

# STANTON HARCOURT PARISH COUNCIL

## Minutes of the Council Meeting held on Monday 6<sup>th</sup> June 2016 in the Village Hall

<b>Present:</b>	Charles Mathew	(CM)	Chairman
	Graham Dixon-Brown	(GDB)	Councillor
	Jose Eaton	(JE)	Councillor
	Matthew Judson	(MJ)	Councillor
	Colin Wells	(CW)	Councillor
	Joe Deane	(JD)	Councillor
	Trudi Gasser	(TG)	Parish Clerk
<b>In Attendance:</b>	Hilary Fenton	(HF)	WODC District Councillor
	Steve Good	(SG)	WODC District Councillor
	2 Members of the public		
<b>Apologies:</b>	Clare Rich	(CR)	SHAPE

MIN REF	ITEM	ACTION AGREED
<b>16/045</b>	<b>APOLOGIES FOR ABSENCE</b>	
	None	
<b>16/046</b>	<b>DECLARATIONS OF INTEREST</b>	
	<ul style="list-style-type: none"><li>CM owns property near the Leys, the Green and the School</li><li>GDB lives on the B4449</li></ul>	
<b>16/047</b>	<b>GUEST TALKER: VOLUNTEER LINK</b>	
	<p>Patricia Chirgwin and Sue Lace of Volunteer Link (VL) kindly gave a talk about the work carried out by Volunteer Link, in light of the pending changes to the subsidised Bus Services.</p> <p>Patricia explained the community Transport Service which VL have already set up in neighbouring Parishes, whereby volunteer drivers are paid 45p/mile for volunteering to drive clients, an example of a trip to the JR which costs £13.40 as opposed to a public taxi, which could cost in the region of £70-£80.</p> <p>VL Link do not currently have any volunteers from Stanton Harcourt or Sutton. There are presently 600+ clients on their books. They also work closely with Age UK, providing a shopping services and small scale maintenance work (ie changing light bulbs and batteries in smoke alarms).</p> <p>It was also explained that start-up funding is available to set up a 'Good Neighbour' scheme, which is enough to print leaflet and get the scheme up and running.</p> <p>All checks are carried out by VL and Public Indemnity insurance cover is provided.</p> <p>In summary, VL facilitates a service to buy a local person for local people.</p>	

MIN REF	ITEM	ACTION AGREED
	<p>QUESTIONS:</p> <p>Q: It was questioned how the Insurance Cover for volunteer drivers works?</p> <p>A: VL provide a document to be submitted to the individual's insurers, as there is an agreement in place with insurers that premiums will not be increased for anyone transporting people for VL.</p> <p>Q: Could any interested applicants discuss with VL directly?</p> <p>A: Yes, anyone interested can visit the VL offices or phone for further information.</p> <p>JD to include more information in the next issue of Village Voice.</p> <p>CM thanked Patricia and Sue on behalf of the PC for attending the meeting and <u>complimented</u> them for the extremely useful service they provide.</p>	JD to include article in July VV
16/048	<b>APPROVAL OF MINUTES OF 12<sup>th</sup> MAY 2016 (ANNUAL PARISH COUNCIL &amp; ORDINARY MEETING)</b>	
	The Minutes require correction to 'Those Present'. All agreed TG to make corrections and represent to CM for signature.	TG to amend CM to sign
	<b>Matters Arising:</b>	
	<b>Commemorative Coins:</b> coins will be presented to Children on Wednesday 8 <sup>th</sup> June at 13:15 by CM, no other Cllrs being available to attend.	
16/049	<b>REPORTS FROM DISTRICT/COUNTY COUNCILLORS</b>	
	<p><b>DISTRICT:</b></p> <p>SG reported WODC busy with Elections following retirement of Leader, Cllr Barry Norton. New leader, Cllr James Mills was duly elected.</p> <p>Current major issues are the Referendum and proposed County Council Unitary.</p> <p>HF reported that WODC have developed a newsletter to enable DC's to provide updates to PCs at meetings. PC requested to be sent copies for information for PC and VV</p>	TG to request copy from DCs
	<p><b>COUNTY:</b></p> <p>CM stressed the importance of supporting the arrangements for an alternative to the 18 bus while recognising that sadly this does not fill the daily gap for commuters or students.</p> <p>CM reported that Grant Thornton is currently carrying out a review of the County Council Unitary. The results would likely be discussed by OCC in July, with Public Consultation expected around August/September 2016</p> <p>CM reported his disappointment of the closure of the Mobile Library Service, especially the end of the service provided to Schools. The cost of the service to OCC was questioned – CM to confirm.</p>	CM to confirm cost of service to OCC

