

# BURNISTON PARISH COUNCIL

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## PARISH COUNCIL MEETING Thursday 18<sup>th</sup> July 2024 at 6.30pm Burniston & Cloughton Village Hall

### AGENDA

**All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure, please contact the Clerk on receipt of the agenda.**

1. To receive apologies for absence given in advance of the meeting
2. To consider the approval of reasons given for absence
3. To receive member's declarations of interest in items of business on this agenda.
4. Minutes of meeting of 6<sup>th</sup> June 2024 (*enclosed*) to approve and sign.
5. Public Open Forum.
6. To consider matters raised in the Public Open Forum & if appropriate, agree action.
7. Reports to receive (as available) & agree action – Police, Unitary, Parish, Clerk.
8. Items of concern raised by parishioners:-
  - a) Speed of traffic on High Street & request for a 20mph zone (email held by Clerk) - to consider and agree action as appropriate
  - b) Applegrove Lodges (email held by Clerk) – to receive report from Cllr. Marley & agree action as appropriate
  - c) Limestone Road - traffic near building site (email held by Clerk) – to consider and agree action as appropriate
9. Updates on matters from June meeting:-
  - a) Missing bus stop sign cutting [*Minute 33/24 refers*] - to note this had now been replaced.
  - b) Tactile dropped crossing, junction Iris Close and High Street [*Minute 34/24c refers*] Clerk to report.
  - c) Coastguard building [*Minute 36/24d refers*] - to receive update by Cllr. Parsons on leaflet drop & parking.
  - d) Removal of nearly 200 yards of mature field hedge on Limestone Road during bird nesting season [*Minute 37/24a refers*] - to receive update & agree action as appropriate
10. Training budget [*Minute 36/24c refers*] - agenda item requested by Cllr. Topham
11. Coastguard building [*Minute 36/24d refers*] – taking the lease and taking over the building (agenda item requested by Cllr. Parsons).
12. Approval of Staffing Committee terms of reference/policies [*Minute 36/24g refers*] (agenda item requested by Cllr. Parsons, to be presented by Cllr. Topham)
13. To consider permanently varying standing orders by the addition of the following as Standing Order 1 (c) "Meetings of the Council shall be terminated no later than two hours after commencement and any outstanding business carried over to the next Ordinary meeting or an Extraordinary meeting be convened".
14. Correspondence received after 13/7/24 & requiring a response before next meeting – to agree action as appropriate.
15. Planning Matters:-
  - a) Applications Received (to agree comments):- none to hand at preparation of agenda.
  - b) Decisions Received (to note):-
    1. ZF24/0443/HS Demolish conservatory, erect two storey side extension and single storey side extension to form double garage, 2 Limestone Road - granted with conditions.
  - c) To agree comments/note any planning matters/decisions received after 13/7/24.
16. Accounts to Certify:- HMRC (Tax/NI, April-June) £254-80.

*J. Marley*

Clerk to the Parish Council  
13<sup>th</sup> July 2024

**MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN THE  
VILLAGE HALL ON THURSDAY 6<sup>th</sup> JUNE 2024 AT 6.30PM**

**Present:** Councillor R Parsons (Chairman)  
Councillors P Grimwood, A Hill, B Marley, C Murray, V Powell, P Tidd, C Topham  
Three members of public (one left 6.40pm), Mrs J Marley (Clerk).

**Absent:** North Yorkshire Unitary Cllr. D Bastiman.

**29/24** **APOLOGIES:-** **Received & accepted** from Cllr. D Bastiman (personal commitment).

**30/24** **DECLARATIONS OF INTEREST:** none.

**31/24** **MINUTES**

Having been previously circulated, **resolved** the minutes of the Council meeting of 9th May 2024 be **approved** as an accurate record and authorised for signature by the Chairman.

**32/24** **PUBLIC OPEN FORUM** Matters raised by a member of public before they left the meeting included a cracked drain cover near 42 Scalby Road, the still missing bus stop sign near 50 Scalby Road, grass cutting, removal of a field hedge on Limestone Road, a couple of planning matters on Limestone Road and the recent distribution of the residual show money. Also concerns expressed re. the Parish Council taking on the rocket station.

**33/24** **MATTERS RAISED IN PUBLIC OPEN FORUM** Cracked drain cover to be brought to Highways attention. Missing bus stop sign had already been reported. Grass cutting and hedge removal already on the agenda. Show money distribution had been transparent and done as part of a democratic process.

*A member of public left during this item.*

The matter of the rocket station would be discussed when the relevant agenda item was reached.

**34/24** **REPORTS**

- a) **Police:** the report for incidents during May was **received**.
- b) **Unitary:** no report to receive.
- c) **Parish:** Cllr. Hill reported the tactile paving on the dropped kerb at junction High Street/Iris Close was missing. Cllr. Parsons reported overhanging vegetation making the High Street/Overgreen ginnel high impassable. Cllr. Murray gave an update on the proposed location of the new noticeboard and Council agreed to defer installation till the nearby wall had been altered. Cllr. Powell to try to gather up the informative board at Crook Ness. Cllr. Topham asked for provision of a training budget to be on the next agenda.
- d) **Clerk:** No matters to report.

