



**Minutes of a Meeting of Bramley Parish Council**  
**Held in Bramley Village Hall on 18th May 2023, starting at 6:00 pm**

**PRESENT**

Mmes F Stern, J Austin, Messrs P Leung, T Coleman T Saunders, N Gravenell, C Marshall, M Vivian, B Stern, T Coleman. Mmes van Rensburg, the Clerk and D Ersser, the RFO, were also present. Councillor K Deanus from Surrey County was present. There were no members of the public in attendance.

**ACTION**

**31/23 To receive apologies for absence**

- a. The Clerk received no apologies for absences.

**32/23 Acceptance of Office by members**

**33/23 To elect Chairman, Vice-Chairman**

- a. Mr Leung was nominated for the position of Chairman by Mr Coleman and seconded by Mrs Austin—unanimous vote and duly elected. Mr Leung signed the Declaration of Acceptance of Office.  
Mr Leung thanked Members for their support.
- b. Mr Coleman was nominated for Vice-Chairman by Mr Leung and seconded by Mr Stern—unanimous vote and duly elected. Mr Coleman will sign the Declaration of Acceptance of Office at the next meeting.

**34/23 Co-option of councillors to fill vacant positions**

Mr Colin Marshall and Mr Mark Vivian introduced themselves and explained why they should become councillors.

The current councillors voted, and Mr Marshall and Mr Vivian were elected new councillors.

**a. Election of Committee Members**

Mr Saunders was nominated for the position of Chairman of the Highways Committee by Mr Leung and seconded by Mr Stern—unanimous vote and duly elected.

Mrs van Rensburg was nominated for the Liaison with the Library Committee position by Mr Leung and seconded by Mr Stern—unanimous vote and duly elected.

Mrs Stern was nominated for the position of Chairman of the Planning Committee by Mr Leung and seconded by Mr Coleman Unanimous vote and duly elected.

Mr Coleman suggested that the Resilience Group is made redundant. The Resilience Committee formed after a flooding event in Bramley/Surrey 10 years ago. Its purpose was to develop action plans for emergencies and minimise the chances of recurrence. Mr Coleman suggested the committee is no longer necessary as it has fulfilled its objectives.

Mr Stern was nominated for the position of Chairman of the Pavilion by Mr Leung and seconded by Mr Coleman—unanimous vote and duly elected.

Mr Coleman was nominated for Chairman of the Village Hall Management Committee by Mr Leung, seconded by Mr Stern, by unanimous vote and duly elected.

Mrs Stern will be responsible for reviewing and approving the quarterly bank reconciliations.

The Clerk will continue to link the Parish Council and the Bramley Sports Pavilion Trust.

All remaining Members present signed the Declaration of Acceptance of Office. The Clerk reminded returning Members to check that their last Register of Interest is current and confirm this with the Clerk. New members are to complete the necessary declaration.

Clerk



The Clerk gave all the members the Code of Conduct.

**35/23 Declarations of interest in agenda items**

None.

**36/23 Minutes of the meeting 16th March 2023**

- a. Minutes of the meeting on 16<sup>th</sup> March 2023 were agreed upon by the meeting as an accurate record and signed by Mr Leung16.

**37/23 Matters arising from minutes 16<sup>th</sup> of March 2023**

- a. None.

**38/23 Bramley Neighbourhood Police Update**

There is nothing to report. The police will only be in touch when there is something essential.

**39/23 Correspondence**

Members noted the correspondence report that the clerk circulated.

**40/23 Waverley and Surrey County Councillors update**

- a. Mr Kevin Deanus gave the clerk an email (paper copy) to circulate to councillors. The email concerns a Notice of Public Inquiry for Singh Concrete LTD.
- b. Mr Kevin Deanus further mentioned that he would communicate a date for installing the Average Speed Camera on the A281.

