



Lydden Parish Council

Minutes of the Parish Council Meeting held on Wednesday 3rd of September 2025 at 7.30 pm in Lydden Village Hall

Present: Lydden Parish Councillors: R Booth (Chairman), M Cregeen (Vice Chairman), B Collins, P Collins, W Smith

In Attendance: Irene Bowie (Parish Clerk) Members of the public.

Prior to the commencement of the meeting, the Chairman, Councillor Booth, advised the Council that Councillor Fuller had resigned on personal grounds. On behalf of the Parish Council, the Chairman formally recorded the Council's appreciation of Councillor Fuller's commitment and dedicated service to the parish. Her contribution has been of significant value to both the Council and the wider community, and the Council extends its sincere thanks and good wishes for the future.

1. Apologies.

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings; under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted. There were none.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. There were none.
- 1.4 Requests for Dispensations.
It was noted that Councillor Cregeen has been granted a standing dispensation under Section 33 of the Localism Act 2011, permitting full participation in discussions and voting on all matters relating to the parish council allotments.
- 1.5 Declarations of Lobbying.

2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

3. CO OPTION of Parish Councillor/s: To consider candidates for co-option.

There were no candidates for co-option.

4. Reports from external parties (if present).

Kent County Councillor, Dover District Councillor, Police.
There were no reports.

5. Minutes of the Parish Council Meeting

RESOLVED: that the minutes of the Parish Council Meeting held on the 18th of June 2025 be taken as read, confirmed as a correct record, and signed by the Chairman.

6. Planning:

- 6.1 To table planning applications received for consideration.
There were no applications to be considered.

6.2 To table decisions by Dover District Council (DDC) since the last meeting.

6.2.1 25/00764 Rear Of 5 Hope Gardens Canterbury Road Lydden CT15 7FAPollard two Sycamores (T1 and T2) to approximately 5 metres, and pollard one Sycamore (T3) to 5 metres, all the subject of Tree Preservation Order No 1 of 2022
Grant Consent

6.3 To Table and Validate Planning Applications dealt with since the last meeting.
There were none.

6.4 To Table late planning matters.
There were none.

7. To receive Reports

7.1 Chairman's Report.

The Chairman reported that the War Memorial needed cleaning and the surrounding area tidied up. The Clerk would follow up.

7.2 Clerks Report (on matters not included in other agenda items).

7.3 Councillors Report (on matters not included in other agenda items).

- Reports of the white blocks used to prevent parking on the green had been moved.
- Blue tarpaulin near the pond would be removed.

7.4 Allotments Report and Update.

Councillor Cregeen that a new allotment tenant had signed and returned the Tenancy Agreement.

AGREED: The Clerk would write to any tenant who was not keeping their allotment in an appropriate condition and ask for it to be brought up to standard.

7.5 Village Hall Report and Update.

It was reported that an incident had occurred in the Village Hall car park, requiring police attendance, arising from unauthorised parking during an event at the Village Hall.

The Parish Council is the legal owner of both the Village Hall and the car park, as confirmed in the deeds, and both are leased to the Village Hall Management Committee (VHMC). Use of the car park is at the discretion of the VHMC, and it is not a public car park. However, both the VHMC and the Parish Council are keen to enable residents of Lydden to have access whenever possible.

7.6 Lydden Speedwatch.

Members thanked the Speedwatch team for their work. The Clerk would contact them to ascertain if they can operate closer to the School.

8. Highways:

8.1 To receive the parish portal report. The reported was noted.

8.2 To receive updates on the KCC Highways Improvement Plan.

AGREED: The Clerk would request a 30mph Tool kit from KCC Highways.

It was noted that the Clerk would follow up with the named contact regarding a Speed Indicator Device for the Village. The Clerk reported that she had written and emailed the landowner as identified by KCC Highways for the placement of a Unsuitable for HGV's sign.

8.3 To receive any other Highways Matters.

9. Finance:

9.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
RESOLVED: That the payments on the schedule be authorised.

Irene Bowie	Staff Costs	Confidential
Ionos	Ionos Emails June-August 2025	102.60
Hugo Fox	Website	23.99

9.2 Late Payment Request/s to be discussed for approval and payment.
There were no late payments to be considered.

9.3 To consider any request for grants or donations. There were none.

9.4 To table any late financial matters.

The Clerk advised that there may be an outstanding bill for Hugo Fox due to cancellation of the direct debit with Metro Bank.

Bank Reconciliation:

The reconciled balance was received as £33,044.82 as at the 31st of August 2025

10. Correspondence:

10.1 To table items of late correspondence.

10.2 Items circulated or received.

10.1.1 KALC Training Bulletin

10.1.2 Lydden Bell email re the boundary hedgerow.

**The Council considered a request to remove trees and part of the hedgerow
At the rear of the pub garden.**

**RESOLVED: that permission be declined, as the Council wished to protect the
natural hedgerow and existing trees.**

10.1.3 Resident request for double yellow lines on Canterbury Road

10.1.4 Emails regarding a wasps nest in the bus stop. Clerk to email Stagecoach.

11. Agenda Items for the next meeting:

Remembrance Day, Christmas Tree and Events.

12. Consideration of items to be taken in private (Exclusion of Public and Press):

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

There were no matters to be considered.

2025 Meeting Dates:

1st October, 5th November, 3rd December

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary. Legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012