

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 22nd January 2024 at 7.30pm

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| Venue | Abinger Hammer Village Hall |
| Councillors | Paul Cleaver (PC), Deardre Cunningham (DC), Maria Belcher (MB) Ed Bigland (EB) Ros Doree (RD) Eliza Rudkin (ER) Philip Rawlings (PR) Lin Roworth-Stokes (LRS) |
| Clerk | Beccy Anderson (BA) |
| Attending | Paul Cleaver (PC), Maria Belcher (MB) Ros Doree (RD) Ed Bigland (EB) Eliza Rudkin (ER) Lin Roworth-Stokes (LRS) |
| Item | |
| 1 | Attendance and Apologies for Absence - PR & DC |
| 2 | Declarations of Interest – All councillors are the trustee for APRGC. |
| 3 | Public Question Time <ul style="list-style-type: none">No members of the public attended |
| 4 | Approval of the Minutes of the Parish Council meeting held on 27th November 2023 <ul style="list-style-type: none">The Minutes of the meeting having previously circulated were taken as read and approved. |
| 5 | Matters arising from previous Minutes - None |
| 6 | Chairs Announcements <ul style="list-style-type: none">The Chair informed councillors Walliswood Village Hall emailed the PC to inform Walliswoodstock 2024 is planned to take 13/07/2024. |
| 7 | To receive Clerk's financial report and to authorise issue of cheques. <ul style="list-style-type: none">(a) Approve bank reconciliation – Councillors approved the November & December 2023 bank reconciliations.(b) Approve payments – The payments for January 2024 were approved. |

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| | <table><tr><td></td><td></td><td></td><td>JANUARY 2024 PAYMENTS</td><td></td></tr><tr><td></td><td>22/01/2024</td><td>HMRC</td><td>Clerks NI & Paye December 2023</td><td>392.28</td></tr><tr><td></td><td>22/01/2024</td><td>HMRC</td><td>Clerks NI & Paye January 2024</td><td>382.68</td></tr><tr><td></td><td>22/01/2024</td><td>Mulberry & Co</td><td>Payroll services Oct-Dec 2023</td><td>126.00</td></tr><tr><td></td><td>22/01/2024</td><td>Paul Redsell</td><td>FG gate installation</td><td>350.00</td></tr><tr><td></td><td>22/01/2024</td><td>Rebecca Anderson</td><td>Clerk's Expenses</td><td>61.05</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td>TOTAL</td><td>1,312.01</td></tr></table> <ul style="list-style-type: none">(c) Councillors discussed and approved the Qtr 2 23/24 Budget Monitoring Report | | | | JANUARY 2024 PAYMENTS | | | 22/01/2024 | HMRC | Clerks NI & Paye December 2023 | 392.28 | | 22/01/2024 | HMRC | Clerks NI & Paye January 2024 | 382.68 | | 22/01/2024 | Mulberry & Co | Payroll services Oct-Dec 2023 | 126.00 | | 22/01/2024 | Paul Redsell | FG gate installation | 350.00 | | 22/01/2024 | Rebecca Anderson | Clerk's Expenses | 61.05 | | | | | | | | | TOTAL | 1,312.01 |
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| | | | TOTAL | 1,312.01 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | <p>Gatwick Expansion Plans</p> <ul style="list-style-type: none">Cllr EB updated Councillors regarding the next steps in the Planning Inspectorate’s process re Gatwick Northern Runway expansion plans . EB will be attending a GACC briefing on 23/01/24 and suggested a response tailored to specific locations within the Parish. Cllr EB will work with Cllr RD and GH to draft comments to be submitted re ‘The Infrastructure Planning (Examination Procedure) Rules 2010 – Rules 4, 6, 9, 13 and 16’ Cllr EB will forward a draft for the Clerk to circulate to councillors. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | <p>Forest Green works 2024/2025</p> <ul style="list-style-type: none">Councillors reviewed the and approved the quote for £4568 for Forest Green haymaking for 2024 and instructed the Clerk to contact DT to inform him. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | <p>Surrey County Council Surveys</p> <ul style="list-style-type: none">Councillors discussed the requirements of the Rights of Way survey and Cllr RD agreed draft a response on behalf of the Parish CouncilCouncillors discussed feedback needed for the ‘Vision Zero’ Road Safety Strategy survey. Cllr ER agreed to complete the survey. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | <p>Forest Green Playground Working Group</p> <ul style="list-style-type: none">Cllr LRS reported an update to councillors following the meeting of 08/01/2024. The group had agreed on one suitable site for a possible playground. The group had been in contact with 2 playground suppliers and showed councillors 2 possible designs. Councillors also discussed the next steps in surveying residents. Cllr LRS suggested she will complete a | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | draft to send to councillors to review to be discussed at the meeting of 5 th February 2024. |
| 12 | Playground Works <ul style="list-style-type: none">• Councillors reviewed and approved the quotations from KS for Abinger Common £185 and Abinger Hammer £360 and instructed the Clerk to contact him and arrange the works.• Cllr ER showed councillors examples of possible playground replacement items for both Abinger Common and Abinger Hammer. Cllr EB reported the St James' Church could be approached for funding new items which she will look into. |
| 14 | Date of next Meeting – Monday 19 th February 2024, 7.15pm Foret Green Village Hall |
| 15 | Matters to consider excluding the public - <ul style="list-style-type: none">• No matters needing discussion. |

The meeting closed at 21.07pm