

**Minutes of Nether Wallop Parish Council Meeting held at 7.30 pm
on Monday 5 September 2016 in the Parishes Hall**

- 3032 Attendance:** Cllrs Carpenter, Cotterell, Curry, MacDonald-Smith and Souter, TVBC Cllr Boulton and the Parish Clerk. There were four members of the public.
- 3033 Apologies:** Cllrs Mrs James and James and HCC Cllr Gibson.
- 3034 Declaration of councillors' pecuniary interests:** Cllr Souter declared an interest in agenda item 3035 e). All other councillors present had no changes to declare.
- 3035 Planning applications:** Cllr MacDonald-Smith reported on the following:-
- a) 16/01839/PDQN Notification for approval under class Q, change of use of agricultural barn to a single dwelling house, Green Gables Farm, Knockwood Lane. In view of the fact that this is a class Q application no paperwork has been received. Cllr Cotterell queried whether a door could be opened on adjacent land. Both this and the decision on the application is solely up to the TVBC planning officer.
 - b) 16/01726/TREEN T1 Cherry - Fell. T2 Ash - Remove 1x limb. T3 Apple - Fell. T4 Ash - Reduce by 20% elongated branches. T5 Ash - Reduce by 25% elongated limb, The Brewery House, Salisbury Hill, no comment.
 - c) 16/02095/TREEN Remove 1 x leaning tree (unknown species). Coppice 1 x Hazel. Remove 3 x small Lime. Remove 1 x small Ash, Beech Cottage, Five Bells Lane, no comment.
 - d) 16/01890/FULLN Demolition of single storey rear extension and erection of a new single storey rear extension and alterations, 2 Ducks Cottages, Ducks Lane. This is a third revised application for this property which proposes quite a modern extension. Members of the council examined the plans. Although the council acknowledged that there had been some inroads on previous applications Cllr MacDonald-Smith voiced concern on the size and scale of the plan which indicates that the flood risk is still very much there. The footprint amounts to one third of the property which does not conform to the village design statement. Cllr Curry considered it a large extension for this kind of property and Cllr Souter was concerned about the space needed for vehicles. Cllr MacDonald-Smith as Chairman of the parish council Planning Committee would send a summary of comments to TVBC.
 - e) 16/01330/FULLN Glazed infill to enclose existing porch area (to existing footprint), extend existing porch roof and provision of timber cladding to first floor front, side and rear elevations, The Dairy House, Trout Lane, support.
- 3036 Points from the floor:** Mr Smith was concerned about the hedge at The Drapery Stores which was growing out into the road. He expressed dismay on the poor quality of work done by Hants Highways at the A343 crossroads. The gully allowing water to subside is inadequate. Cllr Souter advised that a review is being carried out but that in the meantime perhaps Mr Smith could contact them. Once HCC Cllr Gibson returns his advice would be sought (**Action: Cllr Souter**). Mr Smith said that cars parked opposite The Drapery Stores often obscured vision for motorists approaching the crossroads. Mr Johnson wished to thank the council for their comments regarding agenda item 3035 d). The Chairman assured him that the opinion of a neighbour counts in the submission of comments before a planning application decision is reached by TVBC. Mr Tilling said that the top of a finger board was missing at the School Lane/Knockwood Lane footpath. The Footpaths Officer would be contacted (**Action: Parish Clerk**). In the meantime Mr Tilling would erect a temporary one.
- 3037 Minutes of the previous meeting:** The minutes of 4 July were approved by the council and signed by the Chairman as a true and accurate record. Cllr Cotterell would check on the legalities of doing clearance work without the landowner's permission especially when this involved a chain saw to ensure a path is made passable.
- 3038 a) Neighbourhood Watch:** Cllr Curry had nothing to report.
- b) Finance:** The Responsible Financial Officer reported on the following financial position for the last two months:-

Payments were made up as follows:-

Hampshire Assoc Local Councils course fee	cheque 1594	90.00
Southern Water – pavilion – first half	cheque 1595	21.21
Southern Water – village green – first half	cheque 1595	25.19
Graphic Pavement Signs Ltd (Mrs Pettit) village green	cheque 1596	154.74
Mrs Grob – Clerk – July	cheque 1597	413.00
123-Reg Co Uk (Mrs Grob) website domain purchase	cheque 1597	41.94
Amazon Market Place (Mr Carpenter) new goal nets	cheque 1598	66.04
BDO - external audit review	cheque 1599	120.00
Mrs Grob – Clerk – August	cheque 1600	413.00
Cedar Pest Ltd – village green moles	cheque 1601	90.00
Mr Whitaker – tennis keyholder Q2	cheque 1602	70.00
Mr Newman – paint for goal posts	cheque 1603	10.00
Fleet (Mr Richardson) – line marker	cheque 1604	<u>125.74</u>
Total payments		<u>1,640.86</u>

