

UPPER CLATFORD PARISH COUNCIL  
 MINUTES OF A MEETING  
 HELD ON WEDNESDAY 9<sup>TH</sup> MARCH 2022  
 AT 7.30 PM IN  
 THE KING EDWARD VII MEMORIAL HALL  
 MINUTES REMAIN A DRAFT UNTIL AGREED AS A CORRECT RECORD AT THE NEXT MEETING

Present:	Parish Cllrs P Heslop (Chairman), C Eyre, H Folkard-Tapp, S Kennedy, A Lockhart, N Shah, C Williams, A Wilson, TVBC Cllr M Flood, HCC Cllr D Drew Minutes – C Emmett Clerk & RFO
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1	<b>Apologies for Absence</b> The Chairman opened the meeting at 8.30 pm following the Annual Parish Meeting and asked for Apologies of absence. Cllr M Flood had been unable to attend	
2	<b>To receive and accept declarations of interest</b> None were submitted.	
3	<b>Public Participation</b> Two members attended but did not wish to make any comment.	
4	<b>To approve the minutes from the Parish Council Meeting held on 9<sup>th</sup> February 2022</b> Approved unanimously. The Chairman signed the document for the record.	
5	<b>To receive the Clerk's progress report since the meeting held on 9<sup>th</sup> February 2022</b> Prior to the meeting the Clerk had circulated the following: <ol style="list-style-type: none"> <li>1. 6.4. 22/00202/TPON PROPOSAL: T1 - Ash - Target prune branches at Paddock House. Clk to submit a No Objection. <b>Complete</b></li> <li>2. 6.5. 22/00183/FULLN Single storey rear extension. 27 Taskers Drive, Clerk to submit No Objection. <b>Complete</b></li> <li>3. 9.1.3. Transfer £630 from Pavilion Earmark. <b>Complete</b></li> <li>4. 10.2. AVPF. Engage handyman to refill bark base to climbing frame. RW not available. Need alternative handyman. <b>Pending</b></li> <li>5. 10.3.2 BBPF. Commission a Rhyno scrub of surfaces. <b>Complete</b></li> <li>6. 10.4.3.1. Sports field. Cease work on track and drain. Contractor notified. <b>Complete</b></li> <li>7. 10.4.3.2. Sports Field Facilities Project. Prepare Project Brief for Community Funding (Project Team - tbc). <b>Pending</b></li> <li>8. 11.1. AVPF. Identify tree type and location to replace felled (TPO) Chestnut. Cllr Bennett/Lockhart. <b>Pending</b></li> <li>9. 11.2. The Green – Hornbeam. Investigate a plaque and planting ceremony. Cllr Bennett. <b>Pending</b></li> <li>10. 12.3. SID Tablet. Purchase replacement. <b>Complete</b></li> <li>11. 15.1. Street CCTV. Discuss with Houghton PC. Cllr Shah <b>Pending</b></li> <li>12. 15.2.2. Transfer £250 from Community Projects Earmark to Jubilee Fund in FY 22/23. <b>Pending Action in next FY</b></li> <li>13. 15.3. Clatfords Pathway - Feasibility Study. Cllrs Bennett, Wilson, Eyre. <b>Ongoing</b></li> <li>17.1.1. APM – Invite local police. <b>Complete</b></li> </ol>	

6	<p><b>Planning –</b></p> <p><b>1. Review decisions since last meeting and recommendations from the Planning Committee</b></p> <p><b>1.1. 22/00319/FULLN Erection of 2 dwellings. Poplar Vale, Anna Valley.</b> Objection submitted on 1 Mar 22</p> <p><b>1.2. 22/00393/CLPN Construction of a flat roofed garage. 19 Above Town.</b> No objection recommended by Planning Committee. Agreed. Clerk to submit.</p> <p><b>1.3. 22/00303/FULLN Replace 4 windows with like-for-like UPVC windows. Clatford Cottage U Clatford.</b> No objection recommended by Planning Committee. Agreed. Clerk to submit.</p> <p><b>1.4. Over Wallop Parish NDP</b> Cllr Shah stated he had no comments.</p> <p><b>1.5. 22/00551/TREEN Reduce canopy and shape 3 trees.</b> The Old Malthouse. Conservation area notification only. No reason seen to object. No action required.</p> <p><b>1.6. 