

BORDEN PARISH COUNCIL

**All members of Borden Parish Council are summonsed to attend the
FULL COUNCIL MEETING OF BORDEN PARISH COUNCIL to be held on
Thursday 17th February 2022
In the Borden Sports Pavilion, Wises Lane at 7pm**

Julie Miller

Julie Miller, Parish Clerk

clerk@bordenparishcouncil.gov.uk

10th February 2022

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

3. TO APPROVE FOR SIGNATURE THE MINUTES OF THE MEETING OF 13TH JANUARY 2022 (Appendix A)

4. PUBLIC PARTICIPATION SESSION –

The period of time designated for public participation at a meeting in accordance with standing order 3 above shall not exceed 30 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 5 minutes. a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given

- a. Police/PCSO – new PCSO Katie Jordan
- b. Parishioners
- c. County/Borough Councillors (a written report must be submitted three days before the meeting)

5. FINANCE

a. To approve accounting statements January 2022

Chair and RFO to sign the bank reconciliation and bank statement balances (Appendix B)

b. To approve the BACS list of accounts for payment

Approved signatories to sign the BACS payment list

Payee	Inv Date	Inv No	Description	Gross	VAT	Net
Ms Miller			Clerk Wages Feb 22	£797.28		£797.28
Ms Miller			Clerk Expenses Feb22	£90.70		£90.70
HMRC			PAYE Feb 22	£275.27		£275.27
Fryer Cleaning & Maintenance	31/01/2022	12340	Maintenance of Memorial & Centenary Gardens	£405.60	£67.60	£338.00
John England			Playstool Inspections	£50.00		£50.00
Swale Shutters	31/01/2022	144312	Repair to roller shutters	£293.04	48.84	£244.20
David Buckett	28/01/2022	1292	Audit 2020-21	£300.00		£300.00
Smart Event Support	24/01/2022	AGR13351	Toilets for fete - deposit	£187.80		£187.80
The Forge	18/01/2022	040+041	Hire for 10th and 15th February	£60.00		£60.00
CPRE	10/01/2022		Subs renewal	£36.00		£36.00

c. To approve February 2022 Direct Debit payments

Waveney IT	01/02/2022	1489	Mailbox charge January	£5.99	£1.00	£5.99
Euroloo	01/01/2022	221502	Feb toilet service	£144.00	£24.00	£120.00
Lloyds Bank	02/02/2022		Jan toilets 180; land reg 6.00; Feb toilets 144; 3.00 fee	£333.00		£333.00

d. To receive annual audit report and address remedial actions

- i. RFO to sign prior to meeting (Cllr Downes had signed after the meeting)
- ii. Few policies were reviewed due to COVID – general policies to be reviewed at AGM
- iii. S137 had limited use – the council to consider how to donate more to local

- organisations and groups.
- iv. Delays in getting paperwork on website due to COVID – council to work to earlier deadline dates in 2022
- v. Council to consider .gov.uk email addresses for councillors.

6. GOVERNANCE AND ADMINISTRATION

- a. To receive update on byelaws – Cllr Sims
- b. To receive update on recruitment and consider next steps.
- c. To note Swale Jubilee grant applied for.
- d. To note KALC community award nomination submitted.

7. COMMITTEE AND WORKING GROUP UPDATES

- a. To receive report and update from Wises Lane Monitoring Group.
- b. To receive report and update from Jubilee Working Group.
- c. To receive report and update from the Playstool Working Group.
- d. To receive report and update from Nature Reserve Working Group.

8. NEIGHBOURHOOD PLAN

- a. To receive update from Steering Group.

9. ACTIONS TAKEN IN RESPONSE TO COVID-19

- a. To receive update on COVID-19 response.

10. OPEN SPACES

- a. To note search continues for plumber to address flush issues with WC.
- b. To receive alternative quotes for Playstool maintenance: £18,000; £20,000 per annum.
- c. To receive update on Barrow Trust

11. BORDEN NATURE RESERVE

- a. To note new lease terms requested from KCC still pending.
- b. To receive update on fence measuring from Nature Reserve Group

12. HIGHWAYS

- a. To receive update on Highways matters from Cllr Fassenfelt
- b. To review Highways Improvement Plan.
- c. To receive update on the use of Maidstone Road as a diversion for the A249.

13. CONSULTATIONS FOR COMMENTS

There are none.

