

Donhead St Andrew Parish Council

Minutes of Full Parish Council Meeting held at Donhead St Andrew Church at 7pm on Thursday 11th November 2021

Questions or Statements

Several residents voiced their concerns about factors they felt had exacerbated the flooding within the village last month. This included matters such as new developments potentially increasing runoff due to more hard landscaping and roofs, insufficient and deterioration of field ditches and drainage systems. There was differing opinion amongst residents regarding where excess surface run off water should be diverted. All agreed that qualified advice was required from Wiltshire Council.

PCnllr AS raised concerns about the planning application; [PL/2021/09778](#) Land at Station Works, Station Road, Tisbury, SP3 6QU. He highlighted the proposal for one of the railway bridge's archways to be closed to traffic and pedestrianised resulting in the remaining archway being subject to traffic lights. He felt this would have a detrimental affect on Donhead St Andrew residents and encouraged individuals to submit an online comment on the Wiltshire Council Planning portal at <https://development.wiltshire.gov.uk/> ***All to be aware of and comment if necessary.**

Brief presentation and opportunity for questions regarding the benefits of switching to Wessex Internet to provide Ultra-fast fibre to the premise broadband.

Unfortunately Minna Henderson from Wessex Internet was unable to attend due to having to self-isolate. Resident Nick Martin and PCnllr SB who have been working closely with Mina detailed the progress made so far and answered questions that had been raised by PCnllrs and residents. At the end of the meeting they also added that signage would be erected at various locations to encourage registration. Please see our website for further information.

Report from Wiltshire Councillor Nick Errington.

WCnllr NE gave a brief report on various matters such as Wiltshire Council's promotion of the Community Environmental Toolkit – also featured at COP26. In partnership with Natural England it provides tips and advice to create and improve habitats and the natural environment in your area. Wiltshire Youth Council is a new democratic body being launched next year to get young people more involved in decision making. Aimed at 11-17 yr olds, schools are encouraged to put candidates up for election Jan/Feb.

Meeting Agenda

11.11.01

Those present and apologies for absence

Present: M. Cullimore (Chairman), J. Barton, C. Burrows, P. Maxwell-Arnot, J. Sullivan, S. Kozuba-Kozubska, S. Barkham, A Stoker.

Also in attendance: W.Cnllr N. Errington; 11 residents (many left midway through); & Mrs J. Luck (Clerk).

Apologies received and accepted: S. Luck (Vice-Chairman),

11.11.02

Declarations of Interest.

Any Parish Councillor wishing to declare interests should do so at this point:

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests. **None**
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests. **None**
- c. dispensations: if required. **N/a**

11.11.03

Resolution of minutes

- a. Minutes of Full Council Meeting 16/09/2021. **Resolved, proposed AS/Seconded SB/unanimous amongst PCnlrs who had attended.**
- b. Interim Meeting Minutes – Pile Oak Cottage and Henrietta Field Study Planning Application 06/10/2021. **Resolved, proposed AS/Seconded SB/unanimous amongst PCnlrs who had attended.**

Planning Matters

11.11.04

Applications determined since last meeting for information.

[PL/2021/05901](#) Pile Oak Cottage, Scotts Hill, Donhead St Andrew, SP7 9EH. The proposal was for an extension and refurbishment of the cottage and off-road parking/turning. Wiltshire Council have now approved this application- **PCnlrs noted**. **A PCnlr was concerned about a natural spring at this property which could potentially cause issues lower down in the village if development wasn't carefully managed. The Clerk will approach the applicant to make them aware of the concerns, particularly in view of the recent flooding and request that they seek professional advice prior to development *Clerk to action.**

11.11.05

Review of the Village Design Statement (VDS) - for information

This was submitted to WC for their approval on 12/10/2021 and we are awaiting a response. **PCnlrs noted.**

11.11.06

Finance

- a. **Approval of retrospective payments**
PCnlrs noted and approved retrospective payments made between 01/09/2021 and 31/10/2021 – all from approved budgets. **Proposed SB/Seconded SKK/Unanimous.**
- b. **Approval of bank reconciliation**
PCnlrs noted and approved the bank reconciliation for September and October 2021. **Proposed SKK/Seconded AS/Unanimous.**
- c. **For information, Section 137 Donations**
PCnlrs noted that the donations they agreed in the last budget, for Donhead Digest, Royal British Legion, Tisbus and Wilts Bobby Van Trust have now been made and gratefully received.
- d. **2022 budget and precept consideration**
PCnlrs considered the draft budget and the householder precept calculator and agreed the draft budget and a draft precept figure of £12,500 which was the same as last year. This would be reviewed and finalised in the January 2022 meeting. **Proposed SB/Seconded SKK/Unanimous.**

11.11.07

Cemetery

Cemetery Maintenance

PCnllr PMA was still intending to replace the third tree on the cemetery bank, this should be done this winter. ***PCnllr PMA to action.** PCnllr SB had been approached by a resident requesting the PC clean the war memorial. He will give it a gentle clean prior to the remembrance service on Sunday. ***PCnllr SB to action.**

Highways/rights of way

11.11.08

Foothpath update from PCnllr PMA.