**35/24** **2024 PARISH ASSEMBLY MINUTES**

Having been circulated with the agenda, the minutes of the Parish Assembly held on 9/5/24 were **confirmed** as an accurate record.

**36/24** **UPDATES ON ITEMS FROM EARLIER MEETINGS**

- a) Village grass cutting [*Minute 6/24c* refers] Cllr. Hill highlighted various matters which were of concern to him in respect of both health & safety and the standard of cutting. **Agreed** Clerk to ensure area behind limekiln is cut as per contract spec.
- b) The Green [*Minute 21/24* refers] Clerk reported grass on The Green on North Yorkshire Council's cutting schedule.
- c) Page on NextDoor [*Minute 23/24c* refers] Cllr. Topham reported she continued to try to get a page for Council.
- d) Coastguard building [*Minute 23/24d* refers] Cllr. Parsons reported there hadn't been a huge attendance at the Open Evening. Main concerns had been lack of parking spaces, potential problems for South View residents, taking custom away from the village hall and where the money was coming from. Some of these concerns were echoed by the public present. **Agreed** to consider doing a village-wide leaflet drop to raise the profile of the proposals and approach the two public houses about parking. Progress report to the next meeting.

- e) Grit bins [Minute 23/24f) refers] Cllrs. Hill and Topham reported a few minor tweaks to the matrix circulated with the agenda which would result in any location scoring 80 and above being suitable for a bin.
- f) 24/25 plan [Minute 24/24b) refers] – details of reserves (circulated with agenda) & **agreed** defer to September meeting.
- g) Terms of Reference for Staffing Committee [Minute 24/24d) refers] – an example from YLCA had been circulated with the agenda. **Agreed** quorum be 3; other minor changes to be made and document to be presented for adoption at July meeting.
- h) Prickybeck [Minutes 23/24a) and 24/24f) refer] Cllrs. Powell & Topham reported it was not possible to get any bluebells 'in the green'. The bench where the willow arbour used to be is to be removed.

### 37/24 **ITEMS OF CONCERN RAISED BY PARISHIONERS**

- a) Recent removal of nearly 200 yards of mature field hedge at building site on Limestone Road during bird nesting season - **noted** this has been referred to Planning and a response was awaited Cllr. Hill asked it be put on record that any connection he may have had with the land in question had ceased on 28th February 2024.
- b) Advertisement hoarding in field adjacent A165/A171 roundabout – **agreed** the sign may be a distraction to drivers due to its proximity to the roundabout.

### 38/24 **CORRESPONDENCE**

- a) Correspondence received after 1/6/24 & requiring a response before next meeting – due to the general election being held on 4<sup>th</sup> July, the hall was no longer available for the Council meeting. **Agreed** Council meeting to be held on 18<sup>th</sup> July instead.

### 39/24 **PLANNING MATTERS**

#### a) **Applications Received:-**

1. ZF24/00154/FL Convert outbuilding to create 1 holiday let (Unit A), erect 1 holiday let (Unit B) following demolition of outbuilding, Beaconsfield Farm, South End - **agreed** no objections;
2. ZF24/00378/FLA Vary condition 1 of 22/00407/FL so as to alter the windows, porch, and internal layout, Orchard House 4 Wandales Road - **agreed** no objections;
3. ZF24/00487/FL Demolish existing dwelling, erect replacement, 38 Limestone Road - **agreed** no objections, support;
4. ZF24/00666/FL Retrospective application for partial rebuilding and repair to agricultural building, Holmefield, Scalby Road - **agreed** no comment;
5. ZF24/00734/HS Erect single storey extension to front, 4 South View - **agreed** no objections.

#### b) **Decisions received & noted:-**

1. ZF23/01919/FL Widening and re-surfacing of parts of the Cinder Track between Burniston and Cloughton - **granted with conditions**.
2. Appeal against refusal of 22/01359/FL for erection of two detached dwellings, associated garaging and amended parking arrangements for No. 53 Limestone Grove – **appeal dismissed**.

#### c) **Planning matters received after 1/5/24:-**

1. ZF23/01113/OL All matters reserved except for access, land off Wandales Road – application description amended to remove reference to public open space and include reference to 9 no. residential dwellings – **noted** but no comments;
2. ZF24/00719/HS Erect single storey rear extension, 10 Overgreen View - **agreed** no objections, support.

### 40/24 **FINANCE & REGULATORY MATTERS** none.

41/24 **ACCOUNTS TO CERTIFY** – Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Hill and Parsons to do the online authorisation within 24 hours):-

B&C Village Hall	Hall hire (rocket station open evening)	£13-50
Sneakytrick	Web hosting & support	£130-00

There being no further business, the Chairman declared the meeting closed at 8.52 pm.