MIN REF	ITEM	ACTION AGREED
16/050	<b>QUESTIONS FROM MEMBERS OF THE PUBLIC</b>	
	<p>1. It was resolved to close the meeting to take questions (see appendix).</p> <p>2. It was resolved to reconvene the meeting.</p>	
16/051	<b>COUNCILLOR RESPONSIBILITIES</b>	
	<p>CM reminded all councillors to notify the Clerk of any Holiday or periods of absence in confidence. CM also requested that all Councillor questions and correspondence should be directed to the Chairman and the Clerk.</p> <p>It was resolved that the Clerk should correspond with Councillors the weekend prior to the publication of meeting agendas for input.</p> <p>TG to circulate a list of responsibilities to allow Councillors to comment and express a preference. The list to be discussed and decided at next meeting.</p>	<p>TG to initiate.</p> <p>TG to circulate – all to comment</p>
16/052	<b>REPORTS FROM COUNCILLORS</b>	
	<p>Playgrounds: CM requested that a playground inspection rota was requested from Shape to confirm what is in place.</p> <p>Cars on the Leys: MJ reported that cars were parking by the gate to the Leys – it was suggested that a bollard of sorts be installed to prevent access, but still allow access by Emergency services.</p> <p>Resident vehicular access to The Green: TG to request a copy of the Deed which supposedly confirm vehicular access to The Green</p>	<p>TG to contact Clare - Shape</p> <p>TG to follow-up</p>
16/053	<b>COMMUNICATION WITH THE PARISH</b>	
	Communication methods were discussed – it was resolved that GDB/JD put together a mock-up of a website and means of subscribing to a mailing list for the July meeting for presentation and explanation to the PC.	GDB/JD
16/054	<b>PLANNING</b>	
	<p>Comments had been submitted to WODC for the Gladman's Airfield application.</p> <p>Applications received for comment:</p> <p><b>APPLICATION NO: 16/01319/LBC</b>  PROPOSAL: Remove wooden balcony structure and replace the first storey door with a window to match the existing style.  LOCATION: 44 Sutton Lane, Sutton  APPLICANT: Mr Timothy Payne  DEADLINE: PC comments due to WODC on 7<sup>th</sup> June</p> <p><b>APPLICATION NO: 16/01541/LBC</b>  PROPOSAL: Extension of exiting boarding to cottage  LOCATION: Violet Cottage, Sutton Lane, Sutton  APPLICANT: Pryce  DEADLINE: PC comments due to WODC on 10<sup>th</sup> June</p>	

MIN REF	ITEM	ACTION AGREED
16/055	<b>FINANCIAL MATTERS</b>	
	Cheques were circulated for signature.	
16/056	<b>OTHER BUSINESS (for information only)</b>	
	<b>Village Festival Flower Arrangement:</b> JD/TG to arrange the Festival Flower Display in the Church on behalf of the PC – to be installed this coming weekend.	TG and JD to arrange.
	<b>NEXT MEETING</b>  The next meeting will be on:  7.30pm - Monday 4 <sup>th</sup> July	

Signed .....

Date .....

**ITEMS/ACTIONS CARRIED OVER TO NEXT MEETING:**

<b>16/051</b>	<b>COUNCILLOR RESPONSIBILITIES</b>
<b>16/053</b>	<b>COMMUNICATION WITH THE PARISH</b>

## **APPENDIX TO MINUTES: PUBLIC SESSION NOTES**

*No questions were raised*