21/02343/FULLN Cricklade Lodge Anna Valley.</b> Cllr Shah stated that no decision had yet been reached by TVBC.</p> <p><b>2. Draft Local Plan 2040</b></p> <p><b>2.1. Proposal by Cllr Wilson</b> <b>The Planning Committee be authorised to register with TVBC any observations or suggestions on the Draft Local Plan 2040 without it being ratified by the full PC meeting due to the consultation end date of noon Fri 8 Apr 22.</b> Seconded by Cllr Shah. Approved by all. Cllr Shah stated this was a critical consultation as it questioned the need for a Local Gap, which in turn underpins a significant part of the NDP. The NDP is required to be compliant with the Local Plan. Cllr Shah would be seeking Cllr opinions and may need to seek advice from Dr D Nicholson who advised on the NDP.</p> <p><b>2.2. Watery Lane Field Works.</b> Concerns were raised about the piles of aggregate/earth on the field to the south of Watery Lane and it was questioned if more levelling work was going on. It was also noted that the culvert/ditch to the west side of the field appeared to be filled-in possibly leading to a diversion of overflow. Cllr Bennett stated that a hardened entrance up to 19m into the field was permitted and that he was monitoring it. There were some questions about infilling. Cllr Drew suggested that TVBC Planning Enforcement might be alerted. Cllr Bennett agreed.</p>	<p>Cllk</p> <p>Cllk</p> <p>RB</p>
7	<p><b>Borough Councillors to provide a monthly report (Cllrs Flood &amp; Coole)</b> There was no report submitted for this month.</p>	
8	<p><b>County Councillor to provide a monthly report</b> Cllr Drew stated he had submitted a report earlier in the evening which had not yet been seen so he highlighted the following points:</p> <p><b>1. Final two weeks to have your say on the County Council's adult social care savings proposals</b> Hampshire County Council is reminding local residents that they have just under two weeks to give their views on proposals to save £680,000 from its Adult Social Care budget to help meet the County Council's overall budget shortfall of at least £80million by April 2023. The proposed changes, which could contribute £320,000 towards this target, would end grants currently provided to voluntary, community and social enterprise organisations across Hampshire:</p> <p>1.1. the Neighbourhood Care and Support grant scheme 1.2. the Community Based Support grant scheme 1.3. the Rural Connections grant scheme.</p> <p>Additionally, a further £360,000 could be contributed by reducing funding for commissioned non-statutory services that support people who are homeless or at risk of homelessness. Homelessness support would continue to receive some £2 million of County Council discretionary funding, focused on prioritising help in accommodation-based settings, and those services that work with the most vulnerable - as well as delivering outreach and community-based support in those areas where accommodation is not available.</p> <p>Hampshire County Council's Adults' Health and Care service expects to contribute some £40.6 million to the Local Authority's overall £80 million savings target to April 2023. <a href="https://www.hants.gov.uk/News/08032022AdultsSP23">https://www.hants.gov.uk/News/08032022AdultsSP23</a></p>	

