

# BURNISTON PARISH COUNCIL

Mrs Audrey Adnitt, Clerk to the Parish Council  
11 Cormorant Close, Filey, YO14 0ED

Ordinary Meeting of Council held at 6.30pm on **Thursday 5 February 2026** at Burniston and Cloughton Village Hall.

**Members Present:** Cllrs Parsons (Chairman) Topham (Vice) Grimwood, Hill, Murray Powell, Wimbush, and Whitelegg.

**Also present:** North Yorkshire Cllr D Bastiman and one member of the public.

Meeting Clerk: Audrey Adnitt (Parish Clerk).

## Minutes

<b>Minute</b>	<b>Item</b>
<b>206/25-26</b>	<b>Apologies</b> There were no apologies at this meeting.
<b>207/25-26</b>	<b>Declarations of interest</b> None at this meeting.
<b>208/25-26</b>	<b>Public Participation Time</b> A member of the public attended to advise that the grit in the grit bin on Stone Quarry Road, was solid and she had been unable to break it up, also the grit bin lid was broken. The lady also reported that the culvert at Quarry Road was blocked with leaves and debris.  The Clerk was asked to report these issues to North Yorkshire Council.
<b>209/25-26</b>	<b>Minutes of the Meeting held on the 8<sup>th</sup> January 2026</b>  <b>RESOLVED:</b> That the minutes be approved as an accurate record and signed by the Chairman.
	<b>Reports to Council</b>
<b>210/25/26</b>	<b>North Yorkshire Police Report</b> The report from North Yorkshire Police had been previously circulated.  There were no questions for the police at this meeting.
<b>211/25/26</b>	<b>Report from North Yorkshire Councillor Derek Bastiman</b>

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	<p>Cllr Bastiman paid tribute to the Members of Burniston Parish Council for the way they had approached the application to drill for gas in Burniston, working so hard on their objections to represent the residents on this extremely contentious application.</p> <p>Cllr Bastiman had been collaborating with the Chairman and North Yorkshire Council officers to resolve the issue caused by the driveway built over the parking area at the former Rocket Station and it was envisaged that a workable solution had been found.</p> <p>The Chairman thanked Cllr Bastiman for his support.</p>
<p><b>212/25/26</b></p>	<p><b>Updates from Parish Councillors</b> As follows:</p> <p><b>Cllr Alan Hill</b> Advised that the next YLCA branch meeting would take place on Monday 2<sup>nd</sup> March. Cllr Hill also reported that a pipe which goes from the ditch and under the road on Lindhead Road by the school is too small, and unable to cope with the amount of water.</p> <p>The clerk was asked to report this as a health and safety concern to North Yorkshire Council Highways Department.</p> <p><b>Cllr Vic Powell</b> Nothing at this meeting.</p> <p><b>Cllr Clive Murray</b> Nothing at this meeting.</p> <p><b>Cllr Pam Grimwood</b> Nothing at this meeting.</p> <p><b>Cllr Clare Topham</b> Reported that the Duchy had not done anything about the landslip despite it being reported to them.</p> <p>The Clerk was asked to contact the Duchy and ask them to deal with the landslip urgently and also report it to the coastguard.</p> <p><b>Cllr Lyn Wimbush</b> Advised that although the signs had been replaced by the Duchy at Crookness, they were far too small and so the Clerk was asked to contact the Duchy and ask for them to be replaced with larger signs.</p> <p><b>Cllr Daryl Whitelegg</b> Nothing at this meeting.</p> <p><b>Cllr Richard Parsons</b></p>