PCnllr PMA thanked John Barton for his improvements to the surface on Footpath 3 near Kelloways Mill. She asked whether yellow arrow signage could be added to the new pedestrian gate opposite Pile Oak Cottage. ***The Clerk will arrange this.** PCnllr PMA also said that the treads on the two stiles on footpath 43 next to Glenburn property were very slippery and asked whether something could be added to make this safer, such as chicken wire ***The clerk will contact the landowner.**

11.11.09

Wiltshire Council's Grass Cutting Policy

The clerk contacted Wiltshire Council to request that all our grass banks (apart from the Pigstrough verge) were cut earlier in the season in 2022 as it was felt that the large collapsing bracken decreased visibility and made the highways less safe. David Button (WC Area Highways Engineer) advised that the change in policy (to cut in the Autumn rather than spring) was implemented because of Head of Service and the then cabinet member for highways. The policy of delaying the cut until the end of the growing season was a general one covering the whole Wiltshire Council area and there was no option to request a change. David Button did say that if we submitted a marked map highlighting lanes to be treated as a priority, that he would try and arrange for them to be cut a little sooner in the growing season. The clerk submitted maps highlighting Milkwell, West End, Barkers Hill and the unnamed lane between The Haven property on Barkers Hill and Gutch Common. **PCnllrs noted this and the clerk stated that any issues next year should be reported on the MyWilts app to prompt WC into action.**

11.11.10

Road Closure

PCnllrs noted that WC would be closing Fortis Hill (between Sands Lane and Dengrove Farm) from 13/12/2021 for approximately three days to carry out road surface repairs.

11.11.11

Parish Steward Reports

PCnllr CB confirmed that all our grit bins had now been topped up and hopefully the broken bin at West End would be replaced soon. He had requested that a Wiltshire Council gully tanker empty the following gullies (below the gully cover level) - two adjacent gullies halfway up Wardour Lane, one outside Rose Cottage, one outside Orchard Cottage and any that were blocked in the stretch of road between Mill Cottage/West End Mill and West End House. PCnllrs have logged various matters on the MyWilts app which have been actioned by Wiltshire Council such as the potholes along Wardour Lane (Although the road surface is deteriorating along the edges and needs more substantial work) and removal of the silt/flood debris at the Cross Rivers junction. PCnllrs have also been clearing debris away from the surface

of drains which makes a massive difference to water drainage. **Please could all residents be vigilant in clearing surface debris from any drains where possible.**

Other matters

11.11.12

Flooding within the village

Sadly, a number of properties experienced flooding on the evening of 20/10/2021. The clerk has collated information from those individuals affected directly and via PCnllrs. This has been submitted to the WC Flood Resilience Officer, Renate Malton who has forwarded it to the Environment Agency and Danny Everett, Wiltshire Council's Principal Drainage Engineer. They will hopefully assess the event and provide assistance to help prevent this occurring again.

11.11.13

A Tree to mark the Queen's Platinum Jubilee

Our Tree warden, George Lisle has provided a map with some suggested planting locations in the field which incorporates footpath 23 and runs parallel to Barkers Hill. This has been sent to the landowner for consideration.

11.11.14

Operation London Bridge

'Operation London Bridge' is the title given to the detailed national plans that are in place for dealing with the death of the Sovereign. The aim of the national response will be to allow the nation to mourn, to unite and to facilitate bringing the population together to share experiences – The clerk has contacted the church and a meeting will be arranged to agree a planned community response for when the matter arises.

Reports

11.11.15

Chairman

Thank you to Wiltshire Council for the road resurface along West End and Lower Street which has been long awaited and the improvement is appreciated. The new fingerpost at the Scotts Hill junction should be installed imminently. The fingerpost at St Bartolomew's Street junction has been redecorated, the post wrapper may be reapplied if necessary.

11.11.16

Closure of meeting and date and time of next meeting

Interim Meeting for Rose Cottage planning application – Saturday 13/11/2021 10am at Rose Cottage, New Road, Donhead St Andrew, SP7 9EG.

Full Council Meeting - 7pm Friday 14th January 2022 at Donhead St Andrew Church.

Planning Application meetings as and when they arise.