



Marsham Parish Council

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MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 12th AUGUST 2019 7PM IN MARSHAM VILLAGE HALL

PRESENT

Mr C Hensby – Chairman

Mrs B Warmam

Mr D Grapes

Dr J Bailey

Mrs L Willcocks

Mrs N Carver – Clerk to Marsham Parish

County Councillor David Harrison

District Councillor Sue Catchpole

1 Member of the Public

1. APOLOGIES FOR ABSENCE

Apologies were received from Mrs V Allen and Mr B Parke these were accepted

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None Noted

3. MINUTES

Minutes of the meeting held on the 8th July 2019 had previously been circulated and **agreed** by the council and signed by the Chairman.

4. INFORMATION ON MATTERS ARISING

It was noted at the last meeting Street Lighting Column 21 Wathen Way was not working, this was reported to the street lighting contractor. On inspection the col is unserviceable and replacement LED lantern and new bracket at a cost to Supply and install of £485.00 plus VAT. The Parish Council had a discussion on the requirement of Street Lights in the village. The Parish Council **AGREED** to hold a consultation with the residents. This will be taken to the September meeting.

5. REPORTS FROM POLICE

Report received by email was previously circulated to all councillors. No further reports.

6. REPORTS COUNTY AND DISTRICT COUNCILLORS

Councillor Sue Catchpole gave an update on the District Council. There are a number of items currently being reviewed to help with everyday living Inc. work and living costs. A further review for the Grater Norwich Local Plan will be looked at later in the year.

Councillor David Harrison spoke with regards to cuts that are happening at County level in Social Services.

The Parish Council have asked for David Harrison to have an update on Hill House.

7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

No comments made.

8. TO CONSIDER PLANNING ISSUES

a) The following planning applications had been received by the Parish Council
20191232 – 26 Old Norwich Rad Marsham

Change of use from industrial unit to retail/fabric shop/tea room

The parish Council had no objections

b) PLANNING ENFORCEMENT UPDATE

No Updates received

9. FINANCE

a) The balance of the community account as of 31st July 2019 £10783.58

Cheque 1335 £18.00 returned as overpayment on suppliers account

The balance of the business account as of the 31st July 2019 £2012.48.

b) The following payments were **approved**

No. 1338	Administration	July19 Pay and Expenses incurred 08/07/19 to 12/08/19	£211.88	Approved
No. 1339	HMRC	PAYE Up to 5 th September 19	£12.00	Approved
No. 1340	URM Inv:1012551	Bottle Bank	£14.40	Approved
No. 1341	Aylsham Computers Inv:23856	Ink and Consumables	£94.25	Approved
No. 1342	N Carver	Renewal of domain name 123Reg	£23.98	Approved
No. 1343	URM	Outstanding amount	£3.60	Approved

10. POLICIES

The parish Council agreed and adopted the following policies signed by the chairman

a) Financial Regulations

b) Standing Orders

c) Risk Management

11. PARISH CLERK'S REPORT

Correspondence

Correspondence was received by Vattenfall this was previously circulated to all councillors

Clerks Report

The clerk gave a verbal update to the council

12. TO ANSWER QUESTIONS FROM COUNCILLORS

No questions asked.

13. COMPOST SITE – WOODFARM & ENVIRONMENT AGENCY

The clerk had contacted environment Agency with regards to odour reports she received from both parishioners and councillors. They confirmed that a load wetter than normal had been received which was the source of odour, however there had been no breach of the permit.

It had also been reported that lorries were leaving site uncovered, this has been inspected and the environmental agency will monitor this.

Lesley reported there is a meeting on site on 11th September and will report back after then.

14. MARSHAM VILLAGE HALL

Lesley gave a verbal report. The disabled path is now in place. Next village hall meeting on 10th September.

15. AMENITIES MATTERS (Peewit Fields / Allotments / Playground)

Colin gave a verbal Update on the 2 areas.

a) Allotments – Colin gave a verbal report. Colin has recently been asked if UKPN can do cut backs, this was agreed.

A parishioner has approached the Parish Council and asked if they can graze their horse on part of the Peewit field for August to September 2019, the Parish Council **agreed** that the parishioner would be charged £80 with a two-month agreement. A further resident has asked if they would be able to graze sheep on the field, the Parish Council agreed that they would consider this, for after September.

b) Play area – The inspection reports were completed by Valerie. Still waiting on a replacement lid for the bin.

16. PUBLIC RIGHTS OF WAY

Colin has spoken to Sarah Price with regards having a site meeting regarding the footpath running through the old nursery on off High Street (footpath 27). Colin will arrange the meeting all councillors are welcome to attend.

17. HIGHWAYS

The clerk updated the parish council on speed restriction on Allison Street.

The Parish Council have asked the Clerk to request for Highways officer to attend our September meeting.

18. MARSHAM SPEED WATCH AND SAM 2 UNIT

a) Nothing to report on the speed watch.

b) The post was moved to Cranes Lane. The highest speed reached in location High Street was 55mph an average of 20.08MPH. The data to be put in the village magazine.

The sign will next be moved first week in September.

19. THATCHED SHELTER

There has been additional damage to the thatched shelter, a suggestion was had that the underneath of the thatched shelter could be boarded to stop the thatched from being pulled out from under side. Colin to contact local carpenters for a price.

20. NEIGHBOURHOOD PLAN

The Parish Council **agreed** to have a public Consultation on 14th October at 6:30pm part of the Parish Council Meeting. This will be advertised in the village magazine

21. CLOTHES BANK

It was **agreed** by the Parish Council to remove the cloths bank. The clerk to contact the company and ask them to remove this. This will be put in the parish magazine.

22. ANY OTHER BUSINESS

A restriction on the road has been put outside a property on High Street. Clerk to contact Broadland Planning.

War memorial in the Church Yard who is the owner, the Clerk to check this.

23. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

Street Lights

24. DATE OF NEXT MEETING

To confirm the date of the next Meeting as **Monday 9th September 2019 at 7pm.**

The chairman closed the meeting at 21:03