Income was made up as follows:-

Tent hire	100.00
HMRC VAT refund Q1	87.69
HCC grant	500.00
Tent hire	100.00
Tennis – July	387.50
Tennis – August	<u>269.40</u>
Total income	<u>1,444.59</u>

The bank balance is represented by:-

General Fund	12211.70
Village Green Development Fund	3140.19
Village Fund	2504.50
Village Design Statement Fund	<u>393.50</u>
	<u>18249.89</u>

The Responsible Financial Officer (RFO) requested ratification of the July payments (in bold) which were proposed by Cllr MacDonald-Smith and seconded by Cllr Souter with all in favour. Approval for the rest of the payments was proposed by Cllr Souter and seconded by Cllr Curry with all in favour. The bank reconciliation would be checked by Cllr Souter after the meeting (**Action: Parish Clerk**). The RFO reported that two football teams have booked to use the playing fields. She further reported that BDO have signed off the Annual Return without comments. Cllr Cotterell enquired about the freedom of information act and after discussion it was agreed that a new laptop be purchased for the Clerk to ensure that this was free for parish council work only. A suitable one would be investigated (**Action: Cllrs Souter and Cotterell**). Some security software would also be installed.

c) Highways: Cllr Cotterell enquired whether HCC had carried out the proposed cut on the byways. It has not but is due. However this would not encompass hedge cutting and verges but a request could be made on the Hants Highways website.

e) Playing Fields: Cllr Carpenter reported that the car parking area needed some scalplings. These would be purchased (**Action: Cllr Carpenter**). Cllr Cotterell enquired if there were any plans for some of it to be dug. Cllr Carpenter replied that it is chalk underneath. Cllr Curry suggested scraping back from time to time when there is a build up of scalplings. The pavilion lock problem was solved by Cllr Souter. The lavatory requires a new flush mechanism (**Action: Cllr Carpenter**). The Chairman mentioned the planting of a tree in due course in memory of Mr Ballantyne.

3039 Village Green: Cllr Carpenter reported that the Curry and Rounders event went well. Three marquees were up over the weekend. Mr Johnson was thanked for his work on organising a team of tent erectors and dismantlers.

- 3040 Nether Wallop Village Hall Trust:** Cllr Souter reported that there would be a new progress report available after the meeting planned for the next day. Building work is going well but the project is still four weeks behind although some of the work scheduled lower down the priority list has already been done. The roof trusses are going on during the week and the flint work has been done on the front of the building. Cllr Souter had circulated a paper on future management options for the new hall to all councillors. He outlined the three options as follows: the new hall is run by the Trust using the existing Deed of Trust; the new hall is returned to ownership of the parish council; the new hall is run by the parish council as sole trustee. He gave a summary of the advantages and disadvantages of all options. These options would be considered by the council before a decision is made. Cllr Cotterell queried this and Cllr Souter explained the importance of planning how the new hall would be run.
- 3041 Correspondence:** There was nothing of note to report.
- 3042 Matters raised by councillors:** Cllr Cotterell enquired whether Wi Fi had now been installed in the Wallops Parish Hall. As there had not been a management meeting recently this was not the case. Cllr Cotterell reported that there had been ninety visits to the new website. He recommended that all councillors use the gmail account and that those who have not yet acquired an address do so (**Action: all**). Cllr Curry enquired about the current position on the mobile post office unit. After correspondence/telephone calls from both Openreach and Post Office the Chairman reported that the unit would not go on the Village Green but that the Square was now being considered. The Post Office would be in touch regarding a recce visit when both he and the Clerk would endeavour to be present.
- 3043 Points from the floor:** TVBC Cllr Boulton offered to contact the TVBC Planning Officer regarding the Class Q application. Mr Tilling volunteered to do the maintenance required at the pavilion.
- 3044 Date of next meeting:** The next monthly meeting will be held on Monday 3 October 2016 in the small meeting room of the Parishes Hall at 7.30pm. The Chairman thanked all for attending and closed the meeting at 9pm.

THESE ARE DRAFT MINUTES PRODUCED FOR REVIEW BY THE PARISH COUNCILLORS PRIOR TO BEING APPROVED AT THE NEXT PARISH MEETING OF THE PARISH COUNCIL