14. EXTERNAL MEETINGS

- a. To note any external meetings attended by councillors.
15/02/2022 SAC Meeting
- b. To note any future meetings
01/03/2022 Western Area Committee

15. CORRESPONDENCE

19/01 Email from resident of Oad Street with safety concerns (response sent following Zoom meeting)

16. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

a. Planning Applications to consider for comments

- i. Application: 22/500129/SUB Address: Land At Wises Lane Borden Kent ME10 1GD
Proposal: Submission of Details to Discharge Condition 10 Details of indicative timetable for the public sewerage system and Condition 48 - Details of measures to protect/divert public sewers (Phase 1A and 1B) subject to 17/505711/HYBRID (V2255/W/19/3233606).
- ii. Application: 22/500130/SUB Address: Land At Wises Lane Borden Kent ME10 1GD
Proposal: Submission of Details to Discharge Condition 15 - Details of existing site levels, proposed site levels and proposed finished floor levels and Condition 39 - Full

- Design details subject to 17/505711/HYBRID (V2255/W/19/3233606).
- iii. Application: 22/500131/SUB Address: Land At Wises Lane Borden Kent ME10 1GD
Proposal: Submission of details pursuant to condition 18 (details of materials) of application 17/505711/HYBRID (allowed on appeal V2255/W/19/3233606).
 - iv. Application: 22/500132/SUB Address: Land At Wises Lane Borden Kent ME10 1GD
Proposal: Submission of Details to Discharge Condition 53 - Contaminated Land assessment - i) A desk study, ii) Site investigation strategy, iii) An investigation -Soil, Soil gas, Surface and groundwater, iv) A site investigation report, v) Verification plan, Condition 57 - Scheme of gas protection measures and Condition 69 Soil Management strategy Phases 1A and 1B subject to 17/505711/HYBRID (V2255/W/19/3233606).
 - v. Application: 22/500133/SUB Address: Land At Wises Lane Borden Kent ME10 1GD
Proposal: Submission of Details to Discharge Condition 58 Ecological Report - 1) Breeding bird survey Areas of site not originally surveyed, 2) Breeding Bird Survey Proposed skylark mitigation area(s), 3) Bat activity survey, 4) Reptile survey and 5) Dormouse Survey and Condition 59 - Updated badger survey subject to 17/505711/HYBRID (V2255/W/19/3233606).
 - vi. Application: 22/500134/SUB Address: Land At Wises Lane Borden Kent ME10 1GD
Proposal: Submission of details pursuant to condition 17 (measures to minimise risk of crime) of application 17/505711/HYBRID (allowed on appeal V2255/W/19/3233606).
 - vii. Application: 22/500135/SUB Address: Land At Wises Lane Borden Kent ME10 1GD
Proposal: Submission of details pursuant to condition 13 (water consumption) and condition 16 (installation of fixed telecommunication infrastructure and High Speed Fibre Optic) in relation to planning application 17/505711/HYBRID and appeal reference APP/V2255/W/19/3233606)
 - viii. Application: 22/500221/SUB Address: Land At Wises Lane Borden Kent ME10 1GD
Proposal: Submission of Details to Discharge Condition 44 - Details of all existing trees and/or hedges, details of trees or hedges proposed for removal and measures to protect trees or hedges 1) Plan showing location, 2) Details of size, species, diameter, approximate height and assessment, 3) Arboricultural works, 4) Details of any alterations in ground levels and any excavation or engineering works and 5) Details of specification and position of fencing subject to 17/505711/HYBRID (V2255/W/19/3233606).
 - ix. Application: 22/500247/SUB Address: Land At Wises Lane Borden Kent ME10 1GD
Proposal: Submission of details pursuant to condition 45 (landscaping details) of application 17/505711/HYBRID (allowed on appeal V2255/W/19/3233606).
 - x. Application: 22/500229/PNEXT Address: 13 Grove Park Avenue Borden Sittingbourne Kent ME10 1YH
Proposal: Prior notification for a proposed single storey rear extension which: A) Extends by 4 metres beyond the rear wall of the original dwelling. B) Has a maximum height of 3 metres from the natural ground level. C) Has a height of 2.8 metres at the eaves from the natural ground level.

b. Lawful Development Certificate to note

17. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES

- a. Speedwatch – Cllr Downes
- b. Kent Association of Local Councils – Cllr Sims
- c. Western Area Committee
- d. Borden Sports Association – Cllr Sims
- e. Heritage – Cllr Harrison
- f. Borden Parish Hall – Cllr Hepburn

18. ITEMS FOR INFORMATION ONLY

- a. Matters for information circulated to councillors (Appendix 2)
- b. To receive any reports from councillors

19. NEXT MEETING TO BE HELD 17th MARCH 2022

Appendix 1

MATTERS FOR INFORMATION

11/01 KALC bitesize training

11/01 Queen's jubilee beacons

14/01 Kent PCC newsletter
14/01 Latest rural report
19/01 NALC Chief Executives bulletin
19/01 KALC flyer
19/01 Kent PCC budget plan
20/01 Reminder for items on JTB
20/01 Date of next Western Area Committee
21/01 New Year open letter
21/01 KCC waste management update
22/01 KALC events
24/01 Highsted Park newsletter
28/01 KALC events
28/01 NALC ofcom postal regulations consultation briefing
28/01 NALC chief executives bulletin
03/02 NALC newsletter
03/02 NALC chief executive bulletin
03/02 Solar together
03/02 Kent Minerals and Waste Local Plan 2013-30
07/02 KALC events
07/02 KALC January news
07/02 Swale CCTV centre visits
07/02 KCC Kent Care summit