

**STANSTED PARISH COUNCIL****MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 3 FEBRUARY 2014 AT FAIRSEAT VILLAGE HALL, VIGO ROAD, FAIRSEAT AT 8.00 pm**

**PRESENT:** Cllr Harry Bott Chairman  
 Cllr John Brooker  
 Cllr Mrs Polly Falconer  
 Cllr Mrs Sheila Goodworth  
 Cllr Michael Osborne  
 Mrs Roxana Brammer Clerk

In attendance 9 members of the public

**Item** *Action point*  
 Minute no 2013/14/

**1 APOLOGIES**

359 Apologies for absence due to illness were received from Cllrs Brooker and Goring and were accepted. An apology for late arrival was received from Cllr Miss Howie.

**2 DECLARATIONS OF INTEREST**

360 None.

**3 MINUTES OF THE MEETING HELD ON 6 JANUARY 2014**

361 It was proposed by Cllr Osborne, seconded by Cllr Mrs Goodworth and agreed the minutes of the meeting held on 6 January 2014 be signed as a true record.

**4 MATTERS ARISING**

362 No matters were raised.

The Chairman suspended the meeting to allow the County and Borough Councillors give their reports.

Cllr Mrs Hohler gave an update on the school. She commented on the pond in Hatham Green Lane, which had been put in by Highways 18 years ago. Cllr Bott said that the Parish Council would like it fenced as a matter of road safety and Cllr Mrs Hohler said she would take the matter up.

Cllrs Balfour and Mrs Kemp reported the Borough Council was investigating installing LED lights as they would reduce energy and management costs. The junction of Seven Mile Lane and the A20 at Wrotham Heath would be converted to a roundabout. Construction would take 3 months and there would be no entry into Seven Mile Lane from the A20 from 24<sup>th</sup> March.

**5 PLANNING.**

**a Applications**

- 363 **i TM/14/00173/TNCA:** Hedge to the north of Stansted Village Hall: Reduce height of ash tree by 40% and re-shape lower branches

No objection

364 **b Decisions**

The decisions as listed on Appendix were received.

365 **c Enforcement**

No new enforcement matters were raised.

366 **d Appeals**

No new appeals notified.

**e Other Planning Issues**

367 **i Field Shelter, Plaxdale Green Road**

Cllr Bott said he would not be pursuing the matter further.

**6 FINANCE**

368 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

369 **b Cheques Signed since Last Meeting**

None

370 **c Accounts for Payment**

It was proposed by Cllr Mrs Falconer, seconded by Cllr Bott and agreed the accounts as listed on appendix B be paid (cheques 681 – 682), with the addition of £132 to Stansted Village Hall (cheque 683).

**7 GRANT APPLICATIONS**

371 None.

**8 MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY**

**a Recreation Ground**

- 372 i. General Matters. Nothing to report.  
373 ii. Hire of Ground. No new lettings.  
374 iii. Posts. Cllr Osborne that due to the weather, he had not yet done the posts.

*MO*

375 **b Play Equipment**

The Clerk said she had arranged a meeting of the project group to discuss ideas. She had made an appointment to see the new Acting Head of the school to inform him about the project.

376 **c War Memorial and Garden**

Nothing to report

377 **d Telephone Kiosk**

The Clerk would speak about the kiosk to the new Acting Head of the school. It appeared the village defibrillator was kept in the Trottiscliffe phone box. Cllr Mrs Goodworth said there was a defibrillator in the school. A discussion followed, when it was agreed the most accessible place would be the Black Horse.

378 **e Village Green Land, Hatham Green Lane and Parsons Lane**

Nothing to report.

379 **f Parish Land adjacent to Black Horse**

Cllr Brooker had reported the steps to the phone box were broken. In Cllr Brooker's absence, the item was deferred to the next meeting. In the meantime, Cllr Osborne would take a look.

*MO*

**9 POLICE LIAISON**

380 **a Police Report**

In the absence of PCSO Laura Bullen, there was no report.

381 **b Neighbourhood Watch**

Cllr Mrs Goodworth said that she had passed the completed forms on to the PCSO.

**10 HIGHWAYS & TRANSPORT**

382 **a Pond, Hatham Green Lane**

This had been discussed earlier with Cllr Mrs Hohler

383 **b Lighting**

It was noted that KCC street lighting in certain roads would be switched off between 12 midnight and 5 am.

**11 VILLAGE HALLS**

**a Stansted Village Hall**

384 Cllr Mrs Goodworth had nothing to report.

**b Fairseat Village Hall and Recreation Ground**

- 385 i General Matters, Nothing to report.
- 386 ii Letter from Fairseat Village Hall Committee. The letter was discussed. It stated that damage had been caused “over the past few years”, which was too vague to establish any liability. The grass had not been cut recently. The Clerk would ask the contractor to be careful and to report to her immediately should any accidental damage occur.

**12 BROADBAND**

387 Cllr Bott said the formal tendering process was in progress.

**13 CONSULTATION**

**388 a Kent Minerals and Waste Local Plan – Pre-submission Document Draft**

Received.

**14 CORRESPONDENCE**

389 None

**15 REPORTS & CIRCULARS**

390 The reports and circulars as listed on the agenda were received.

**16 ANY OTHER BUSINESS**

391 No matters were raised.

The Chairman closed the meeting at 9.00 pm

Signed .....Chairman

On the .....day of .....2014