

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE FULL
COUNCIL OF RUSTHALL PARISH COUNCIL**

**at The Rackliff Centre to be held on Monday 11th March 2024 at
7.30pm where the following business will be transacted.**

Committee Members: Cllr L Ellicott, Chair (LE), Cllr M O'Callaghan, Vice-Chairman (MOC), Cllr B Edwards (BE), Cllr D Funnell (DF), Cllr A Britcher-Allan (ABA), Cllr D Smith (DS), Cllr C Ducklin (CD), Cllr P Gripper (PG) and Cllr A Funnell (AF).

Alison Stevens (AS)
Clerk to Rusthall Parish Council
1st March 2024

AGENDA

No decisions will be taken by the Parish Council on any item not on this Agenda

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting.**
- 2. To receive and approve apologies for absence.**
- 3. Declarations of Personal and Prejudicial Interests.**
- 4. Declarations of Lobbying.**
- 5. Minutes**

5.1 To resolve that the minutes of the Parish Council Meeting held on 12th February 2024 can be taken as read, confirmed as a correct record and signed by the Chairman.

5.2 Matters outstanding from these minutes (not listed as separate agenda items)

5.3 Matters outstanding from previous minutes

- 6. Open session for questions from the public:**

(Members of the public will raise their hand when they wish to speak).

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions.*

- 7. Session for County and Borough Councillors on matters concerning the Parish.**

- 8. Finance update – Cllr O'Callaghan**

8.1 Accounts for Payment; to authorise the payment of invoices (list to follow).

8.2 Grant Request – to consider a request to part fund new benches outside the Church Centre.

8.3 Budget 2023/2024 updates and Precept Planning

9. Allotments Committee – To:

9.1 Adopt the draft minutes of the Allotments Committee Meeting held on the 4th March 2024 - Cllr D Smith

9.2 Provide an update from the Southwood Road Working Party – Cllr L Ellicott

9.3 Gatwick Airport Community Trust – to consider whether or not to apply for a grant to build a summer house at the allotments.

10. Grounds Maintenance Contract 2024-2027 – to consider the Grounds Maintenance quotes and appoint a suitably qualified contractor – Officer Stevens/Cllr L Ellicott

11. Annual Tree Survey – update – Cllr D Smith

12. Defibrillator update – Cllrs M O’Callaghan/Cllr A Britcher-Allan

13. Highways updates – Cllrs P Gripper and L Ellicott

14. Rusthall Volunteers update – Cllr M O’Callaghan

15. Royal Tunbridge Wells Town Centre Plan Consultation – Cllr L Ellicott

16. Chair’s Report – Cllr L Ellicott

17. Officers’ Report - Officer Stevens

18. Diary Dates

8th Apr 2024 - 7.30pm – Full Council Meeting

18th Apr 2024 – 7.30pm – Full Council Meeting

22nd Apr 2024 – 7.30pm – Environment Committee Meeting

17th June 2024 – 7.30pm – Allotment Committee Meeting

19. Items for Information

20. Next meeting of Full Council -

8th Apr 2024 - 7.30pm - The Rackliff Centre

PLEASE NOTE THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEM ON THIS AGENDA, THE PRESS AND PUBLIC MAY BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960.

21. To consider confidential staffing matters and agree any further action.

