

West Ilsley Parish Council

FULL COUNCIL MEETING

Minutes of the Full Council meeting held in West Ilsley Village Hall on Monday 16th January 2023.
Commencing at 7:30 pm.

Members Present: Councillor Alan Beaumont (AB), Chairman
Councillor Graham Woods (GW), Vice-Chairman
Councillor Alan Bloor (APB)
Councillor Liz Dray (LD)
Councillor Clive Hooker (CH)
Councillor Alan Muir (AMM)

Members Absent: None

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: Carolyne Culver, District Councillor
4 Members of the Public

Minutes

- | | |
|------------------|--|
| 22/23-079 | To receive, and consider for acceptance, apologies for absence from Members of the Council
All members were present so there were no apologies. |
| 22/23-080 | To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any Requests for Dispensation from Members declaring a Disclosable Pecuniary Interest
There were no declarations of interests or requests for dispensation. |
| 22/23-081 | To receive:
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared a Disclosable Pecuniary Interest, Other Registerable Interest or Non-Registerable Interest
There were no questions, comments or representations. |
| 22/23-082 | To approve the minutes of the Parish Council Meeting held on 14th November 2022
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman signed the minutes. |

22/23-083	<p>To discuss any matters arising from the Minutes of the previous meeting</p> <p>The Clerk has written again to the owner of Hunter's Pond. The closure of the West Ilsley Parish Council Trust account is still ongoing. APB will continue to progress this.</p>	Action APB
22/23-084	<p>To receive a report from the District Councillor</p> <p>Several community cafes have set up locally to act as warm hubs. The cost of living hub is available through the district council's website.</p>	
22/23-085	<p>To consider the following planning application and to receive an update on planning application responses and decisions</p> <p>22/03131/HOUSE 15B Main Street, West Ilsley, RG20 7AR - Removal of existing single storey extension, and erection of two storey extension</p> <p>Resolved: To submit a response of 'no objections'.</p> <p>The council has not responded to any planning applications since the previous meeting. West Berkshire District Council has confirmed the following decisions since the previous meeting:</p> <ul style="list-style-type: none"> • 22/02349/CERTP Harcourt House, West Ilsley, Newbury, RG20 7AS - Erection of single-storey, oak-framed conservatory to rear following removal of existing conservatory. Lawful 	Action Clerk
22/23-086	<p>Finance:</p> <p>To consider approving the payments listed on the Finance Report</p> <p>Resolved: To approve the payments listed on the Finance Report in Appendix 1.</p> <p>To note the most recent bank reconciliation</p> <p>The bank reconciliation to 31st December was noted as shown in the Finance Report in Appendix 1.</p> <p>To receive any reports from the Internal Controller</p> <p>The Internal Controller has reviewed the accounts to the end of November.</p> <p>To receive the most recent Quarterly Budget Report</p> <p>The quarterly budget report to 31st December 2022 was reviewed.</p>	
22/23-087	<p>To receive an update on the Village Hall</p> <p>The Village Hall Management Committee (VHMC) is working on the new constitution. The PC will review and provide comments to VHMC. It was noted that WIRSA will be reviewed once this has been completed.</p>	
22/23-088	<p>To consider contributing towards the costs of the Clerk attending the SLCC Practitioners' Conference</p> <p>Resolved: To contribute £46.20 towards the cost of the Clerk attending</p>	

the SLCC Practitioners' Conference.

22/23-089 To review whether to make the budgeted donation to the Library Service

Resolved: To make a donation of £130.

22/23-090 To consider quotes for refuse disposal

Resolved: To use a team of volunteers to empty the bins. The Chairman will organise this.

Action AB

22/23-091 To consider adopting the Internal Controls Policy and Procedure

Resolved: To adopt the Internal Controls Policy and Procedure.

22/23-092 To consider a response to the consultation on West Berkshire Council's Local Plan Review Proposed Submission (Regulation 19) Consultation

The consultation has been delayed. The council will review the documentation once the consultation opens.

22/23-093 To consider the draft budget for 2023/2024 and to set the precept

Resolved: To adopt the budget and to set the precept at £10,700. There has been no change to the precept.

22/23-094 To review the Reserves Policy

The council deferred this until March.

22/23-095 To update the bank mandate

It was noted an additional councillor was required for this.

Resolved: A volunteer was requested, and the Clerk will add this councillor once someone has confirmed they will carry out this role.

Action Clerk

22/23-096 To discuss matters for future consideration or for information

It was suggested that the PC may need to include a line in future budgets to earmark funds towards repairs or replacement of the SID.

Action Clerk

The council discussed that it would like someone to be present at the next safety inspection of the play area. The Clerk will ascertain costs.

Action Clerk

The village was recently informed that The Harrow will be advertising for a new landlord. The Chairman had written to Admiral Taverns for more information and has been advised there would be a short closure once the new tenant is lined up.

There being no further business, the meeting was closed at 8:41 pm.

Dates of forthcoming meetings:

Full Council: Monday 13th March, Monday 15th May (Annual Meeting of the Parish Council and the Annual Parish Meeting).

Signed: _____ Dated: _____

Appendix 1: Finance Report

Status at last bank reconciliation 31st December 2022	£40,709.56
---	------------

Income	Amount
None	£0.00
Total	£0.00

Payments to be approved

Payment Date	Payee	Payment Detail	Amount
01-Dec-22	SLCC Enterprises Ltd	VAT amount from SLCC National Conference invoice	£6.25
19-Dec-22	Staff Costs	Staff Costs Dec	£561.38
16-Jan-23	A Councillor	Refund purchase of bin bags	£6.99
Total			£574.62