	<p><b>The consultation closes at 11:59pm on Monday 21 March 2022</b></p> <p>2. <b>New website rewards Hampshire’s Kitchen Heroes who help to save money and the planet.</b> In Food Waste Action Week (7-13 March) a new website - Hampshire Kitchen Heroes - is being launched by Hampshire County Council with the aim of helping residents to save money and the planet with incentives and rewards, for reducing household food waste. Led, by the charity WRAP, Food Waste Action Week is a platform to highlight the issue and encourage people to take action to halt global food waste by 2030. <a href="https://www.hants.gov.uk/News/07032022hampshirekitchenheroes">https://www.hants.gov.uk/News/07032022hampshirekitchenheroes</a></p> <p>3. <b>Standing shoulder to shoulder with the people of Ukraine.</b> As conflict in Ukraine continues into another week, Hampshire County Council has expressed solidarity with the nation’s people. <u>How you can help.</u> Visit the websites of organisations such as the British Red Cross or UNICEF to find out how you can help. Visit the <a href="http://www.gov.uk">www.gov.uk</a> webpages for support for family members of British nationals in Ukraine, and Ukrainian nationals in Ukraine and the UK. <a href="https://www.hants.gov.uk/News/28022022Ukraine">https://www.hants.gov.uk/News/28022022Ukraine</a></p> <p>4. <b>Majority of Hampshire pupils offered preferred choice of secondary school</b> More than 98 per cent of parents in Hampshire have been offered a place for their child, at one of their three preferred choices for a secondary school in September 2022. Pupils who did not secure a place at one of their chosen schools have been allocated a place at their catchment school or the next nearest available school. Parents have the right to appeal in these situations and their child’s name will be added to the waiting list for their preferred schools. Places do become available owing to parents changing their mind, or families moving home. <a href="https://www.hants.gov.uk/News/01032022secondaryschoolplaces">https://www.hants.gov.uk/News/01032022secondaryschoolplaces</a></p> <p>5. <b>Living with COVID – advice for Hampshire residents</b> With self-isolation rules ended on Thursday 24 February, Hampshire County Council is encouraging people to be clear on what they need to do to keep well, as England returns to near normal life after two years of COVID pandemic restrictions. As we all look forward to a brighter future, it is important to remember that COVID-19 can still pose a risk - particularly to the vulnerable - and for this reason, continuing to follow safe behaviour advice is the right choice to help limit any further spread of the virus and ensure people keep well. “SAFE BEHAVIOURS ADVICE</p> <p>5.1. Getting vaccinated and boosted.</p> <p>5.2. Let in fresh air when indoors.</p> <p>5.3. Consider wearing a face covering in crowded and enclosed spaces.</p> <p>5.4. If you can, stay at home if you feel unwell.</p> <p>5.5. Wash your hands regularly for 20 seconds or more. <a href="https://www.hants.gov.uk/News/220223endofselfisolationrules">https://www.hants.gov.uk/News/220223endofselfisolationrules</a></p> <p>6. <b>Public Open Space.</b> Referring back to the item in the APM about Land S of Bury Hill Ring proposed by TVBC, Cllr Drew suggested a similar site at Mill Lane, Sherfield English might provide an idea of such a facility.</p> <p>7. <b>Manhole Barrier in Watery Lane.</b> Highways had informed him that this was not a priority safety issue (due to the barriers) and drain covers would be sought. Cllrs did not agreed about the hazard and were concerned that this had been going on since at least Nov 21.</p>																																													
