agreed by Council beforehand.

The Clerk outlined that the £17,000 is for the cost of materials and for the slats only; the money does not include labours costs, which would largely be undertaken by grounds team, but other community groups would be contacted to seek their help.

There was discussion around spending this money and consideration for the bases of the benches.

Cllr Dann asked if any preservative could be used, particularly on the ends as these had rotted. The Clerk said this would need to be done with caution, due to proximity to the water but would be looked in to.

IT WAS RESOLVED to approve the allocate a budget of £17,000 from the reserves for the repair of the benches.

Proposed

Cllr Underdown

Seconded

Cllr Dajka

14d. Establish a Working Group to Review Policies and Procedure Around the use of and Working on Parish Council Assets

Was agreed to split up into smaller working groups given the size of the review and it was agreed the Clerk would come back to members and work with them to split up the tasks, involving the following members: Cllrs Cohen, Dann, Nesbit-Bell, Rolfe and Thompson.

14e. Donkey Derby Field Deposit

IT WAS RESOLVED not to make any changes to the Donkey Derby Field deposit.

Proposed

Cllr Schofield

Seconded

Cllr Cross

14f. Hamble River Harbour Authority (HRHA) – Showers at Hamble Lifeboat

The recommendation to confirm to the HRHA to take over the day-to-day running of the showers at Hamble Lifeboat Station wasn't accepted at this stage; it was decided to note it while further points were discussed.

15. Feedback from Working Groups

15a. Street Signage

Hampshire County Council have been sent the report and are looking to see if any signage is inappropriate. The issues with the bus turning area have also been raised.

Cllr Airey has suggested this goes in to the Local Area Committee to be included as and when developers' contributions come forward.

15b. Information Boards

The report was noted and would be brought back at the next stage.

15c. Logo

Work would now be undertaken by a contractor to finish off the logo work to get it in to a format that can be used universally. Use of the new logo would take effect from 1st January 2020, including matching with new grounds team uniforms.

15d. Village Magazine

The working group updated Council on the progress and informed them that they would undertake a short survey via the magazine and online to seek views.

The meeting ended at: 21:25