

# GREWELTHORPE PARISH COUNCIL

## Minutes of Meeting 12<sup>th</sup> January 2022

### 7.30pm Village Hall Main Room

**1. Present**

Cllr Kerr (Vice Chair), Cllr Exelby, Cllr Lofthouse, Cllr Rhodes,  
Cllr Simms (District).  
Parish Clerk

Three members of the public

In the absence of Cllr Dawson, Cllr Kerr took the Chair for this meeting.

**2. Apologies**

Cllr Dawson – this was accepted by the meeting

**3. Declaration of Interest**

None

**4. Minutes** of Parish Council Meeting held on 10<sup>th</sup> November were approved and signed as correct records

**Matters arising from the last meeting**

**Asset register – operational items.**

Repair and maintenance items remain as “held over” until Spring.

**Playground Safety check**

Cllr Rhodes has repaired the bench by the pond identified in the Annual Safety Report as requiring attention. The other items are WIP (chain links for swing).

A standard playground safety check will be in place for next meeting.

**Future Bank Charges and Account changes**

The Clerk reported that Virgin Money have switched the Current Account to a Clubs and Societies Current Account. This does not attract bank charges and the Council will not now receive the £6.50 charge that the Bank had communicated.

The Council also has a Cash Management Account, which is not used for payments and attracts bank interest of c.8p per quarter as the only receipt.

The Clerk proposed to combine this Cash Management Account into the main Current Account and to operate with only one account in future. This was approved by Council, proposed by Cllr Lofthouse and seconded by Cllr Exelby.

**Resolved:** Clerk to action the account changes (subject to advice from Virgin Money) and to continue to investigate a move to online banking.

**Speed Concerns**

As reported at the Parish Meeting on 10<sup>th</sup> November, an initiative known as Community Speed Watch is under consideration. Tim Harrison has volunteered to lead this and attended this Council meeting in support.

**Resolved:** Clerk to co-ordinate Community Speed Watch with Tim Harrison.

**Memorial Bench**

**Resolved:** Cllr Lofthouse will approach Sam Turners to purchase an appropriate bench.

**Finance**

**Balance of Accounts**

The Clerk produced a financial pack providing a summary of receipts and payments.

The financial position as outlined below was reported as at 31<sup>st</sup> December 2021.

The Clerk also produced a Bank reconciliation report as at 31<sup>st</sup> December 2021.

Business Account statement £5921.14 (31<sup>st</sup> December 2021)

Cash Management Account £3078.80 (31<sup>st</sup> December 2021)

**Resolved:** That the position be noted.

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**Budget statement** –The Clerk provided a budget projection for year ending March 31<sup>st</sup> 2022.

**Resolved:** That the position be noted.

### **Monies Received**

Nil

### **Authorisation of expenditure**

- i) The Clerk requested approval of £18.89 inc vat to purchase a Resuscitator Mask and bag, following advice from recent Safety Training.  
This was **approved** – proposed Cllr Exelby, seconded Cllr Kerr

### **Payments to be recorded** - The Council recorded the following payments:

- i) £134.15 – Clerk salary and allowance for Oct 2021
- ii) £36.00 – Yorkshire Accountants payroll charge for Q3 2021
- iii) £85.00 – P Lofthouse for Village Xmas Tree
- iv) £84.00 – G Rhodes. Set 1 of Xmas Lights for pond
- v) £783.60 – Fresh Mango. New laptop and Microsoft Licence
- vi) £115.20 – HMRC. PAYE/NIC for Q4 2021
- vii) £183.25 – Clerk salary and allowance for Nov 2021
- viii) £84.00 – G Rhodes. Set 2 of Xmas Lights for pond
- ix) £92.40 – Farm and Land Services. Grasscutting Sept 2021

### **Correspondence**

None received

### **Decision on planning applications, appeals, enforcement investigations received**

#### **Application 6.18.38.S.ADV – The Crown Inn**

Application from Admiral Taverns to display an illuminated hanging sign, plus 2 illuminated and 3 non-illuminated signs at the Crown Inn.

**Resolved:** Following discussion, Council resolved to respond with no objections.  
Proposed Cllr Kerr, seconded Cllr Rhodes. Clerk to action.

### **Queens Platinum Jubilee 2<sup>nd</sup>- 5<sup>th</sup> June 2022**

The Clerk reported that all of the Village organisations had nominated someone to join the Working Group for the Jubilee Planning. A village WhatsOn will be circulated as a general invite to join for any interested residents.

The initial meeting is booked for 7.00pm on Monday 17<sup>th</sup> January – V.Hall Main Room.

**Resolved:** Clerk to continue to update Council

### **School Playing Field Goalposts**

The Clerk reported that at least part (and possibly all) of the replacement costs for the School Playground goalposts can be met from Commuted Sums. The Clerk is in touch with the School regarding purchase.

**Resolved:** Clerk to co-ordinate with school and to utilise commuted sums.

### **Parish Council Annual review of the Risk Assessment**

The Council reviewed and approved the Risk Assessment document, updated for 2021-22. Proposed Cllr Rhodes, seconded Cllr Exelby.

For the future, the document will be reviewed at the Annual Parish Council Meeting each May.

**Resolved:** Clerk to action.

### Councillors reports

**Cllr Rhodes** reported that an offer had been received to rehouse 12-15 ducks from the Village pond to ease the duck population. Council unanimously accepted this offer. Cllr Rhodes had also received a request for Highways to clear the leaves on the roads. This had been done by the time of the meeting.

**Cllr Exelby** raised 2 matters regarding the defibrillator.

The defib casing is accessed by a code which is obtained by calling a central number. Given the poor mobile phone signal in the village, he asked whether it would be sensible to leave the casing unlocked – balancing the risk of any vandalism/damage against the quicker access in an emergency.

He also proposed that the Parish Council fund a training day for any interested residents to learn how to use the defib.

**Resolved:** Clerk to take advice from the village “lead” on the locking of the defib.casing and also the availability and cost of a training day.

**Cllr Lofthouse** proposed that the Council arrange for the drainage culvert to be cleared on the Masham Road, near to the entrance to Hackfall.

**Resolved:** Cllr Lofthouse to organise

**Cllr Kerr** raised the issue of drainage pipes at the pond requiring action/replacement. This matter is already in hand with Cllr Rhodes and the Clerk. The repair should be completed shortly.

### Questions from Members of the Public

A member of the public requested that Highways be asked to improve the drainage at the junction of Hutts Lane and Foulgate Nook Lane, where a sheet of ice forms at the road junction in damp cold weather.

**Resolved:** Cllr Kerr agreed to report to Highways.

A member of the public raised the matter of safety around the pond. Cllrs accepted that the Council has a duty of care and has provided a buoyancy aid, along with signage. The discussion moved to the “pier” and it was agreed that this was no longer in good condition and served no real purpose.

**Resolved:** That the “pier” should be dismantled to remove any risk. Cllr Lofthouse will organise.

### Agenda Items for next meeting

Annual Parish Meeting reports

Payment for litter picking to be agreed

Charges to agree for Pinfold and Quarry Field leases.

### Date of Next meeting-

|                                |                                             |
|--------------------------------|---------------------------------------------|
| Planning Meeting (if required) | Weds 9 <sup>th</sup> February 7.30pm Café   |
| Annual Parish Meeting          | Weds 9 <sup>th</sup> March 7.00pm Main Hall |
| Parish Council Meeting         | Weds 9 <sup>th</sup> March 7.30pm Main Hall |

Meeting closed at 8.15pm

Signed as a correct record

Name:

Date:

DRAFT