9	<p><b>Finance:</b></p> <p>1. <b>To receive and approve the financial statement 1 February 2022 – 28 February 2022</b> Cllr Coole proposed acceptance, seconded by Cllr Eyre. Agreed by all.</p> <p>2. <b>Payments made since the last meeting</b></p> <table border="0"> <tr> <td>75</td> <td>C Emmett (Salary &amp; Exp)</td> <td></td> <td>£372.98</td> </tr> <tr> <td>76</td> <td>HMRC (PAYE)</td> <td></td> <td>£90.80</td> </tr> <tr> <td>77</td> <td>SSE (Pavilion)</td> <td></td> <td>£20.73</td> </tr> <tr> <td>Contra</td> <td>Stock Must Go Refund PV 30</td> <td></td> <td>-£149.99</td> </tr> <tr> <td>78</td> <td>CES Andover (Tablet for SID Mngr)</td> <td></td> <td>£155.00</td> </tr> <tr> <td>79</td> <td>WelMedical (defib bty)</td> <td></td> <td>£232.80</td> </tr> <tr> <td>80</td> <td>One Two Tree (Fell 2 x H chestnut)</td> <td></td> <td>£600.00</td> </tr> <tr> <td>81</td> <td>Wine Eutopia (Volunteers)</td> <td></td> <td>£27.4</td> </tr> <tr> <td>82</td> <td>British Gas</td> <td>Bacs 3/3</td> <td>£43.16</td> </tr> <tr> <td>83</td> <td>One Two Tree (Stump Grinding)</td> <td>Bacs 3/3</td> <td>£180.00</td> </tr> <tr> <td>84</td> <td>One Two Tree (Fell2 Taskers)</td> <td>Bacs 3/3</td> <td>£420.00</td> </tr> </table>	75	C Emmett (Salary & Exp)		£372.98	76	HMRC (PAYE)		£90.80	77	SSE (Pavilion)		£20.73	Contra	Stock Must Go Refund PV 30		-£149.99	78	CES Andover (Tablet for SID Mngr)		£155.00	79	WelMedical (defib bty)		£232.80	80	One Two Tree (Fell 2 x H chestnut)		£600.00	81	Wine Eutopia (Volunteers)		£27.4	82	British Gas	Bacs 3/3	£43.16	83	One Two Tree (Stump Grinding)	Bacs 3/3	£180.00	84	One Two Tree (Fell2 Taskers)	Bacs 3/3	£420.00	
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	<p>86 Andover Rubber Stamp (Pav Sign) Card 3/3 £50.40</p> <p>91 Tesco (PC Mouse) Card 3/3 £9.00</p> <p><b>3. To approve payments to be made</b></p> <p>85 One Two Tree Bacs £600.00</p> <p>87 GeoXphere Ltd (ParishOnline) Bacs £120.00</p> <p>88 Vita Play (Rhyno Scrub) Bacs £600.00</p> <p>89 SSE (Pav Utility) DD £9.89</p> <p>90 CPRE Bacs £36.00</p> <p>92 C Emmett (Salary O Time &amp; Exp) 2248 £435.92</p> <p>93 HMRC (PAYE) 2249 £106.40</p> <p>94 All Saints (War memorial) 2250 £160.00</p> <p>95 C Eyre (Cllr Expenses) Bacs £22.99</p> <p><b>4. Solar Farm – Community Benefit</b> Cllr Heslop stated he had no update.</p>	
10	<p><b>Governance</b></p> <p><b>1. Internal Audit</b> The Clerk stated that the Internal Audit was to take place on 5 May 22. He hoped to have circulated the draft AGAR to the Council prior to that meeting.</p> <p><b>2. Governance Document Review</b> The Clerk stated that at the next meeting due in May 22 Governance Documentation, particularly Standing Orders and Financial Instructions would need approval. Cllrs were asked to access the documents on the website for a reviewing before that meeting. Any proposed amendments should be sent to the Clerk by 1 May 22</p>	<p>Cik</p> <p>All</p>
11	<p><b>Playing Fields</b></p> <p><b>1. To report the Monthly Monitoring of Play Park Equipment</b> Cllr Williams reported that she had inspected AVPF on Mon 7 Mar 22 and no equipment faults were noted. Cllr Wilson reported that the equipment in BBPF was serviceable and that the wetpour surfaces cleaning had been completed.</p> <p><b>2. Anna Valley Playing Field (The Coronation Field).</b></p> <p>2.1. <b>Climbing frame base.</b> Needs repair and playbark replenishing. The local tradesman used for tasks is too busy. Alternatives being sought.</p> <p>2.2. <b>The No Dogs sign,</b> removed with the felled tree, is to be replaced. A discussion on the outright ban or an alternative allowing dogs on leads was discussed. Due to fouling a disease risks the ban will remain. . The propriety of using CCTV to enforce/prosecuted offenders was to be investigated.