

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 25th October 2018 at 7pm in Limpenhoe Village Hall.**

Present: Dot Machin (Chair)
Steve Bennett
Kevin Francis
Peter Key
Norma Knight
Brenda Pawsey
Mike Smith
Catherine Moore, Interim Clerk

Also present: Four members of the public were in attendance

1. Public Forum

A member of the public asked whether the Council would be considering the change of use application for the garages in Grange Road, Cantley. It was confirmed that no application had been received, and the Clerk was asked to contact Broadland District Council to ask for an extension for comments and a copy of the plans. The enquirer expressed concern that the stopcock for the entire road was located in his garden, and that any works to the site would result in every household being cut off of the water. Concern was also expressed regarding traffic in the Loke, which was owned by three individuals.

Clerk

A member of the public asked what the Tree Warden Network was. It was explained that this was a new independent body of tree wardens, made up of the former Broadland tree wardens.

A member of the public raised the issue of poor road markings on the chicane outside Oak Tree Close, noting that he had heard a number of vehicles hit the kerbing. The Chair confirmed that this was on the list of matters to be raised with the Highways Inspector when he visited.

2. Apologies

None.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 18th September 2018

The minutes of the meeting were considered, with an amendment made to the first line on page 1, removing 'both Cantley and'. With this amendment the minutes were **agreed** as an accurate record and signed by the Chair.

5. Urgent Items to be raised through the Chair

The Chair noted that the Council would be considering correspondence from The Shelroy Trust in confidential business.

6. Matters Arising

a) Transfer of Website to HugoFox

The Clerk reported that she had signed up for the HugoFox account and had purchased the website address www.cantleyparishcouncil.org.uk for ten years, and would be focussing on transferring the website in the coming weeks.

b) Health and Safety Inspection Action Points

The notice board at Limpenhoe had been repaired. The Cantley Pond seat needed

to be painted and WD40 applied to the Burnt House Road grit bin. It was felt that Cantley could benefit from finding a local handyman who could carry out work on an hourly rate basis for these types of small jobs, and could also carry out the grass cutting at the Staithe and Pond. It was suggested that small businesses in the local magazines could be approached, and local parishes could be asked whether they have any similar arrangements. The Clerk was asked to make these enquiries.

Clerk

7. Highways and Transport

The Chair noted that the meeting with the Highways Inspector did not take place due to a miscommunication. There had been no movement in the cars on Malthouse Lane, the Clerk was asked to write to Andrew Proctor again, and this would be raised with the Highways Inspector.

Clerk

The Chair noted that the 'Cantley Welfare Facility' sheds that had appeared related to the workers on the Reedham Loop, and would only be there for a few weeks.

8. Finance

a) It was **agreed** to pay the following:-

C Moore	Salary – October 2018	£168.57
HMRC	PAYE – October 2018	£42.20
C Moore	Web Address & Stamps	£99.96

b) Quarterly Budget Monitoring Report

The report was noted.

c) Repayment of PAYE

A payment of £108.30 had been received from Vicky Powell, which completed the repayment schedule.

9. Correspondence

a) Future Rail Development in Great Yarmouth

It was noted that ENTUA were campaigning for a half hourly service from Norwich to Great Yarmouth, as well as improved onward connecting services and transport into Great Yarmouth. The Clerk was asked to send feedback saying that they would not wish a half hourly service to impact on the frequency of trains passing through Cantley, as the journey time on the single track sections dictated the timetable.

Clerk

b) The Broads Society

An invitation to join the Broads Society at £16/year was considered and **agreed**.

c) Planning Application Consultations

The Clerk outlined correspondence from Broadland District Council relating to electronic planning application consultations. It was **agreed** that the Council was happy to receive electronic planning consultations but would need financial assistance to buy a projector and screen to display applications at Council meetings.

d) Closure of Children's Centres

The consultation on the redesign of the children's centre provision was noted. It was felt that the Council regretted the loss of the facility, and noted that access was difficult in rural areas, however poor broadband connections in rural areas means that online provision should not be relied on.

Clerk

e) Insurance Advice Regarding Trees

The Clerk noted that recent case law had determined that a risk based, planned and

managed approach should be taken to trees on Council land, and that a blanket cycle of inspections was not sufficient. It was confirmed that the trees on land owned by the Parish Council had not been inspected, and that this should be factored into the 2019/20 budget and work plan. This would include Limpenhoe Village Green, Cantley Pond and the Diana Tree in Southwood. It was **agreed** that the tree warden would be involved, and that the advice should be sent to the village hall committees and to the church representatives.

Clerk

Clerk

10. Planning

- a) None.

11. Ongoing Matters

- a) Parish Partnership Scheme

The Clerk read out two suggestions from members of the public, one relating to improvements to the cross field path from Barn End to Carrs Road, and one to install a SAM2 machine before Peregrine Close, in place of the existing 30mph VAS. The Council considered both of these suggestions, and felt that while they were good ideas, their impact were probably not proportionate to the cost which would be incurred. A larger sign would be discussed with the Highways Inspector when he visited.

SB

12. New Matters

- a) Closure of Church Road Railway Crossing

The Chair noted that Network Rail had informed the Council that the Church Road crossing would be having the gates removed and a fence put up in its place. Correspondence had been exchanged objecting to this and noting the need for the crossing when the Station Road crossing was inaccessible. The MP and County Councillor had been included in this. Network Rail had guaranteed access at all times via Station Road, however concern was regarding when works would take place around the rails. The Clerk was asked to contact Network Rail and ask whether they would be financially responsible for damage caused if an emergency vehicle could not get through, for example a fire at the factory or residential property, an ambulance required for a medical emergency, or loss of revenue for businesses? It was felt that although the likelihood was low, the impact was very high, and noted that the wooden gates had only just been replaced with metal ones. The Council felt that the public had not been sufficiently consulted as the event in the village hall had shown the gates as remaining. None of the other three gates in the parish were proposed for removal. It was **agreed** that the sugar factory, Reedcutter pub, Anglian Water and 15 households would be made aware of the issue, with households being given a letter with the contacts to write to.

Clerk

Clerk /
SB

13. Items for the Next Months Agenda

- None.

Clerk

The meeting was adjourned at 8pm to allow the Cantley Staithe Charitable Association meeting to take place. The meeting was reconvened at 8.25pm.

14. Exclusion of the Press and Public

It was **agreed** to exclude the press and public for the duration of item 14a due to the confidential nature of the business to be transacted.

- a) Correspondence from the Shelroy Trust

Correspondence was received and a response agreed.

Clerk

15. Date of Next Meeting

The next meeting would be Tuesday 13th November 2018, 7pm at Cantley Village Hall.

The meeting closed at 8.30pm

CHAIR