Clerk

**41/23 Report from Planning Review Committee**

- a. The Clerk is responsible for getting the weekly planning list and sending it to Mrs Stern to review. Once the review has been written, it can be circulated to other councillors.
- b. If all the councillors agree, the clerk can give feedback to Waverley Planning.

**42/23 Report from Village Hall**

- a. Mr Coleman added a report, and it is in the correspondence pack.

**43/23 Report from Highway & Rights of Way committee**

- a. There is nothing to report.

**42/23 Report from Library committee**

- a. Mrs van Rensburg added a report to the correspondence pack.

**44/19 Report from the Resilience Group**

There is nothing to report.

**45/23 Parish updates and actions**

- a. Pavilion and environments (including Gosden Common, Link Road)  
The RFO reported that the verges were cut at Gosden Common in preparation for the village Fete.
- b. Station and environs (including Eastwood Road and Barton Road, Linersh Wood)  
Mrs Austin reported that a new bin would be installed before Strenghtworks, the Bramley/Wonersh Business Centre gym.
- c. Village Hall and environs (including Station and Hall Road, Windrush Close)  
Nothing to report.



Clerk

- d. **High Street and environs (including Snowdenham Links Road and Lane)**  
Mrs Austin is to meet with the owner of the Jolly Farmer to help him get legal help to compensate for the loss of trade due to the foul smell in the village. The sensor installed in the basement of the Jolly Farmer to analyse the smell has been removed and sent out for testing.  
A resident living in Brambles Park noticed a residue in the stream that runs through his property. The water needs to be tested. Councillors noted that the foul smell is worse after rainfall.
- e. **Grounds and Downs Link**  
The assistant clerk had wooden signs made at Station Road and on the Bridleway to direct visitors to the Highstreet. The councillors thanked her.
- f. **Rural Parish (including Birtley Green, Grafham and South)**  
Nothing to report.

46/23 **Finance**

- a. Payments are listed at Appendix B (circulated prior to the meeting). Members agreed on payments between 10th March and 10th May 2023, to the value of £17,931.27.
- b. Funding for the repair of the Pavilion drains was discussed and Councillors approved the Parish Council's contribution to the costs of approx. £2300.
- c. Bank mandate variation forms for the Parish Council's Lloyds bank accounts were signed by new Councillors.

47/23 **Points of information and any other matters**

- a. **Bramley Fete**  
The Clerk has circulated a suggested rota to handle the Parish Council tent at the Bramley Village Fete on 20th May.
- b. **Christmas Tree**  
BVS sought agreement to remove the tall Christmas tree in front of the library and plant a new tree to commemorate the late Queen's Platinum Jubilee.  
Mrs Ersser received a quote for £420 to remove the Christmas tree.  
Mrs Stern suggested that the council get a commercially decorated artificial Christmas tree to replace the ineffective strings of LED lights on the existing fir tree. If the lights were to be hung on the smaller tree, moving the electrics and sockets would necessitate moving. The clerk was asked to get a quote.
- c. **Chestnut Way Play Area.**  
The clerk was asked to request Waverley to replace the signage for dog fouling. The clerk requested that a councillor attend a meeting with her and Debra Lee from SCC Trees to inspect the new trees in Chestnut Way. Mrs Austin volunteered to participate in the meeting. The date is still to be specified.  
It was suggested that the clerk ask Waverley to install a tap to make it easier to water the trees.
- d. **Surrey Hills Boundary Review**  
Mrs Austin noted that the Boundary will be reviewed for the first time in 50 years. The closing date for any feedback is on the 13<sup>th</sup> of June, 2023. It was requested that councillors look at and comment on what is proposed. Mrs Austin circulated maps of said boundary to all the councillors.

Clerk

Clerk  
Clerk/ Mrs  
Austin

Clerk



- e. Mr Stern requested that all new councillors read the Neighbourhood Plan.

The meeting closed at 19:10

Agreed and signed ..... Chairman, 15th June 2023