

TICHBORNE PARISH COUNCIL
15 The Heath Denmead Waterlooville PO7 6JT
Tel: 02392 264528 Clerk to the Council: Mr Brendan Gibbs

The next ordinary meeting of the Tichborne Parish Council is at 6.30pm on TUESDAY 11th October 2016 at Alresford Golf Club, Cheriton Road, Tichborne Down.

Cllrs Curtis, Foot, Hugh, Kilmister, Kinder, McWhirter and Raimes are summoned to attend this meeting.

AGENDA

- 1) Apologies. Receive any apologies for absence.**
- 2) To receive any Declarations of Interest arising from this agenda.**
- 3) To approve the minutes of the last Ordinary Meeting held on 12th July 2016 (Previously circulated).**
- 4) Reports by the County and District Councillors. To receive any reports.**
- 5) Public Session. The meeting will recess for a period not exceeding 10 minutes so as to allow members of the public to address the meeting.**
- 6) Finance.**
 - a) To receive and approve Orders for Payment.**
 - b) To note that the External Auditor has carried out a review of the Parish Council's accounts for the year ended 31 March 2016 and has completed an audit report.**
 - c) To note the comments contained within the External Auditor's report and to establish a plan of action to respond to the comments made in the report.**
 - d) To appoint an Internal Auditor for the Financial Year 2016-17.**
- 7) Financial and Non-Financial Risk Assessment.**
 - a) To complete the annual review of existing systems and controls.**
 - b) To review and approve the Financial Risk Assessment for 2015-16.**
 - c) The review of the Parish Council's insurance risks. To receive a report from Cllr McWhirter.**
- 8) Correspondence.**
 - a) To note correspondence received and not discussed elsewhere on this agenda.**
- 9) Planning & Licensing.**
 - a) Planning applications and decisions received from the South Downs National Park Authority.**
 - b) Planning applications and decisions received from Winchester City Council.**

10) Environment, Highways & Transport.

a) Parish Lengthsman Scheme. To receive a report from the Clerk and Cllr Curtis.

b) Notice boards in Tichborne. To receive any reports.

c) Bus Shelters in Tichborne. To receive a report from the Clerk and Cllr Curtis.

11) Community Safety. To receive any report.

12) Chairman's Award.

a) To receive a report from Cllr Kilmister.

13) Any other report which the Chairman deems urgent – NO DECISIONS to be made.

**Brendan Gibbs
Clerk to the Parish Council of Tichborne. 27th September 2016**

Members of the Press and Public are welcome to attend any meeting of the Parish Council. Public Bodies (Admission to Meetings) Act 1960.