	<p>Was pleased to report that the overgrown ginnel had finally been trimmed back and was much more accessible.</p> <p>There were no updates from the representatives on the following Outside Bodies: National Parks Coastal Forum or Burniston and Cloughton Village Hall at this meeting.</p> <p><b>ACTIONS:</b></p> <ol style="list-style-type: none"> <li>a. Clerk to report pipe on Lindhead Road to NYC Highways Department.</li> <li>b. Clerk to ask Duchy to deal with the landslip urgently and also report it to the coastguard.</li> <li>c. Clerk to ask the Duchy to replace the signs at Crookness with larger more prominent signs.</li> </ol>
<p><b>213/25-26</b></p>	<p><b>Report from Parish Clerk</b> The report had been previously circulated with the agenda papers and gave updates on actions undertaken since the last meeting.</p>
<p><b>214/25-26</b></p>	<p><b>Updates from Working Groups</b></p> <p><b>Staffing Committee</b> Nothing to report at this meeting.</p> <p><b>IT Working Group</b> Cllr Topham provided an update, the group would be meeting with Hugo Fox Ltd (website provided) on teams in March to consider their product and service.</p> <p><b>Newsletter Working Group</b> Cllrs Whitelegg and Hill would be working on a spring newsletter shortly.</p> <p><b>Traffic Regulation Order Working Group</b> No update at this meeting.</p> <p><b>S106 Working Group</b> Cllr Topham provided an update. The Working Group had met recently and prepared their Terms of Reference, which would be brought to the next parish council meeting for consideration.</p> <p>North Yorkshire Councillor Bastiman considered that it was highly unusual that S106 monies received following a development in Burniston had to be shared with another village and kindly offered to investigate this arrangement with officers at North Yorkshire Council.</p> <p><b>Benches Working Group</b> The work to repair the benches had been delayed due to the recent bad weather.</p>

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	<p><b>Drilling Working Group</b>  Cllrs Parsons and Topham provided an update as follows:</p> <ol style="list-style-type: none"> <li>a. North Yorkshire Council Planning Services had planned to consider the drilling application at a meeting on the 30<sup>th</sup> January.</li> <li>b. Following ‘call-in requests’ from both Burniston Parish Council and Frack-Free Coastal Communities the Secretary of State advised North Yorkshire Council that they could not approve the application and so the meeting has been postponed.</li> <li>c. The Secretary of State will consider the call-in requests and advise on their decision and the next course of action.</li> </ol> <p><b>Rocket Station Working Group</b>  The Chairman provided an update. Mark Oddy from North Yorkshire Council’s Property Department had been working to find a workable solution to the problems created by the private driveway being built upon Rocket Station’s land.</p> <p>Following negotiation with the householder, it was envisaged that the existing driveway would be removed and the Rocket Station land made good, a small piece of the land would be sold to the householder for their use in creating a new driveway and the householder had submitted a planning application to NYC Planning Services for that new driveway.</p> <p>If this all progressed as suggested, then the Parish Council would be able to move forward with the project. The Council’s solicitor had been fully informed.</p> <p>Cllr Hill suggested that it would be appropriate to condition a timescale for works to be undertaken.</p>
<p><b>215/25-26</b></p>	<p><b>Review of Grit Bin Matrix</b>  Following the last meeting, Cllrs Parsons, Grimwood and Powell had evaluated the current matrix at various sites around the village as agreed.</p> <p>It was North Yorkshire Council’s responsibility to provide grit bins, but as they had vastly reduced the number of grit bins to save money, any new requests for grit bins could have to be funded using Parish Council funds and the parish council had set aside a limited budget for this.</p> <p>The results of the testing work showed that the current matrix would enable almost any street to be successful in obtaining a grit bin, which unfortunately would become unaffordable. The Chairman suggested that a fair and transparent system needed to be adopted, with additional grit bins provided for those areas most in need, and with all requests considered using the same matrix. There would then be</p>