</p> <p><b>2.3. Public Notice Board</b> needs new uprights and re-placing. Cllr Heslop volunteered to do the refurbishment due to the absence of a contractor.</p> <p><b>3. Balksbury Bridge Playing Field</b></p> <p>3.1. <b>Grass.</b> The grass has been cut as requested at the last meeting</p> <p>3.2. <b>Wetpour.</b> Surfaces have been professionally cleaned</p> <p><b>4. Sports Field</b></p> <p>4.1. <b>Signs</b> The sign for ownership, risks and contact etc has been reprinted and is held by the Clerk awaiting fixing with the gifting sign. Cllr Bennett volunteered for the task</p> <p>4.2. <b>Pavilion Replacement Project.</b> The Chairman stated this was a longer term (3 -5 years) project.</p> <p>4.3. <b>Charges for Use.</b> The Clerk stated that the Council having cancelled plans to rebuild the track and a parking area, the subject of contributions and future charges have not been discussed by the Clerk with UCYFC. It was agreed that discussions with UCYFC would more appropriately be handled by a Councillor rather than the Clerk. Cllr Coole will take this on but will need costings figures.</p>	<p>Cik</p> <p>Cik</p> <p>DC</p> <p>PH</p> <p>RB</p> <p>DC/Cik</p>



	<p>8. 11 Feb 22. HCC. NEW DATE - Parish and Town Council Event - 17 March 2022 Ashburton Hall Winchester</p> <p>9. 13 Feb 22. PH to Equites. Solar Benefit - Proposed meeting</p> <p>10. 17 Feb 22. andoverandvillagesnhwgroup Fraud Safety Webinar. To Cllrs and website</p> <p>11. 19 Feb 22. Parishioner (via website). Childminder sought in locality. Are any known. Referred to HCC</p> <p>12. 20 Feb 22. CPRE. New membership card and renewal reminder. Fwd: Crime Prevention Bulletin. On website.</p> <p>13. 21 Feb 22. Andoverandvillagesnhwgroup. Webinar on Highway Code changes and road safety tips</p> <p>14. 26 Feb 22. Neighbourhood Watch.</p> <p>15. 28 Feb 22. R Whitmarsh. AVPF Task. Not available for tasks at the moment.</p> <p>16. 28 Feb 22. TVBC. Local Plan 2040 – Poster. Displayed on Notice Boards and website.</p> <p>17. 28 Feb 22. Lloyds Bank. Changes to shopping online are almost here.</p> <p>18. 1 Mar 22. HALC. Review of Parliamentary Constituencies 2023 - Boundary Commission for England Consultation 22 Feb – 4 Apr 22. See website`</p> <p>19. 2 Mar 22. PH to Equitex. Cowdown Solar Farm – Proposed meeting response hastener.</p> <p>20. 2 Mar 22. SID Mngr (KW). Speed sign data.</p> <p>21. 4 Mar 22. Police Test Valley North Newsletter Issue 3 (February)</p> <p>22. 5 Mar 22. UCPC (PH). Chalk Pit fence inspection</p> <p>23. 6 Mar 22. Equitex (SJ). RE: Cowdown Solar Farm.</p> <p>24. 24. 7 Mar 22. ANT (AT). Re: Rent - Sub-lease Addition</p>	
16	<p><b>25. Projects</b></p> <p><b>26. The Queen’s Platinum Jubilee 2022</b> Nothing further to add to the APM report but it was stressed noted that tree planting was a committee aspiration which would need discussion.</p> <p><b>27. Footpath between the Clatfords</b> Nothing further to add to the APM report.</p>	
17	<p><b>28. Councillors to request any items to be included within the agenda for the Parish Council Meeting to be held Wednesday 11<sup>th</sup> May 2022</b></p> <p>The Clerk reminded all that this meeting would start with the election of Chairman and Deputy and the allocation of Cllrs to portfolios. Unless otherwise stated it will be assumed that Cllrs are content to retain existing portfolios. The Finance Committee would need an additional Cllr.</p>	All

The Meeting Closed at 9.15pm