



**MINUTES OF THE MEETING OF MICHAELSTOW PARISH COUNCIL HELD IN
THE CONFERENCE ROOM AT TREGAWN FARM at 8 PM on THURSDAY May
9th 2024** 1 of 2

Present at meeting: Cllr. Cllr. Robin East, Cllr. Richard Whitby, Cllr. Pete Jago,
Cllr. Anthony ffrench Blake and S. Mitchell the clerk.

Item	<i>Discussion / decision</i>
1. Public Session	There were 2 members of the public present. Cllr. Robin East was voted to the chair since Cllr. Marshall was unable to attend. Cllrs. voted to hold the AGM at the next meeting to clarify whether Cllr. Marshall wished to be re-voted to the chair for the following year.
2. Declaration	Parish council members made no declaration of interest
3. Apologies	There were apologies from Cllr. Marshall
4. Minutes	The minutes of the April Parish Council Meeting were deemed correct and signed: [minutes page]
5. Matters arising	<ul style="list-style-type: none"> • <i>breach of planning issue [ongoing]</i>: although there was no new information forthcoming, Cllrs. discussed the relevance of planning protocols in the light of this development. • <i>plaque in old chapel to church</i>: Mr. Button was consulting with the builder as it was necessary for him to be present if the weight of the plaque proved excessive. • <i>Issues around speeding on B3266</i>: Cllr. ffrench Blake had written PC Skinner's replacement detailing the agreements made • <i>Facebook site</i>: neither the clerk nor any of the councillors wanted to take on managing a Facebook site for local business
6. Planning Matters:	<p>PA24/01812. Single story field shed. Hillows. St. Teath. Cllrs. clarified that although Hillows was within the parish boundary, the proposed shed was not. They resolved to support the proposal at any rate.</p> <p>6a. Planning applications received after publication of agenda. None</p>
7. Financial matters:	<p>a. Audit: <i>Chair signed off:</i> Annual Governance and Accountability form [AGAR] including: <i>Certificate of Exemption, Annual Governance Statement, Accounting statements</i> for year. The clerk would send off the exemption statement and publish the Internal auditors report & completed audit on the parish council website. He advised councillors of the internal auditor's resignation and that a new one would need to be found for next year's audit. He reported that this year's audit had taken about 22 hours.</p>



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	<p>b. Bank Balance: to April 26th - £5259.56</p> <p>c. Salary and payments:</p> <p>clerks monthly salary paid in arrears by SO £ 436.63</p> <p>annual payroll admin. £ 120</p> <p>data protection to ICO £ 40</p> <p>membership of CALC £ 182.73</p> <p>renewal of website £ 39.95</p> <p>annual insurance £ 291.75</p> <p>SDH Accounting for audit process £ 175.75</p> <p align="right">Total for month £ 1286.81</p>
8. LMP & maintenance:	Cllr. Jago was hoping Mr. Button might supply four posts to mend a stile on one of the public footpaths. The clerk reported that footpath markers were now available from the Countryside Information Officer at Cormac who had assured him of a delivery.
9. Community: Network / Correspondence:	A Community Network meeting had been scheduled for Monday 22 nd April. No updates were given.
10. Parish Matters & AOB:	Mr. Button reported problems with heavy lorries being sent down Beacon Hill and getting stuck and asked if the clerk could report this.
11. Date of next Meeting:	The date of the next meeting is Thursday June 6th at 8pm.
12. To Close	The chair closed the meeting at 20.35

Provisional meetings dates for 2024.

June 06 D-Day 80 year remembrance. A Beacon Bonfire had been proposed but on this date there is a clash with Royal Cornwall show .

July 04 Audit ends

Aug. 01

Sept. 05

Oct. 03

Nov. 07

Dec. 05