

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

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Dear GMCC Committee

You are hereby summoned to attend a meeting of the **George Moore Community Centre Committee** to be held at **6pm on Thursday 27th April 2023 in The Windrush Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed at the link here [Papers](#)

Sharon Henley

Mrs Sharon Henley

Clerk

21st April 2023

AGENDA

- 1) Apologies for absence.
- 2) Declarations of Interest.
- 3) To receive and approve the minutes of the meeting held on 26th January 2023.
- 4) Opportunity for members of the public to speak on matters on the agenda.
- 5) Matters Arising:
 - i) Title Deed Registration
 - ii) Water damage to ceiling in Library Office
 - iii) Flat 2:
 1. Works to shower room
 2. Water leak in bedroom ceiling
 3. Requests by tenant in respect of works to shower room and bedroom
 - iv) Legionella risk assessment – creation of Policy now actioned.
 - v) Leafblower
 - vi) Work required to emergency lighting and other units
 - vii) Emergency Contacts – checklist and training
 - viii) Grundon contract (Paper 1)
 - ix) Potholes in gateway
- 6) Fire:
 - a) To review updated Fire Risk Assessment Action Plan (Paper 2a)
 - b) To consider three quotes for Fire Compartmentation Survey (Paper 2b)
 - c) To note certificate of 6 monthly fire inspection (Paper 2c)
 - d) To consider quote by Chosen Fire Protection at £104 + VAT to supply and fit a heat detector in Flat 2 to replace smoke detector (Paper 2d)
- 7) To consider quote from Pete Scarrott for remedial work to stonework on the building at one week's work plus materials, totalling £800. (Original specification at Paper 3).
- 8) Roof Repairs (Paper 4): To consider quotes for lead box gutter replacement.
- 9) Talk Talk (Paper 5): To note price increase March 2023.
- 10) Health & Safety Inspection (Paper 6): To review outcomes of inspection by Cllrs Roberts and Wilkins and agree further actions.
- 11) Art Display in the Windrush Room: To instruct the Assistant Clerk to arrange the 12 month refresh of the display in collaboration with artists.
- 12) Items to Note:
- 13) Date of Next Meeting – draft date 6pm on Thursday 20th July 2023 tbc.
- 14) Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following item is confidential as it relates to commercial tenancies. As such, the press and public are excluded from this part of the meeting.
- 15) To review lease terms for two tenants and agree further actions (Confidential Paper 7).