

Culmington Parish Council

Minutes of the Annual Meeting on Tuesday 2nd May 2023

Attendance: Councillors I Steele, Mr A Pike, Mrs M Holland, Mrs Jo Mear, Mr M Seabrook, Mr J Turley, Mrs J Watts. Cllr C Motley (Shropshire Council) and H Coonick (Clerk).

- 1.0 Election of Chairperson and Vice Chairperson:** Cllr Steele stated that he would not stand for Chair again this year. Cllr Motley thanked Cllr Steele for his work over the last 6 years especially as it had been a very difficult time due to Covid. No nominations were received for the position of Chairperson. Cllr Pike was elected as Vice Chair and chaired the meeting.
- 2.0 Receive and Accept Apologies for Absence:** Cllr C Byng.
- 3.0 Declarations of Interest relating to this meeting:** None
- 4.0 Minutes:** The minutes of the meeting on the 4th April, 2023 were approved and signed by the chair.
- 5.0 Appointment of Representatives**
 - 5.1** Village Hall – Cllr Mear
 - 5.2** Flood Committee – Cllr Byng
 - 5.3** South Shropshire Area Committee – Deferred to next meeting.
- 6.0 Review and Adopt the Standing Orders:**
RESOLVED: To adopt the Standing Orders.
- 7.0 Review and Adopt the Financial Regulations:**
RESOLVED: To adopt the Financial Regulations.
- 8.0 Review and Adopt the Code of Conduct:**
RESOLVED: To adopt the Code of Conduct
- 9.0 Review and Adopt the Freedom of Information Publication Scheme:**
RESOLVED: To adopt the Freedom of Information Publication Scheme.
- 10.0 Consider Issues Raised at the Annual Parish Meeting.**
RESOLVED: To put Parish Plan and Boundary Review on the next meeting agenda.
- 11.0 Review and Agree Infrastructure Projects for the Place Plan:**
RESOLVED: Deferred to the next meeting.
- 12.0 Finance:**
 - 12.1** Review the Annual Report: The income for the year was £6,785.54 plus a carry forward of £7,028.08. The expenditure was £6,700.50 leaving a carry forward of £7,113.12. The holdings for Environmental Maintenance and Parish Paths total £3443.78 leaving a reserve of £3,669.34. The reserve includes money set aside for repairs particularly for the Vehicle Activated Sign which is no longer under guarantee. The council assets total £6,119 with a replacement cost of £8,635. The Parish Council continues as the Custodian Trustee for Culmington Village Hall, but this is only for the purposes of holding the property title.
RESOLVED: To accept the Annual Report.
 - 12.2** Review the Council's Assets and Insurance:
RESOLVED: The insurance is sufficient to cover the assets and payment to Zurich of £363.83 (fixed) was authorised.
 - 12.3** Payments to: Diddlebury Village Hall £20, D Lewis (Environmental Maintenance) £42.50, J Williams (Parish Path Tools reimbursement) £61.98, H Coonick (Clerk Reimbursement, stationery, inks, domain, antivirus software). The precept of £4,864.96 has been received from Shropshire Council.
RESOLVED: to authorise the above payments.
- 13.0 Agree the Dates of the Ordinary meetings for the forthcoming year.**
RESOLVED: Dates agreed.

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- 14.0 Update on the Vehicle Activated Sign for the Eastern Entrance to the Culmington:**
The Police and Crime Commissioner has authorised the grant to purchase the sign. Shropshire Council's Highway Engineer has proposed a site for the post which the Council would prefer closer to the speed limit sign.
RESOLVED: The Clerk to request that the engineer re-considers the site of the post.
- 15.0 Items for the Parish Council Meeting at 7.30pm on Tuesday 6th June, 2023 at Culmington Village Hall** a. Election of a chairperson, b. Items for the Place Plan, c. Consider renewing the Parish Plan d. Vehicle Activated Sign

Signed by the Chair:

Date: