

Hartshill Parish Council

Hartshill Community Centre, Church Road, Hartshill, Nuneaton, CV10 0LY

Telephone: 02476 397961

Email: hartshillparishcouncil@gmail.com

Dear Councillor,

I write to inform you that the Annual meeting of Hartshill Parish Council will be held on Tuesday 3rd June 2025 at 6.30pm at Friends Meeting House, Castle Road, Hartshill

You are requested to attend this meeting.

Yours Faithfully

Olwyn Hardy – Clerk to Hartshill Parish Council – 27th May 2025

	Agenda	Item	Action
1	Welcome and apologies	To open meeting and record any apologies received	GR
2	To accept any apologies received.	To consider any apologies received and record as accepted.	GR
3	Procedural items	Please refer to the notes at the end of agenda	HPC
4	Declarations of interest	Please refer to the notes at the end of agenda	GR
5	Chairman's Announcement	Please refer to the notes at the end of agenda	GR
6	Education with Character	Christian Mba from Hartshill Academy to share on Education with Character.	
7	Report from Borough & County Councillors	To receive report from Borough & County Councillors.	MB
8	Report from Police & PCSO	To receive report from Police & PCSO	PC
9	Public Question Time	Strictly 15 minutes allocated to members of the public wishing to address the Council.	MOP
10	Accounts for Payment	To approve payments to invoices Received by the Council	Clerk
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12	Internal Audit	To receive report from Internal Auditor – action any comments received.	CLERK
13	External Audit Section 1 – AGAR	Section 1 of Annual Governance Statement to be reviewed and signed by the Chairperson and Clerk	CHAIR CLERK
14	Section 2 – AGAR	Section 2 – Accounting statements to be reviewed and signed by Chairperson and Responsible Financial Officer	CHAIR CLERK
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21p	Website	To discuss update to website and email address to comply with new JPAG rules & regulations.	CLERK
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3) Standing Orders provide a fixed timescale for each person to speak and for the matter to be formally referred to, or to be placed on the agenda of the next meeting, or to be responded to by the clerk, or to be noted, in order that there is no discussion at the meeting on a matter that has not been given prior notice of in the agenda. Members of the public wishing to speak should notify the Clerk in advance. If any Councillor receives notice from a member of the public that they wish to speak at a meeting, that Councillor should inform the Clerk prior to the meeting.

(A copy of the Council's Public Participation Scheme is available on request.)

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Hartshill Parish Council

Hartshill Community Centre, Church Road, Hartshill, Nuneaton, CV10 0LY

Telephone: 02476 397961

Email: hartshillparishcouncil@gmail.com

Dear Councillor,

I write to inform you that the Annual meeting of Hartshill Parish Council will be held on Tuesday 3rd June 2025 at 6.30pm at Friends Meeting House, Castle Road, Hartshill

You are requested to attend this meeting.

Yours Faithfully

Olwyn Hardy – Clerk to Hartshill Parish Council – 27th May 2025

	Agenda	Item	Action
1	Welcome and apologies	To open meeting and record any apologies received	GR
2	To accept any apologies received.	To consider any apologies received and record as accepted.	GR
3	Procedural items	Please refer to the notes at the end of agenda	HPC
4	Declarations of interest	Please refer to the notes at the end of agenda	GR
5	Chairman's Announcement	Please refer to the notes at the end of agenda	GR
6	Education with Character	Christian Mba from Hartshill Academy to share on Education with Character.	
7	Report from Borough & County Councillors	To receive report from Borough & County Councillors.	MB
8	Report from Police & PCSO	To receive report from Police & PCSO	PC
9	Public Question Time	Strictly 15 minutes allocated to members of the public wishing to address the Council.	MOP
10	Accounts for Payment	To approve payments to invoices Received by the Council	Clerk
11	Financial Report	To receive an update on the Financial Status of the Council	Clerk
12	Internal Audit	To receive report from Internal Auditor – action any comments received.	CLERK
13	External Audit Section 1 – AGAR	Section 1 of Annual Governance Statement to be reviewed and signed by the Chairperson and Clerk	CHAIR CLERK
14	Section 2 – AGAR	Section 2 – Accounting statements to be reviewed and signed by Chairperson and Responsible Financial Officer	CHAIR CLERK
15	Notice of Public Rights & Publication of Unaudited Annual Governance & Accountability Return	Notice of Public Rights & Publication of Unaudited Annual Governance & Accountability Return – Accounts for Year Ended 31st March 25 Local Audit and Accountability Act 2014 Sections 26 & 27 – The Accounts and Audit Regulations 2015 (SI 2015/234) Notice of Commencement of public rights to inspection – commencing Tuesday 3rd June 2025 to Monday 14 th July 2025 by appointment with the Clerk.	HPC
16	Insurance	Councillors asked to consider insurance schedule and approve for the year 25/26	
17	Planning Applications	To consider any planning applications received by the Council.	HPC
18	Minutes of the Last Meeting	To approve the minutes of the last meeting 2526-002 and sign as a true record.	Chair
19	Correspondence	To receive any correspondence received for the month May.	HPC
20	Estate	To discuss matters relating to Snowhill Rec Ground, Hartshill Cemetery and Hartshill Community Centre.	HPC
21p	Website	To discuss update to website and email address to comply with new JPAG rules & regulations.	CLERK
22	Items for Next Agenda	Items for decision only for next agenda (July '25)	HPC
	Date and Time of next meetings	The next meeting will take place on July 1st, 2025, at 6.30pm at Friends Meeting House.	HPC

Notes:

1) Councillors are minded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person, or act to gain financial or other material benefits for yourself, your family, a friend, or close associate

2) Receipt of Declarations of Pecuniary Interest (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda

Notes on Declaration of Interest:

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