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	<p>Following review by the Policy Working Group, the Council's Standing Orders, Financial Regulations and Code of Conduct were adopted for a further year.</p>
<b>219/25.26</b>	<p><b>Volunteering</b>  The Clerk has been asked to investigate the Council's obligations when working with community volunteers.</p> <p>In order to ensure adequate insurance cover for the volunteers, the Council would have to adopt a Volunteering Policy, provide risk assessments for each task, and keep a log of contact details and emergency contact details for each volunteer.</p> <p>Members considered this at length and felt that further work would need to be done on the draft policy, there were also deep concerns about ensuring volunteers were correctly cared for.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>a. <b>Clerk to contact Yorkshire Local Council's Association to ask for advice on volunteering.</b></li> <li>b. <b>Clerk to contact the Community Payback Team to see if they could assist with projects in the village.</b></li> </ol>
<b>220/25-26</b>	<p><b>Correspondence</b></p> <p>As follows:</p> <ol style="list-style-type: none"> <li>a. Motion to Reverse Decision made at January meeting relating to grit bins along with results of grit bin survey.</li> <li>b. Invitation to attend the Chair of North Yorkshire Council's Civic Service.</li> </ol>
<b>221/25-26</b>	<p><b>Planning Matters</b>  <b>Review planning applications received.</b>  25/04090/FUL – Proposed two storey extension and porch to front at Elm Cottage, 4 Wandales Drive, Burniston.</p> <p>Members discussed this application and had no objections.</p>
<b>221/25-26.1</b>	<p><b>RESOLVED:</b>  <b>Members wished to support this application and had no objections.</b></p> <p>SCAZF25/01169/FL Conversion of barns to a pair of semi-detached dwellings and upgrade to existing access at Holmefield, Scalby Road, Scalby.</p> <p>Members consider this application and felt unable to support it.</p> <p><b>RESOLVED:</b></p>

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221/25-26.2	Members wished to object to this application because they felt it was a poor design, with unsuitable access.						
222/25-26	<p><b>Planning Matters</b>  <b>To note any decisions received.</b></p> <p>None at this meeting.</p>						
223/25-26	<p><b>Financial Matters</b>  The Current Account balance was currently £12,472.04, and the Investment Account Balance is £34,450.08 as at the 29th January 2026. The NS &amp; I account has a balance of £10,000.</p> <p>NB. The current account balance included £5000 grant from Cllr Bastiman's locality budget to be spent on refurbishing the Coast Guard Station.</p> <p>£1335.06 from the closure of the Skipton Building Society Account is set aside for a historical project.</p> <p><b>Accounts to Certify</b>  The following payments were authorised to be made.</p> <table border="1" data-bbox="421 1039 1374 1189"> <tr> <td data-bbox="421 1039 740 1115">YLCA</td> <td data-bbox="740 1039 1059 1115">Training Course for the Clerk.</td> <td data-bbox="1059 1039 1374 1115">£35.00</td> </tr> <tr> <td data-bbox="421 1115 740 1189">Deepdale Computer Services</td> <td data-bbox="740 1115 1059 1189">Monthly Fees</td> <td data-bbox="1059 1115 1374 1189">£55.68</td> </tr> </table> <p>Cllrs Parsons and Hill were to authorise the payment via the online payment system.</p>	YLCA	Training Course for the Clerk.	£35.00	Deepdale Computer Services	Monthly Fees	£55.68
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224/25-26	<p><b>Any other matter the Chairman considered urgent.</b></p> <p>A draft letter was circulated at the meeting, prepared by Cllr Parsons and North Yorkshire Councillor Bastiman to be sent to the Chief Executive of North Yorkshire Council, Richard Flinton.</p> <p>The letter presented a list of concerns about the handling of planning application NY/2025/0030/ENV, for drilling in Burniston, including a failure to accurately record and display public comments, Procedural Omissions, Intentional Marginalisation of Substantial Submissions, Premature Conclusion and Bias in Officer report and a disregard for shifting Legislative and Policy Framework.</p> <p>In conclusion to letter formally requested that North Yorkshire Council self-refers its conduct for immediate external review.</p> <p>Members fully supported this letter and its contents.</p>						

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224/25-26.1	<b>RESOLVED:</b> That the letter be sent to the Chief Executive of North Yorkshire Council and the Corporate Director for Community Development.
<b>Next Meeting</b>	
225/25-26	<b>Date and Time of Next Meeting</b> The next ordinary meeting of Council would take place on Thursday 5 <sup>th</sup> March 6.30pm in Burniston and Cloughton Village Hall.

**Meeting started 6.30 pm and closed at 8.35 pm.**

Document published on

**Signed:** .....

**Print Name:** .....

**Date:** .....

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